

## York Bridge Club

### Process for Booking your seat at a Bridge Session

All members wanting to play in a bridge session must book their place in advance. Booking opens three full days before the start of the session. Numbers are restricted to 24 players at each session. The booking is for one session only and cannot be carried forward to future weeks. Ideally one person should book on behalf of a partnership to ensure your booking request is not considered separately from that of your partner.

The process is designed to be as straight forward as possible. It cannot be too onerous for the volunteer booking contact to manage. The preferred method of contact is by email. Telephone bookings are for non-email users only.

All bookings by email should be sent to [bookings@theyorkbridgeclub.com](mailto:bookings@theyorkbridgeclub.com)

Telephone bookings (by exception only) should be to Martin Bayne on his mobile 07785 378882..

The deadline for booking your place at a session is 10am on the day the session takes place. This allows time for the booking contact to prepare a list of players and arrange for a host to attend if required.

The following information is required when you book your place at a table: -

- Date of session.
- Your name and contact phone number.
- Preference for N/S or E/W, if any.
- Are you also booking a place for your partner? (provide name, if applicable).
- Are you expecting to play with the host or another member without a partner.

The booking contact will respond to your email in any of the following ways: -

- Booking confirmed.
- Sorry but the session is fully booked.
- Session is cancelled.

[Do not expect a more detailed explanation. The booking contact will not have time to elaborate the circumstances behind his/ her response].

The booking contact has the right to cancel a session if either: -

- There are insufficient volunteers to run and manage the session.
- There are insufficient members wanting to play (less than 3 full tables).

The onus is on each individual to check the response provided to them by the booking contact. You cannot automatically assume when making a booking that either the session will take place, or you will be allocated a seat at a table. Please check the response to your booking request to avoid a wasted journey.