

WDBC COUNCIL MEETING ----MARCH 28, 2019

Present: Susan Fair, Wendy Mohamed, Lynda Marshall, Nigel Arding, Judy Cass,
Leslie Sil

Absent: Bill Holland, Susan Metcalf

Meeting called to order at 1645

REPORTS:

President: Wendy reported that the Tuesday morning game is slow to start but she anticipates that it will grow. The 0-20 mp game on Thursday has had a consistent 6 – 7 tables. LPBC in Kelowna has started a 0-20mp game and this may be having an impact on our game. The ads recently placed in the local newspaper appear to have had a positive effect.

Treasurer: Susan reports a balance of \$6300.00 in our account. There are new bridge mates coming that will have to be paid for. We have spent \$2485.00 on new equipment for the club this fiscal year to date.

As Susan has found the position of treasurer to be onerous, she has spoken to Dave Taylor and in the future he will be making the bank deposits, she will continue as treasurer and will do the bookkeeping and financial reports.

Hospitality: Judy reports that she is continuing to have problems getting people to volunteer to do coffee for the games.

Club Manager: Nigel reports the flyer is ready to be printed for the July 28 Unit game. Membership: This was referred to Nigel as she has been denied access to the website. Nigel says we currently have 168 members.

NEW BUSINESS

1 - Discussion centering on a rookie-master game. Moved by Lynda that the club hold a rookie master game on the 2nd Tuesday of every month in the morning to start on April 16, 2019. For the first game only the charge will be \$2.00 per player. Seconded by Susan Fair. Carried

2 - Food for the summer Unit game. Ideas for food were brought forth from the committee. Susan is going to contact a caterer she has used, as is Nigel. They will get back to the committee. Motion made by Wendy to remove wine from the lunch. Seconded by Leslie. Carried

3 - Wendy has donated mechanical pencils to the club to be given to new members. Thanks Wendy

4 - Discussion held around the use of psych bids at our club. A consensus was not reached due to lack of information on what makes a psych bid. It was concluded that we need more information, and Bill, in his absence was delegated to do some research on this issue and bring it back to council.

5 - It was moved by Judy and seconded by Leslie that a \$100.00 gift card from Superstore will be given to Levina Kneller for the purchase of table covers.

6 - Moved by Judy that a position of education co-coordinator be created to continue to promote duplicate bridge in our community. This will not be a council position, but the co-coordinator will be invited to meetings of the council to discuss plans, etc. Seconded by Susan. Carried - Club Education Manager Position description attached

Next council meeting will be held May 23rd, following the afternoon game.

Adjourned at 1750

CLUB EDUCATION MANAGER

Position Created March 28, 2019

Incumbent

Wendy Mohamed

Position Duties

Reporting to Council the incumbent is to:-

1. To develop and implement a successful 'Mentoring Program' for the WDBC
2. To develop and implement programs that identify and recruit new players. To take that new player and 'Gently Pull' them along through a number of different playing opportunities that ultimately sees the player becoming a club member and playing regularly in the open games the club offers
3. Provide educational leadership to all WDBC members
4. Stay current in all ACBL educational initiatives and programs
5. To identify and train an 'Educational Prodigee' for times when a 'Stand In' is needed or as a future replacement

Resources

Recognizing that the club is in a reasonable financial position, that most high cost assets have been purchased to accommodate upto 24 playing tables, then a portion of future funds should be channeled into programs for new players.

Through the annual budgeting process, the Club Education Manager is to request funds from Council for such things as advertising, guest speakers and new programs

Effectiveness

The Club Education Manager should develop tools to determine the effectiveness of all programs and spending of funds. Periodic reporting should be submitted to Council

The Club Education Manager is to maintain an effective line of communication with Council and Club Members to understand their educational requirement

Policy and Procedures

The Club Education Manager is to develop procedures that support the various educational programs. These procedures are to be consistent with the Club Constitution and policies developed by Council

Annual Goals

In addition to the duties of the Club Education Manager and on an annual basis, future educational goals are to be presented to Council. In turn, goals that Council has discussed in terms of Education and Growth are to be communicated to the Club Education Manager

Remuneration

The position of Club Educational Manager is voluntary in nature, however it is recognized that there maybe overlap between duties required for the club versus other related private activities. Wherever it makes sense, usage of Club assets is permitted in a private setting and vice versa. The only exception is use of Club funds. These shall not be used in a private setting. Any conflict of interest is to be run by the club's Treasurer and/or Council