

THE VILLAGES DUPLICATE BRIDGE CLUB

BOARD OF DIRECTORS MEETING

NOVEMBER 17, 2020

CALL TO ORDER: 4:00 Via Video Conferencing Call

MEMBERS PRESENT: Bob Matthews (Club President), Charlie Showalter (Club VP), Sally Gauthier (Club Secretary), Gordon Pfeiffer, Harry Freedman, Dave Hudson, Nancy Brickley, Nancy Jaffe, Nancy Turner

OTHERS PRESENT: Mike Lotti (Club Treasurer), Susan Frasier (Club Treasurer to take effect 1/1/21), Paul Matheson (Club Liaison), Janet Matthews (Head Club Director on Bridge Base Online) and Russ Pearly (Club Recorder). Alex Booke (Club Manager) was an excused absence.

MINUTES OF THE LAST MEETING: A correction was needed to show that although we do have difficulty in recruiting enough mentors, the decision not to reimburse them for their play in mentoring situations was upheld for a lack of precedent.

CONFIRMATION AND MINUTING OF DECISION TAKEN TO APPOINT NEW WEBMASTER AND TREASURER: The appointments of Deb Brunhoeler as new Webmaster and Susan Fraser as incoming Treasurer have been approved by the Board.

APPROVAL FOR USE OF COI FORM: We do have a Conflict of Interest policy but are still in need of approving the COI form. These forms should be completed annually and should all be directed to Alex Booke, the Club Manager.

TREASURER'S REPORT: Per Mike Lotti, our revenue for 10/20 was \$15726, Net favorable balance was \$4973 and Year-to-Date Net favorable balance is \$41,047. Our net assets in stand at \$79222. We have been running more games with a higher director pay for roughly the same amount of players as of late. Bob has spoken to Dave Stentz who said he would be able to do an internal audit, but he declined to say how much it would cost. Mike thought that an external auditor would be good and that the club should have yearly audits or reviews. It was suggested that we get an audit now and get bids from 3 companies. Mike would like the audit/review process go as far back as 2017.

**POSSIBLE PURCHASING OF NEW HARDWARE, SOFTWARE FOR INCOMING TREASURER AND APPOINTMENT OF BACKUP TREASURER:** Susan Frasier advised that she would like our financing data to go online rather than on someone's personal computer. The online Quickbooks program has 3 tiers: \$75, \$40 or \$25. The difference between these is reporting capabilities and tech support. There is no contract required so we could start with the \$75 for three months and then switch to \$40 or \$25 afterwards, whichever is warranted. There would be no need to buy extra software. Statistics are available in the more expensive option and this program does have the function to transfer information to an auditor. The Board passed the motion to buy the \$75 option for three months and then switch to a lower option after that initial period. Also agreed upon was the recruitment of a backup for the Treasurer position at this time on E-blast and the website.

**PREPARATIONS FOR ELECTIONS:** Gordon reported that all is progressing well. He will be obtaining information from Vikie Adams, Data Base Manager, of anyone who has played at least once since 12/1/19. The election process will be highlighted in the upcoming E-blast and people who have started playing since the Covid shutdown should let him know if they are not on the database and do not receive a voting email. The actual voting period will be from 12/1/20 until 12/15/20.

**REPORT OF TRIALS FOR ONLINE SWISS TEAM EVENTS:** This process has too many glitches at this time to be expected imminently.

**REPORT OF TRIALS FOR ONLINE LESSONS:** Rich Seidman is trying to use Shark Bridge and Janet Matthews has tried Zoom for lessons. This is a work in progress.

**OTHER BUSINESS:** Because of all of the COVID issues, the quarterly process of awarding money to charities nominated by members had been suspended. We have had two charity requests submitted since the last time the Board addressed this issue and these are the Humane Society of Marion County and the It Takes a Village Club (ITAV). The Board voted to award \$500 now to the Humane Society and to ask the ITAV to submit an updated application since we don't know whether they are active now or what their needs are now. We don't have the ability to run a standard charity game on BBO, but we can designate charity games and then pass the money through to the charities ourselves. A suggestion

was made that we have one person designated in charge of charity for next year and continuing.

DATE OF NEXT MEETING: Tuesday, December 15, 2020

Respectfully Submitted,

Sally Gauthier, Secretary