

THE VILLAGES DUPLICATE BRIDGE CLUB

BOARD OF DIRECTORS MEETING

MINUTES JULY 16, 2019

Call to Order: Beverly Parrish called the meeting to order at 4:25

Members Present: Paul Matheson, Charlie Showalter, Harry Freedman, Beverly Parrish, Sally Gauthier, Gordon Pfeiffer, Mike Kwiatkowski

Others Present: Rick Gauthier, Mike Lotti, Alex Boone

Excused Absence: Bob Matthews, Carol Ketterer

Treasurer's Report: Mike Lotti stated that June 2019 had a \$2244 positive income. He is forecasting a \$9000 loss for the 3<sup>rd</sup> quarter of 2019 but the full year should be even to plus overall. The June Sectional earned over \$5100. The dip in attendance on the Sunday of the Sectional may have been in part because it coincided with Fathers Day. Next year the June sectional will be on an earlier weekend per Mike. We have our November 2019 tournament dates but will need to get different dates for 2020. Paul Matheson said he will look into getting dates for next years tournaments with the ACBL and will give them to Alex Boone who will share them with the Board. The fee will be \$14.

Paul also said we might want to have an extra game at Coconut Cove during high season so as not to have to turn people away from some oversold venues. Another possible venue for additional games will be the O'Dell Recreation Center which already has bid boxes. The new Everglades Recreation Center will open in the fall and we may want to reserve time and space there early so as to get in on the ground floor.

Mike Lotti passed out a hand-out to the Board of Directors outlining considerations for a back-up person for his position as Treasurer. He has set up a Treasurer's Gmail account, [treasurer.thevillagesdbc@gmail.com](mailto:treasurer.thevillagesdbc@gmail.com). This account has a Google cloud to store other, non-email information but is not accessible at this point to anyone else but his family. He is working to take personal information out of there so it could be accessible to others. At this point his wife and son would be able to provide access to the information. He uses Quicken for all relevant banking information. He backs up the Quicken file to the Google cloud each month.

Alex Boone has been a "signer" for checks since becoming Club Manager. He uses the on-line banking portal and is able to access current banking information. Historical data goes back to March 2018 when we established the commercial bank account. Prior to that we have paper copies. Alex is able to e-pay bills, but not establish new payees. The Board of Directors can designate new "signers" for the account and a new administrator if needed. He stated the back-up Treasurer should understand and have experience in accounting,

both managerial and cost and that experience with the receiving end of audits would be a plus. An accounting degree is not required, but knowing how to run Quicken would be very helpful. It was decided that we will work up a posting for a backup using Mike's information. Pay will be via free play.

Head Director's Report: Many directors have been gone in July and it has resulted in lots of substituting for each other. A Director training was held on 6/20/19. Jon Williams was very key in the training and should be compensated. The Board authorized a \$50 payment for this. We have increased 18 plus tables in the expanded master point games that we decided on at the last meeting. Rick wondered if we should have a Partnership Pairing person for Swiss games. He was advised that this has been tried already without success.

Possible Backup Position to the Webmaster: Bob Matthews reported that he has received a notice from Neil Timm, a player, who said that he is qualified and willing. A discussion ensued regarding compensation and hours involved. In the end a vote passed to hold up on this for now. We will look for a permanent Webmaster if and when Tom can no longer perform his duties. Janet Matthews will remain as an uncompensated backup for now and can fill in as needed.

Review of Decision Regarding "Playing Directors": It was felt by many that the policy we passed at the last meeting on this was too restrictive and that the policy should be up to the Head Director with review by the Board of Directors. Paul Matheson advised that he had written one in 2014 and thought it was still relevant. Gordon Pfeiffer said he didn't think that directors should play a great number of hands. Rick Gauthier stated that if a director were sitting in then the player should declare hands rather than the director (switch seats as necessary). The Board agreed to accept Rick's changes to the policy and to have him deal with issues with a director which were only relevant to him. Rick said they will have a discussion

Charities Application Form progress and announcement: It was announced that we can only accept charities who have a FEIN. The form will be tweaked and sent for Board approval. Applications will be addressed to the Secretary of the Board. Per the Treasurer, we should figure out for each month the distribution of funds and recipients. This can be revised afterwards and we can do this quarterly in March, June, September and December. The biggest monthly allotments would be \$3000, otherwise \$700 would be standard. The form should be posted to the website.

Policy on Decision Making via email outside of regular open meetings: We know that things come up between meetings, but policies voted on outside of the meetings should be voted on at the next meeting. Paul Matheson will keep track of decisions made outside of board

meetings for us. Sally and Rick Gauthier are in the process of listing the club policies as they exist.

Other Business: A new computer is needed for the Mulberry Recreation Center and \$400 was approved for that. A decision was made not to print posters regarding the REACH initiative. Alex Booke reported that a Larry Cohen seminar is in the works for Thursday, February 6, venue unsure at the time. The cost would be \$95 including lunch. Larry would receive \$45 per participant. Rick Gauthier requested that the new director policy he is working on be effective August 1 and this was passed. We have paid \$19 for flyers for the cruise with Alice Travel and that was approved by the Board. Endorsement of the cruise by the VDBC was approved retroactively with no cost or benefit to the club. Bob Matthews reported that a 12 week course for newcomers has just finished. There has been a non-sanctioned game set up for them on Thursday mornings at Seabreeze. It was decided that the helpers in those games would be paid \$50 per session for up to 2 months retroactively to July 4. Charlie Showalter advised that the Appeals Committee has been updated as follows to include only members who are still available:

Shirley Agness, Lynne Fisher, Gladys Mikel, Dave Stentz, Ed Schwartz, Dave Hudson, Paul Hassett, Susan Fraser

The next meeting will be held 8/20/19 at Lake Miona Recreation Center.

The meeting adjourned at 6:40.

Respectfully Submitted,

Sally Gauthier, Secretary