

**Annual Meeting
Carolina Inn
December 3, 2000**

Call to order by President McManus.

Attendance noted from Paul Schwenke's records: 142 persons pre-registered for lunch and play plus the director and the caddy. Final total results: 128 persons playing bridge, 132 for lunch. Of the original 142, 8 were non unit players.

Treasurer Bill Louv presented his report in detail which included copies of the P&L which are available to the membership at large for their study (complete written report on file, following is summary).

The Unit had no unusual or unanticipated expenses for the year;
Showed a profit of \$1344.66;
2 bank accounts exist showing balances of \$6461.99;
No liabilities or debts exist.

Membership chairperson Glenn Marek presented his report which showed a total of 369 members of which,

45 are new members;
Loss of 25;
Unit had a 48% retention of members.

He stated his thanks on behalf of the Board to the members of the Education Committee to whom he attributed our gains and status within the ACBL.

Survey chairperson Ruth Ann Schwenke informed those in attendance of the status of the survey currently being undertaken. Results to be published at a later date.

Current Board members introduced.

Election chairperson Phil Erlenbach presented the slate:

Paul Schwenke
Jim Hansell
Bob Crawford
Pat Bodoh

Carol McCaskill made a motion to accept the slate as presented; seconded and unanimously accepted.

President McManus recognized retiring Board members:

Glenn Marek
Bill Louv, and,
the two members who had resigned previously: Joanna Pagano and Nancy Connolly.

Moment of silence for those deceased during the past year.

Various members who had assisted with the various operations of the Unit throughout the past year were recognized.

Meeting adjourned.

Post meeting of Board members solely for the purpose of electing officers for the next year. By unanimous decree the following were elected:

Pat Bodoh

- Good afternoon L & G. Hope having & will have a pleasant day.
- The Treasurers Report that I will speak to is as of end of Nov. plus accruals for expense of today's activity plus ongoing membership Survey being conducted.
- Your Bright Leaf Bridge Unit 191 had good year financially with no unusual or unantic. expense of any magnitude. The bottom line, made \$1344. for yr. From all tournaments & affairs cleared \$563. & from Gen'l. Oper. of the Unit made \$781.
- Your Assets in form of two bank accts. total \$6462. There are no outstanding debts or liabilities.
- Our primary sources of income this past yr. were:
 - Summer Sectional, clearing \$833. (run by Jim & Linda Hansell)
 - Unit champs. for \$238. (run by R. Boggs)
 - Partial rebates from ACBL for ^{mostly} membership dues for \$1068.
 - Incentive payment from ACBL for membership growth for \$168.
- Our major expenditures this past yr. were:
 - Annual mtg subsidy of \$755.
 - Newsletters & Directory for \$193.
 - Secr. & Presidents expenses of \$109.
 - Membership Survey est. at \$225.
- This summarizes the major financial events of the year.
- Copies of P & L Statement are available if anyone wants a copy.
- Any questions? (that I can answer)
- Thank you.

Bright Leaf Bridge Unit 191
American Contract Bridge League

Profit and Loss
11-30-99 to 11-30-00

<u>Tournaments</u>	<u>Income</u>	<u>Expense</u>	<u>Profit/Loss</u>
Annual Mtg. (est.)-a)	\$ 2060.00	\$ 2815.00	\$ (755.00)
Summer Sect.	1899.60	1066.65	832.95
GNT	245.00	150.00	95.00
GNT - S.F.	553.75	517.68	36.07
Unit Champ.	238.20	—	238.20
Pro Am	40.00	11.00	29.00
NAOP Qualifier	234.00	147.00	87.00
<u>General Operations</u>			
Newsletters		97.31	(97.31)
Interest	68.75		68.75
Directory		95.71	(95.71)
Secr. & Pres. Exp.		109.15	(109.15)
ACBL - Growth Inc.	118.00		118.00
- Members. Re.	1067.87		1067.87
ALL other -a)		171.21	(171.21)
Total	<u>\$ 6525.17</u>	<u>\$ 5180.71</u>	<u>\$ 1344.46</u>

Balance Sheet

Check. Acc't. -a)	\$ 1738.11
Sav. Acc't	4723.88
Total	<u>\$ 6461.99</u>

Net Worth

As of 11-30-99	\$ 5117.53
Profit (Loss) from 11-30-99	1344.46
Total	<u>\$ 6461.99</u>

(a-Incl. E.O.Y. accruals)

ACBL UNIT 191 BOARD OF DIRECTORS MEETING
Monday November 27, 2000
The Bridge Center, Durham

Present

Connie McManus
Carol McCaskill
Bob Boggs
James Migliore
Anne Hennessey

Pat Bodoh
Glenn Marek
Bill Louv
Nick Keebler

Absent

Erlinda Wehrman
Philip Erlenbach

Meeting called to order by President McManus.

Introduction of new member appointed: Anne Hennessey

Minutes of October 23rd meeting approved.

Old business:

Board Elections: noted that Jim Hansell, Paul Schwenke and Bob Crawford have agreed to have their names submitted for election. (President's note : Pat Bodoh has agreed to run for reelection and will complete the ballot.)

Annual Meeting: Agenda to include financial report, the election and a report from the membership chairperson. Persons to be recognized include all of the bridge educators along with the Easy Bridge instructors, Jeanette Collier, Larry Honeywell, Paul & Ruth Ann Schwenke, Nick Keebler, Jim & Linda Hansell.

New business:

Two items presented by treasurer Bill Louv: first in regard to tax exempt number, Unit has a federal ID exemption number to be used for the filing of a US tax return; a NC State exempt number is available only if the Unit buys to resell.

Second, a check for \$200 was received from ACBL for Easy Bridge incentive; question was made as to how the money was to be distributed. Motion made and second, and passed that the money be given to Bob Boggs for his Easy Bridge program at the Bridge Center.

Reports:

Tournament: Announced by Nick Keebler that on re-examination the Chatam Country Senior Center in Pittsboro was inadequate due to limited space. Further investigation included the new center in Carrboro which has limited parking. He continues to seek use of the facilities at the American Legion through the assistance of Fred Meier; facilities, as reported by Keebler, would be ideal though kitchen area will be unavailable because of their insurance policy. Stated the kitchen is needed only for access to water and ice, neither the refrigerator or stove are essential. The Durham Armory remains to have the better facilities for a tournament but require a date change: Bob Heller who coordinates the tournament schedule has been contacted for a later date without a response at this time.

Alert Newsletter: Resignation of Susan Parker announced. President McManus requested Bob Boggs to assume the responsibility. After some discussion, it was determined the newsletter should become a black and white monthly publication with the Unit supplementing the costs for a four page edition, deadlines for news to be submitted before the 28th of each month to be included in the newsletter each month which will also encourage the submitting of material either through e-mail or with a diskette. Suggested that President McManus send a letter to the other bridge directors in the Unit explaining the

ACBL UNIT 191 BOARD OF DIRECTORS MEETING

Monday October 23, 2000
The Bridge Center, Durham

Present

Connie McManus
Carol McCaskill
Bob Boggs
James Migliore

Erlinda Wehrman
Philip Erlenbach
Bill Louv
Nick Keebler

Absent

Glenn Marek
Pat Bodoh

Guests

Paul & Ruth Ann Schwenke

Meeting called to order by President McManus.

Minutes of September 25th meeting approved.

Treasurer's report: Profits of Pro Am, NAOP & newsletter reported which gave the P&L balance sheet for the year \$6300 balance showing an increase of \$1219 since the end of 1999.

Old business: None

New business: None

Reports:

Christmas Party/Annual Meeting: Given by guest Paul Schwenke - Fee \$20/person, December 3rd, Carolina Inn, 1 PM. Itemized costs announced. Issue of seating discussed, to be resolved by the committee. For billing purposes, the North Carolina tax exempt number should be used if applicable. Bruce Reeves as Director of District 7 requested to be included; invitation card to be sent, not to include free admission. Noted later in the meeting that some members in the Unit have not been properly recognized for their assistance; the Annual Meeting designated as the appropriate time, input from all Board members requested.

Survey: Given by guest Ruth Ann Schwenke - Questionnaire developed permitting confidential responses. Questionnaire to be sent to all members to learn reasons for their non-participation along with approaching other known bridge players. Glenn Marek, as membership chairman, had requested further information: Are non-playing members continuing to play elsewhere, socially or competitive? Questions regarding results and possible remedies were discussed. Final tabulations will be published and posted. Proposed survey to be presented to board members for comments/approval prior to distribution.

Tournament: Given by Nick Keebler - Chatam County Senior Center in Pittsboro provides adequate accommodations at \$450 for 3 days including \$100 deposit; assigned tournament date available. Need to provide tables and some chairs for play. Highly recommended by Nick following his conversation with the personnel and after viewing the facilities. Board approved location. Lack of neighboring restaurants presents problem: Suggestion made to provide a catered 'barbecue.' Chairman of tournament to be determined: Last year's tournament chairpersons Jim and Linda Hansell to be contacted.

Pro-Am: Ten tables, profit of \$29.

Brochures: Given by Bob Boggs - New posters shown which will be sent to numerous apartments in the Durham/Chapel Hill area. Determined better if sent unfolded. Requested that members of Board post two of the posters at locations they deem appropriate.

Easy Bridge: Given by Bob Boggs - Offer made by Bridge Center to handle ACBL renewals which provide a free play for those renewing through the Center.

Given by Carol McCaskill - Program at MacDougal School consists of four tables; showed T-shirts provided by the ACBL and given for participation.

ACBL UNIT 191 BOARD OF DIRECTORS MEETING
Monday September 25, 2000
The Bridge Center, Durham

Present

Connie McManus
Pat Bodoh
Bob Boggs
Glenn Marek
Joanno Pagano
James Migliore

Nancy Connolly
Philip Erlenbach
Bill Louv
Erlinda Wehrman
Nick Keebler

Absent

Carol McCaskill

Meeting called to order by President McManus.

Minutes of August 28th meeting approved.

Old business: None

New business:

Board Elections: Terms of four board members will terminate December 31, 2000 (Migliore, Marek, Louv & Keebler). Phil Erlenbach will coordinate the election with the Christmas Party/Annual Meeting. Louv stated he is not available for re-election; other retiring members are undecided.

Mentors: Definition given as players having certain skills being matches with new members, particularly single players, to encourage their continuing play. Bob Boggs stated that mentors were not needed for new players having completed the Easy Bridge program. Noted that the Raleigh unit has a 'matchmaker' serving as a partnership person who is compensated by free plays for services rendered. Marek has a list of mentor volunteers and will promote the service via a future article in the *Alert*, to be written by Glenn. Noted that there exists a need for mentors having master points in the under 200 range in order not to intimidate new players.

Reports:

Tournament: Nick Keebler reported that he was having difficulty finding a suitable location for the assigned date of June 8-10; he will be contacting Bob Heller to see if another date can be assigned.

Pro-Am: Event to be held at the Bridge Center October 7, 1 P.M.; Marilyn Kelley will direct, pre-registration will not be required. Recommended that the Pros sit North and West in the partnerships.

Brochures: Sample poster/flyer presented followed by recommendations for improvement. Several along with a cover letter will be mailed to the various apartment complexes in the area. Realtor members will be contacted for their advice as to the better locations for the distribution of flyers.

Easy Bridge: Total of 12 - 13 tables at the first sessions of the new series; most in attendance were referred by a friend. Noted that the age group was diverse.

NAOP: Game on September had 10 1/2 tables. Profit of \$87 reported.

Announcements:

District 7 Annual Meeting: Bob Boggs represented our unit with one vote; Sue Torrey had the other vote. Latest tournament schedule was distributed by Bob Heller. Bruce Reeves reported on the national meeting in Anaheim; noted that the decline in membership has not increased and that both dues and sanction fees have been increased. Announced that Gwen Boggs has resigned as a tournament director but will remain active.

Next Meeting: October 23

Meeting adjourned.

ACBL UNIT 191 BOARD OF DIRECTORS MEETING

Monday August 28, 2000
The Bridge Center, Durham

Present

Connie McManus
Pat Bodoh
Bob Boggs
Glenn Marek
Joanno Pagano

Nancy Connolly
Philip Erlendbach
Bill Louv
Erlinda Wehrman
Nick Keebler

Absent

Carol McCaskill
James Migliore

Meeting called to order by President McManus.

Minutes of June 15th meeting approved.

Treasurer's report presented along with the P & L which showed a total net worth and cash of \$6248.75..

Old business: None

New business:

Announcement made that Sue Torrey will be starting a game at the Governor's Club to be held on Monday; no conflict noted with other unit games.

Reports:

Tournament location & date: Nick Keebler reported that at this date, the Durham Armory was the better location at a quote of \$1040 for the facilities. Noted that 3000 sq. ft. are needed for the June 8-10 approved date. Problem regarding security was addressed; local police force to be notified for support services. Local eating facilities will be explored. The alternate use of local school facilities will also be investigated. Determined that Phil Erlingbach will view facilities and discuss other pertinent issues along with Nick prior to final proposal/decision at next meeting.

The combining of our sectional tournament with Raleigh was briefly discussed; negative response.

Holiday party: Report from Paul & Ruth Ann Schwenke (included); menu suggested was altered, deleting pork for salmon. Noted that the deposit of \$850 had been paid to the Carolina Inn. Board recommended that publications include alternate parking facilities.

Membership: Reported by Glenn Marek; Unit has an increase of 12% new members (46) since the last reporting from ACBL which included a 9% increase in non-renewable members (32) even though the retention rate improved 50%. Our trend reported being 1st in the district (8.36%) and 21st in the nation.

No report from the Schwenkes regarding the survey.

Pro-Am: Event to be held at the Bridge Center October 1st, 1 P.M.; Bob Boggs will request sanction.

Brochures: Determined to update existing brochures and develop suitable posters/flyers; Bob Boggs will produce, will need assistance with distribution. Discussion followed as to the better means of distribution: Suggestions made that real estate realtors, local Chamber of Commerce units, Newcomers organizations, Senior Centers, neighborhood associations of larger residential areas receive brochures and posters with grocery stores being included for posters. The 'Triangle.com' will be explored for future use.

Announcements:

Carolina Meadows game on Wednesday evenings will become a sanctioned game the beginning of September; noted that the Carolwoods center was not supportive of their bridge games.

Subj: **Christmas party**

Date: 8/24/00 7:09:39 AM Eastern Daylight Time

From: fritz@nc.rr.com (Paul & Ruth Ann Schwenke)

To: connie.mcmanus@juno.com (Mcmanus Connie), BrdgCtr@aol.com (Boggs Gwen&Bob)

CC: roach@mail.fac.unc.edu (Roach Mary Sue)

File: Carolina Inn Menue.pcx (240034 bytes)

DL Time (42666 bps): < 1 minute

Connie

Re your meeting on Monday.

Attached is the Grand Buffet menu from the Carolina Inn for the Christmas party and annual meeting. Recommend we go with the Roast Porkloin and Pan-seared turkey for the two entrees and Stir-fried Vegetables and Celery and Chive mashed potato for the two accompaniments. Price remains at \$18.50 ea. and with service charge and tax comes to \$23.35 per person. Also recommend we again charge \$20.00 for members and \$25.00 for nonmembers like last year.

If we have about the same turnout as last year the unit would then have to subsidize the dinner for 115 @ \$3.35 = \$385 plus the Directors lunch @ \$23.35 or a total of \$409

Other estimated costs;

Director fee	50
Flyers & Postage	35
Stack Charge	180
Caddy	25
Set-up charge for Ballroom	15

Total ~ \$665

If you are aware of any other expenses we missed let me know.

I have placed a call with John Torrey to ask him if would also be the director again this year. Will advise.

We will put together a flyer and email message that we will plan to send out to members the first week of October. As I recall last year the rule was that a person had to attend the lunch and meeting to be able to play bridge. reservations with checks will be due by Monday November 27.

Believe someone mentioned in the past we traded cold cuts or something else that were served with the lunch for free Coffee and water in the ballroom during bridge. Don't see any cold cuts on the menu. do you still want to have coffee and water for bridge. If so let me know as there may be an extra charge unless I am missing something.

The Carolina Inn will provide 15 bridge tables Therefor we will need to scrounge up an additional 15. ware did you get them last year.

Bob - How many bid boxes do you have. Did you get the balance from Durham last year or did John Tory supply them?

Starting to run out of info. & questions. If you can think of anything else we need to do or take exception to anything above please let us know.

Paul & Ruth Ann Schwenke

ok Mary Sue
salmon instead
pork

you - Mary Sue
Durham + Mary Sue
advise RA + P
don't ask

ACBL UNIT 191 BOARD OF DIRECTORS MEETING

Monday, June 26, 2000, The Bridge Center, Durham

Present

Connie McManus
Bob Boggs
Nancy Connolly
Nick Keebler
Philip Erlenbach

James Migliore
Bill Louv
Erlinda Wehrman

Absent

Pat Bodoh
Glenn Marek
Carol McCaskill
Joanna Pagano

Guests

Jim and Linda Hansell
Paul and Ruthann Schwenke

Meeting called to order by President Connie McManus.
Minutes of June 15th meeting approved as presented.

Sectional tournament report by Jim and Linda Hansell. They made a number of recommendations for the future (on file). The Board congratulated them for their hard work and a job well done.

Bill Louv reported that net proceeds from the tournament were approximately \$850.00.

The Board voted to hold a tournament again next year. The Mebane facility's price for next year has been approximately tripled, so there was discussion of where to have a tournament next year. Nick will continue investigating alternatives. The weekend of June 10, 2001 has been reserved for our tournament and there was consensus that we should stick with that time.

Paul and Ruthann Schwenke offered to conduct a questionnaire to ascertain (a) why many of our members did not participate in our tournament and (b) why we are not retaining members after one or two years. They will discuss (b) with Glenn Marek. The Board welcomed the Schwenke's offer.

The Holiday party is being coordinated by Paul and Ruthann. We have reserved the first Sunday in December at the Carolina Inn, but the Washington Duke Inn will also be investigated as a site.

The NAOP game will be September 9. Nick will handle the sanction request. Joanna and Erlinda will find the place, director, etc.

Next meeting Thursday, August 17th.

Meeting adjourned.

ACBL UNIT 191 BOARD OF DIRECTORS MEETING

**Thursday, June 15, 2000
The Bridge Center, Durham**

Present	Absent
Connie McManus	NONE
Pat Bodoh	
Bob Boggs	
Glenn Marek	
Joanno Pagano	
Nick Keebler	

Nancy Connolly
Carol McCaskill
James Migliore
Philip Erlendbach
Bill Louv
Erlinda Wehrman

Guest
Jim Hansell

Meeting called to order by President McManus.

Minutes of May 18th meeting approved.

Treasurer's report presented along with the P & L which showed a total net worth and cash of \$6122.45.

Old business:

Thank you from Peggy Barbee regarding the attribute paid to Hugo Germino announced.

Procedures for future death notification established; in the future, Bob Boggs will inform specific individuals for all necessary follow ups.

Procedures developed for providing information for the editor of the *Alert*: Jim Migliore will supply names of tournament winners; Phil Erlendbach will provide summaries of Board action; Glenn Marek will supply a list of new members along with the city and state from which they came; and, Jeanette Collier will be asked to provide newsworthy items from the membership.

Retention of new members: Carol McCaskill volunteered to assist with future programs at the Governors Club, the aim being to encourage future participation in sanctioned games.

New business:

Notified that the District is entitled to \$3000 for charity gifts to be allotted in one thousand dollar denominations; programs are to be innovative and publicity oriented

Easybridge along with the incentives from the ACBL were discussed: a new series will begin at the Bridge Center in September; the McDougal School program will commence the first semester of the new school year. Suggestion was made that a series at Fearington Village be considered.

Holiday party for the Unit scheduled for December 3. Chairman of event to be determined within the next month.

ACBL UNIT 191 BOARD OF DIRECTORS MEETING

Thursday, May 18, 2000

The Bridge Center, Durham

Present

Connie McManus

Pat Bodoh

Bob Boggs

Glenn Marek

Joanno Pagano

Nancy Connolly

Carol McCaskill

James Migliore

Philip Erlendbach

Absent

Bill Louv

Nick Keehler

Erlinda Wehrman

Guest

Jim Hansell

Meeting called to order by President McManus.

Minutes of April 20th meeting approved.

Old Business:

Memorials for deceased members (previous information regarding subject matter and board discussion/decisions was distributed): Announced that member had been displeased with the lack of honor displayed by Unit with the death of Hugo; therefore, the obit notice from the local newspaper will be scanned for a future *Alert* publication. Motion made by Carol McCaskill that the Unit purchase a set of bidding boxes to be placed at the Durham center in his honor; seconded and approved. Bob Boggs volunteered to purchase and label same. In the future, each case will be handled individually.

Member barring: Announced that a member can appeal a barring only on grounds of discrimination; therefore, our Unit has no authority to act on Sue Torrey's appeal since the barring was not based on a discriminatory action. Letter from Hugon Karwowski distributed along with the memo from Bob Boggs in relationship to Sue's suspension from The Bridge Center. Bob will notify Sue in writing concerning her future playing status.

Announced that Sue Torrey has requested that other clubs be permitted to host special events sponsored by the Unit. The subject of the NAOP was discussed; decision made that Erlinda Wehrman & Joanna Pagano request proposals from clubs in the Unit wanting to host future events after the dates have been chosen. The selection of the host club will be made by them; If necessary, the Board can be consulted.

Reports:

Sectional tournament report made by visitor Jim Hansell. Topics discussed related to the procurement of extra tables, the cost of the meals provided for the Swiss Team event, prizes for novice games and door prizes. Cost of Swiss Teams to be \$72 which includes the luncheon: Determined that if more than four players were listed as a team, they would be charged the actual cost of the extra meal(s). Noted that the ACBL provides bidding boxes and other necessary paper materials; the Unit is responsible for all housekeeping and refreshment items. Advertisement was discussed: Noted that fliers had been distributed at earlier tournaments and sent to neighboring clubs. News releases will be sent to local newspapers; Bob Boggs will e-mail information to both local and neighboring communities. Personal contact is necessary to further promote the tournament.

ACBL UNIT 191 BOARD OF DIRECTORS MEETING

Thursday, April 20, 2000, The Bridge Center, Durham

Present

Connie McManus
Bob Boggs
Nancy Connolly
Nick Keebler
Glenn Marek

James Migliore
Carol McCaskill
Joanna Pagano
Erlinda Wehrman

Absent

Pat Bodoh
Philip Erlenbach
Bill Louv

Meeting called to order by President Connie McManus.
Minutes of March 23rd meeting approved as presented.

Materials distributed re Bridge Center's barring of Sue Torrey from all regular club games until further notice and her appeal to the board.

At Jim Hansell's arrival, business was tabled for his report on our sectional tournament in Mebane (attached).
It is necessary to confirm that Marie Killoran will still be lodged at Sue Torrey's.

Bob Boggs donated 10 free plays for prizes at the tournament.

The tournament brochure will be redesigned to include a 199er Swiss Teams at 1 p.m. Sunday.

It was agreed that the Herald-Sun trophy be dedicated to Hugo Germino.

Connie authorized the Hansells to use their best judgment in acting on information about alternatives regarding food, tables, etc. Jim was then excused.

Board returned to consideration of Sue Torrey's appeal. Motion defeated for Sue's conditional immediate reinstatement. Motion passed to bar Sue for a month, after which reinstatement is conditional on (1) her dispatch of a letter to Len Case apologizing for the furor she created, copies to the Boggs and the Board, and (2) her future support for all bridge clubs. Connie and Glenn to refine the wording if necessary.

Bob Boggs displayed new brochures, ready for Board members to distribute around the area. He was congratulated on their attractiveness. Suggestion he inform area churches of our activities.

GNT District Semifinal report from Joanna and Erlinda: 7 tables, net \$36.00. Connie thanked them for their work.

Connie reported that at the District meeting the question was raised whether we are doing too much for novices at the expense of others. There was unanimous negative response.

Glenn reported that he had made some calls to drop-outs. Many are playing social bridge, not feeling ready for timed play, or strange conventions. He suggested doing something for 1- to 2-year ACBL members on a week day, maybe with instruction, a "fat-free" convention card, and/or rotating partners.

Connie reported that it was announced at the District meeting that future GNT games will have 4 flights instead of 3. Also that the World Bridge Federation wants to increase ACBL's membership fee from \$50,000 to \$150,000 to underwrite high-level globe-trotting.

Next meeting Thursday May 18 at the Bridge Center, 11 a.m.

Meeting adjourned.

ACBL UNIT 191 BOARD OF DIRECTORS MEETING

Thursday, March 23, 2000

The Bridge Center, Durham

Present

Connie McManus

Pat Bodoh

Bob Boggs

Glenn Marek

Joanno Pagano

Nancy Connolly

Bill Louv

Nick Keebler

James Migliore

Absent

Philip Erlendbach

Carol McCaskill

Erlinda Wehrman

Guest

Jim Hansell

Meeting called to order by President McManus.

Minutes of February 10th meeting approved; Minutes of the February 28th special meeting approved.

Treasurer distributed the financial activity report; two items were corrected following clarification of purchases. The Profit & Loss statement was distributed showing a gain of \$377.86 for the current year with a total of \$5495.39 in checking and savings accounts. Discussion followed concerning the membership information received from ACBL; question raised as to whether membership information could be reconstructed as of January 1st which would be more useful. Bob Boggs made a motion that both reports be accepted as corrected; second by Jim Migliore. Approved. Treasurer Bill Louv requested that members notify him prior to ordering materials.

McManus distributed information copied from the ACBL hand book which provides specifics relating to the duties of officers & board members. Discussion to follow at a later meeting after individual review.

Report presented by Joanna Pagano regarding the GNT Unit Qualifier: The unit had a profit of \$95.

Discussion about sanction requests for unit events and championships as to whose responsibility it is to complete the forms. Motion made by Jim Migliore, seconded by Joanna Pagano that club managers submit sanction forms; Nick Keebler will endorse. Approved. The unit had agreed at an earlier meeting that it would not sponsor a charity game.

Report by Joanna Pagano concerning the details of the GNT District Semifinal including her concerns regarding to space since the number of participating teams is unknown. She reported that Paul Johnson has been assigned to direct the game. A questionnaire concerning next year's event will be distributed to the participants; the results are to be delivered in Gatlinburg. Bob Boggs notified the Board that he has withdrawn the Bridge Center from future game sites due to potential lack of space.

Glenn Marek presented one of ACBL major concerns: The maintaining of existing membership. Discussion followed as to what would provide an incentive. A program unique for members might prove beneficial. Novice games need to provide something extra possibly with a session teaching new players how to complete convention cards. New members receive a welcome booklet from the ACBL plus a newsletter is sent to Easy Bridge III participants. Another suggestion was that the Unit sponsor a game annually for new members, without charge, for them to receive special recognition. An article informing all members of the various options at the Center to be written by Nick Keebler for publication in the next issue of Alert.

ACBL UNIT 191 BOARD OF DIRECTORS MEETING
Monday, February 28, 2000
The Bridge Center, Durham

Present

Connie McManus
Pat Bodoh
Bob Boggs
Glenn Marek
Joanno Pagano

Philip Erlendbach
Bill Louv
Nick Keebler
James Migliore
Erlinda Wehrman

Absent

Nancy Connolly
Carol McCaskill

Special meeting of the Board called to address the issue of Sue Torrey's noncompliance with the Board's previous decisions regarding the sectional tournament.

Meeting called to order by President McManus with historical remarks relating to the issue at hand. The urgency of the meeting was explained as being due to the advertisement deadline for the "Bulletin." The Board had given the necessary information for the ad to Ms. Torrey both in December and January but as yet, the information for the ad has not been forwarded for publication.

Facts relating to the planning of the tournament were reviewed: The Board had prepared and conducted a survey of members. Admittedly, the instrument was flawed, the return was poor plus copies were not made available to all bridge playing sites. However, the Board made a decision based on information available along with their judgment. Those decisions were forwarded to Ms. Torrey along with a list of volunteers obtained via the survey. Objection to the starting time of the Friday evening session was made by her; this was reported to the Board at a subsequent meeting at which time the Board reaffirmed the session times of 1 PM & 7 PM on Friday, 10 AM & 3:30 PM on Saturday and 10 AM on Sunday.

In e-mail correspondence sent immediately before and after the Hilton Head tournament Ms. Torrey objected again to the times of the tournament, this time focusing on Saturday and Sunday.

President McManus reported that she resisted taking the matter back to the Board on a decision that had been made twice previously. She questioned the issue, "was it the times of the sessions or the Board's authority?" to which Ms. Torrey was objecting.

Alternatives were defined as being:

- 1 - Continue with the tournament with Ms. Torrey in charge;
- 2 - Cancel the tournament;
- 3 - Reaffirm the times which may prompt Ms. Torrey to resign, requiring the need to find another chairperson.

President McManus reported that Carol McCaskill had been asked if she would be interested in assuming charge of the tournament; she had reservations but gave no decision. Jim and Linda Hansell were then approached who informed McManus of their availability to assist but only if Ms. Torrey resigned.

The Board noted that the correspondence from Ms. Torrey provided a resignation.

A discussion followed with the following issues resolved:

First, the time of the various events were reaffirmed with nine members of the board voting positive, one negative; two absent. The hours of the sessions were confirmed by positive vote.

ACBL UNIT 191 BOARD OF DIRECTORS MEETING

Thursday, February 10, 2000, The Bridge Center, Durham

Present

Connie McManus
Philip Erlenbach
Bill Louv
Bob Boggs
Nancy Connolly

Nick Keebler
James Migliore
Carol McCaskill
Joanna Pagano

Absent

Pat Bodoh
Glenn Marek
Erlinda Wehrman

Meeting called to order by President Connie McManus.
Minutes of previous meeting approved as presented.

Treasurer Bill Louv reported on activity 11/30/99 to 2/1/2000. We have spent \$95.32 and taken in \$198.10. Our bank accounts total \$5,220.31.

Sue Torrey's letter concerning the GNT Semi-Final was discussed. Bob Boggs made a statement on behalf of Gwen and himself declining to direct the event. He asked to be excused during the Board's discussion and left the room. Connie announced that Mary Sue Roach would consider directing this event at the Bridge Center. Motion made, seconded and passed that Connie write a letter to Len Case expressing the Unit's appreciation of all the Boggs have done to encourage duplicate bridge in our area, copy to go to Sue Torrey. At invitation, Bob returned to the room.

A letter from Mary Sue Roach was read concerning her duties as Recorder and summarizing the procedure to be followed if there is a complaint about behavior during a game.

The duties of officers were discussed. Connie requested that board members write brief job descriptions for their positions. Phil Erlenbach found descriptions in an old ACBL Handbook of Rules and Regulations. Connie will check the latest Handbook.

The problem of maintaining new memberships was brought up, although Glenn Marek was absent. Bob Boggs said they have identified people they want to go after. Jim Migliore suggested we also lose old players for lack of partners or transportation. Some of them could be matched up with each other. We will discuss this again at the next meeting.

Carol McCaskill would like to teach the spring session of bridge at McDougle Middle School. Bob was asked to follow through with arrangements as discussed.

There was no report on the Directory as Glenn was absent.

Nick Keebler reported on the proposal to host the NAOP event in Mebane in 2003. The site cost will be \$1,000, plus tables and chairs, adjusted for inflation. Nick has e-mailed this information to Wayne Hollingsworth, who will pass it along for consideration at a meeting during the Hilton Head tournament. The next step will be to hear from them whether or not they accept our bid to host the event.

The related question of who should or should not speak for us and vote in our name at meetings held during regional tournaments was discussed. The president is the authorized representative; if she cannot attend, she may authorize an alternate board member.

Joanna Pagano reported on arrangements for the GNT unit qualifying event. It will be held at the Chapel Hill Senior Center, Saturday, March 18, a 2-session event beginning at 9:30 a.m. John Torrey will direct. Rent will be \$50.00. The District Semi-Final will be at the Bridge Center April 8. The Final will be in Anderson, S.C., on May 6-7. Joanna and Erlinda will organize refreshments, but not lunch.

Susan Parker has agreed to take over as *Alert* editor.

Next meeting scheduled for Thursday, March 16. Meeting adjourned.

ACBL UNIT 191 BOARD OF DIRECTORS MEETING

Thursday, January 20, 2000
The Bridge Center, Carrboro

Present

Connie McManus
James Migliore
William Louv
Pat Bodoh
Robert Boggs
Nancy Connolly
Philip Erlenbach
Nick Keebler
Glenn Marek
Carol McCaskill
Joanna Pagano
Erlinda Wehrman

Absent

NONE!

Meeting called to order by President McManus.

Minutes of previous meeting distributed; approved as presented.

The increase in fees at tournaments was discussed. Agreement made to increase sectional tournament fees equivalent to fifty cents per person for each session.

The Directory report was given by Glenn Marek; discussion followed relating to the inclusion of e-mail addresses, the method by which copy will be proof read, and the means through which data can be confirmed/updated. Current ACBL information will be requested. Distribution scheduled for February. Members of the board volunteered to assist with the proofing and assembly.

Nick Keebler led the discussion on the NAOP final event scheduled for 2003 which will be combined with a sectional tournament. Matters concerning the size of the facility along with the associated costs were determined to be major factors. A committee consisting of Carol McCaskill, Sue Torrey and Phil Erlenbach will assist Nick with the proposal which is to be submitted to District 7 officials at the upcoming meeting on Hilton Head Island; Bill Louv will provide necessary information from previous records.

Jim Migloire reported on the progress in the development of transportation assistance for members needing such services. The notice printed in the "Alert" encouraged a member to volunteer. Jim is developing a map through which the home location of all members will be identified.

Education Liaison Coordinator Carol McCaskill presented the new convention card developed by the ACBL - the "fat-free" edition, and encouraged the unit to adopt it for members using less complicated conventions. She will investigate continuing the Easy-Bridge program in the schools.

Medals for awards have been received for future distribution.

Old business consisted of formulating a system whereby death notices can be relayed to the general membership. Bob Boggs was designated as first in the line of communication; the information is to be given to Glenn for both local and national membership, others to be notified by e-mail. An announcement