

Unit 191 Board  
Minutes of Meeting on May 22, 2020

Members Present: Deanna Larus, Hugon Karwowski, Jane Kiernan, Ray McEntee, Marian Meyer, Chris Moll, Paul Morrissette, John Schachte, Donna Walther, Mariée Walton and Phylliss Woody

Deanna Larus called the video conference meeting to order at 9 a.m.

**Financial Status:** Craig Robinson has resigned from the Board; the position of treasurer is open. Deanna has collected all financial records from Craig. Craig's most recent report, April 30, 2020, presented in Excel, shows a budget identical to the one the Board approved in January 2020. The Board agreed to post the April 30 Excel edition. Mariee offered to convert the report from Excel to a QuickBooks format, and include May data, but then decided to make a few key changes, keep it in Excel, and send to the Board for approval and posting.

At Paul's suggestion the Board voted unanimously to contact Suzie Goldberg and ask Suzie to fill the remaining 1 ½ years of Craig's term as treasurer. (Note: Following the meeting Deanna did make contact and Suzie said yes.)

**Unit 191 Financial Policies and Procedures:** Mariee presented a number of suggestions for adoption by Unit 191. Deanna pointed out that a large majority are already in place and tabled further discussion until a future meeting. The goal is to clarify procedures for protection and transparency.

**Fund Raising:** The Bridge Academy has received full distribution. Triangle Bridge Club will request its funds as necessary and Deanna will inform the Board when distribution is made.

**Future Programming:** We discussed offering a virtual Mentor-Mentee game this summer (similar to what the Raleigh Bridge Club is doing this week). In addition, we considered some type of virtual learning opportunity and tabled that discussion for a future meeting.

**Nominating Committee:** Deanna will put forth her suggestions for non-Board members, who might serve on the Nominating Committee this fall, in

a few days. Marian will post member information in the upcoming Alert and coordinate the formation of the committee going forward.

Meeting adjourned 10:35 a.m. Next meeting TBD.

RJM 5/23/20