

Unit 191 Board  
Minutes of Meeting on March 9, 2020

Members Present: Deanna Larus, Jane Kiernan, Ray McEntee, Marian Meyer, Chris Moll, Paul Morrisette, Craig Robinson, John Schachte, Donna Walther, Mariée Walton  
Absent: Hugon Karwowski, Phylliss Woody

Deanna Larus called the meeting to order at 4:23 p.m.

**Minutes** of the February 10, 2020 meeting were approved.

**Membership:** Jane and Deanna reported that the current membership stands at 634, up about 30 members in the last 6 months due primarily to The Bridge Academy's success in attracting OLLI participants. (OLLI at Duke is a lifelong learning institute.) Deanna asked Jane to be diligent about a) keeping the website Membership Directory current, and b) updating the Mini-McKenney results quarterly.

**Publicity:** Phylliss Woody is no longer involved with publicity. John Schachte is the committee chair. Paul Morrisette volunteered to assist John and those two will consider adding a third person to the committee. The primary duties are:

- a) Prepare and distribute sectional flyers to other clubs in District 7.
- b) Prepare posters for the education series and place the posters at TBA and TBC.
- c) Publicize special events.

Mariée has already handled the flyers for the Spring Sectional and is willing to "drop in the dates" for Summer and Fall if necessary.

The first education lecture is scheduled for April 14, and the poster needs to be finished by March 13.

**Treasurer's Report:** Craig Robinson presented the revenue/expense statement for the first three months of the current year. Deanna expressed her displeasure in Craig's decision to discontinue QuickBooks, the accounting software package marketed by Intuit, and utilized by the Unit in previous years. Craig feels QuickBooks is not a useful tool to handle a clubs' most important financial event, the Sectional Tournament. This stalemate needs a resolution.

**March Sectional:** Begins Thursday, March 12 at both locations. Attendance might be lower than normal due to the coronavirus. Chris recommends a) a hospitality budget of \$600, (about \$100 less than the norm, not counting paper products) and b) evaluate table counts after Friday so that there is no shortage for Saturday/Sunday games.

**Goodwill Award:** Chris Moll and his committee of Donna Walther and Hugon Karwowski announced that the Unit 191 2020 nominee is Paul Morrissette! Paul, the current vice president, has been a longtime leader in Unit 191 and well deserves this prestigious honor. The vote was unanimous!

**Gala Comments:** At this time the Board consensus is to hold a Gala similar to previous years. Further discussion in April.

**Governance:** Deanna asked each board member to write a job description and turn it into her within one week.

Second, Deanna offered to research two issues, the Units' tax-exempt status and the availability of a "Directors and Officers Insurance Liability Policy".

Third, an email will be drafted on the coronavirus topic, using the "ACBL language", and emailed via the Pianola platform.

Meeting adjourned 5:38 p.m.

Next meeting, April 13, 2020 at The Bridge Academy, 4:20 p.m.

RJM 3/10/20