

## **Unit 110 Board of Directors Meeting February 1, 2020**

President Karen Crowley called the meeting to order at 10:09 AM at the PBC Bridge Club, Hampton, VA. The following board members attended: Gary Coe, Karen Crowley, Paul DeMarsh, Kay Hughes, Bonnie Hoopengardner, Mike Jenks, Pat Meeker, Dianne Morton and Paul Murr. Unit 110 member's Sally James and Bob Burgess were also present.

**Secretary's Report:** Secretary Kay Hughes advised there were no corrections to the minutes of the December 7<sup>th</sup> board meeting. Mike Jenks moved the minutes be approved and the motion was approved.

**Treasurer's Report:** Treasurer Bonnie Hoopengardner advised that as of 1/31/20, there was a balance of \$9485.61 in the Checking Account and \$20,080.11 in a Money Market Account. A detailed financial report with the December and January fiscal activity had been sent to the BOD in advance of the meeting. The 2019 year ended close to even with the net balance showing a loss of \$150.00. The report showed a larger deficit, but this was a payment for tournament expenses which will be reimbursed.

**2020 Budget:** Bonnie Hoopengardner had emailed the proposed 2020 Budget prior to the meeting. The BOD decided to discuss a couple of issues which would impact the discussion before finalizing. A few changes were made to the budget.

At the end of the meeting, Karen Crowley reiterated that the goal of the BOD should be to balance the budget and we should monitor it to try and reduce the \$2400.00 deficit currently showing.

**Reimbursement for Director's Course:** Kay Hughes asked if the board needed to vote on reimbursement for those taking the upcoming Director's Course and explained the details of the course. Chuck Sadowski will be teaching the Director's Course, starting February 16<sup>th</sup> at 2:00 PM on Sunday afternoons. The fee will be \$6.00 (could vary based on attendance) plus a \$20.00 fee to take the ACBL test. After discussion of past precedent and the need for more Directors, the BOD was supportive of reimbursement for those who did direct after qualifying. It was particularly noted that more emphasis needed to be put on ACBL score and using the Bridgemates. Bob Burgess advised that Chuck will be spending more time on that. It was noted that the timing would conflict with a cruise that several Williamsburg members were participating in and Bob will discuss the timing further with Chuck. Paul DeMarsh moved that the BOD reimburse members after six months who successfully completed the course and directed three games during that time. It estimated the reimbursement will be about \$86.00. The motion was seconded and approved.

**Calendar for BOD Meetings:** Karen Crowley proposed that it would be helpful to set a calendar for planning purposes. After discussion, with dates selected from the first week of the month if possible, the following dates were finalized (times are tentative):

Saturday, March 21, 2020 – Annual Meeting (no BOD meeting prior to this meeting), TBD  
Friday, April 3, 2020 – Board Meeting, Ford's Colony Bath and Swim Club, 10:00 AM  
Saturday, June 6, 2020 – Board Meeting, PBC Bridge Club, 10:00 AM  
Monday, August 3, 2020, Board Meeting, Queen's Lake Club Clubhouse, 9:30 AM  
Saturday, October 3, 2020, Board Meeting, PBC Bridge Club, 10:00 AM  
Saturday, December 5, 2020, Holiday Party & BOD Mtg., Ford's Colony Bath & Swim Club, TBD  
Monday, February 1, 2021, BOD Meeting, Queen's Lake Club Clubhouse, 9:30 AM

### **February Regional Tournament Report:**

Sally James, Co-Chair of the upcoming Regional Tournament, February 3-9, 2020 reviewed preparations for the event. She thanked co-chairs Karen Crowley and Pat Coe and all BOD for volunteering and advised that the room block had been sold out for the tournament. With this and the predicted good weather, a good turnout is expected. "Grab & Go" Lunches will be available daily and on Wednesday & Sunday, the meal will be free to players. No food to share can be brought into the hotel this year but the unit can provide coffee. Hospitality will be provided after the afternoon session at 7:00 – 8:30 PM. Additional help was requested to set up tables on Monday morning. Karen Crowley thanked Sally and Pat Coe for their hard work. Paul DeMarsh is doing the Daily Bulletin and Karen noted that Paul will also be taking over the responsibility of the website from Jeanne Hermann. Karen advised that the board members will be provided with badges and should make extra effort to welcome all players and explain that the hotel policy on hospitality has been changed due to the issue of contagious diseases and bringing food in from the outside.

**Sectional Tournament:** There will be a Sectional Tournament and Jane Farthing is working on adding a NLM Regional. The dates will be September 25 – 27, 2020. Karen noted that volunteers are needed. If no one volunteers to chair the tournament, it may be necessary for the board to pick up the responsibility.

**Education/Mentoring Program:** Mike Jenks advised that an email had been sent out on 1/18/20 with details and a cap of \$1400.00 on expenses. Mike would like to see the Game Owners and Directors play a larger role in recommending Mentors for Mentees as they have more knowledge of the players. The mentors would receive 6 coupons for free plays valued at \$7.00 each. Mentors will be required to play 5 times with their mentee during a 12-week period, with the expectation that they will arrange a 6<sup>th</sup> session. The Game Owners and Directors would be instrumental in recommending to Mike potential candidates for the program and Paul DeMarsh will be the point person for the PBC. Mike reviewed all the points in his proposal and several board members made comments. After further discussion, Bonnie Hoopengardner moved that the proposal be accepted as written with a \$1200.00 cap on unit expenses. The motion was seconded and approved.

**Storage Facility:** Mike Jenks, Paul Murr, Gary Coe and Pete Hardin had checked out the storage facility. Mike had a video of the current space and recommends that we be put on the waiting

list for a climate controlled 10 x 7. This will require shelving and Mike Jenks will help build the shelving. This would save \$40.00 per month at the current storage facility.

**Longest Day/STaC Week Overlap:** Karen had investigated the reason for Unit 110's total donations not showing in the Bridge Bulletin last year. It may have to do with how certain donations are coded with ACBL and she will check further. Kay Hughes suggested that it might have to do with the two different websites. It is the BOD's desire to have Unit 110 represented with one total.

The overlap of District 6 STaC week and Longest Day week was again reviewed. STaC week will be Monday, June 15-Sunday, June 21, 2020 and ACBL sponsored Longest Day Week will be Wednesday June 17 – Wednesday, June 24. The final decision of managing the games will be up to the game owners.

It was noted that Master Points for the Dec. Holiday Party had not been recorded. Karen advised that she had spoken with Director Logan West about it and Paul DeMarsh will follow up with him.

#### **New Business:**

**Nominating Committee:** Paul DeMarsh, Chairman of the Nominating Committee consisting of Cindy Martin, Mi Ham and Betty Alldaffer advised that Kay Hughes and Bonnie Hoopengardner will continue to serve on the board. Mike Jenks and Paul DeMarsh will be leaving the board. He is currently waiting on responses from two members about serving on the BOD.

**Goodwill Nominations:** Karen Crowley asked for nominations which are due this Summer. Dianne Morton suggested that the membership make suggestions. At the Annual Membership Meeting, Karen will announce the criteria for the nomination and request suggestions from the members.

The next meeting will be held at the Ford's Colony Bath & Swim Club in Williamsburg on Friday, April 3, 2020 at 10:00 AM

The meeting was adjourned at 11:58 AM.

Submitted by Kay Hughes, Secretary

February 5, 2020