

# **Truro Duplicate Bridge Club**

## **Annual General Meeting Agenda**

### **January 24, 2019**

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<b>January 11, 2018 AGM Minutes .....</b>	<b>2</b>
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#### **2018 Annual Reports:**

<b>President .....</b>	<b>4</b>
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<b>Club Manager .....</b>	<b>5</b>
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<b>Social .....</b>	<b>6</b>
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<b>Partnership .....</b>	<b>6</b>
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<b>Education .....</b>	<b>7</b>
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<b>Refreshments .....</b>	<b>7</b>
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<b>Chief Director .....</b>	<b>8</b>
-----------------------------	----------

<b>Treasurer .....</b>	<b>9</b>
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<b>2019 Proposed Budget .....</b>	<b>11</b>
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<b>Proposed By Law change .....</b>	<b>12</b>
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#### **Nominations Report**

## **2018 Annual General Meeting Minutes, Truro Duplicate Bridge Club (TDBC) Jan. 11, 2018**

Truro Duplicate Bridge Club Annual General Meeting

Place: Lion's Club

Date: Jan. 11, 2018

Time: 6pm

Attendees: Any TDBC members

Invited by: President Gaye MacDonald

Note Taker: Anne Mitchell

Meeting was called to order at 6:05 PM by President, Gaye MacDonald.

In attendance:

Gaye MacDonald, Ken MacLean, Janice Edey, Bernadette Alain, Julie Small, Bob Dorland, Jamie Muir, Dave Scammell, Shirley Cock, Lorne Cock, Edison Lynds, Heather Beattie, Charlotte Cooling, Myrna Elliott, Carla Archibald, Lydia Fox, Beverley Snow, Boyd Wells, Jim Boutlier, and Anne Mitchell

Moved by Bob, seconded by Lydia, minutes from AGM Jan. 26, 2017 be accepted. Motion carried.

President, Gaye, highlighted her report.

1. Proactive approach to zero tolerance
2. Victor Lamoureux brought in to speak to Directors
3. Several successful social events
4. Pleased with assistance from membership for the Don Cox Tournament and to the New Glasgow members for their help.
5. JoAnn's classes help greatly with membership – we all need to encourage new members.
6. Senior Expo was a success.
7. Editing of policy has been completed, and approved by Executive – it will appear online.
8. Appreciation was extended to Beverly Snow for her work on Policy.
9. The By-Laws are being reviewed at the present time.

Moved by Edison, seconded by Jamie, all reports be accepted as submitted with the exception of Treasurer's report. Motion carried.

Treasurer's report: Janice Edey fielded questions about the end of the year net profit.

1. There were fewer special games in 2017 than past years
2. Number of tables have increased over last year.

Moved by Janice, seconded by Edison, Treasurer's report be accepted. Motion carried.

Budget:

Janice noted:

1. Tuesdays are averaged to make money with 6/7 tables playing.
2. Budgeting to lose \$500 in 2018, but Lion and Skunk is only every second year.
3. All Executive members followed the budget.

Moved by Janice, seconded by Boyd, budget be accepted. Motion carried.

## Nomination Report: Lydia Fox

The Nominating Committee put forth the following nominees for the slate of the Truro Duplicate Bridge Club Officers for the year, 2018:

Past President	Gaye MacDonald
President:	Ken MacLean
First Vice President	Jamie Muir
Second Vice President	Ron Vautour
Treasurer	Janice Edey
Secretary	Myrna Elliot
Chief Director	Bob Dorland
Club Manager	Julie Small
Education	JoAnn Lynds
Social Committee Chair	Bernadette Alain
Partnership Committee Chair	Beverly Snow
Supplies	Carla Archibald

It was moved by Edison, seconded by Dave, the Nominating Committee Report be accepted.  
Motion carried.

New Business: Chaired by Ken MacLean, incoming President

Appreciation was extended to Gaye MacDonald for her excellent work as President this past year.

The Executive decided a Member-at-large was needed on the executive to always have a quorum at meetings, to help out if needed, and be an understudy for possible upcoming positions. A motion was made by Ken MacLean to add a Member-at-large. In two weeks time after written notice is given, the President has called another short General meeting to vote on adding a Member-at-large to the 2018 executive.

Question from Jamie: Will Tuesday bridge be stopping in April?  
Tuesday Bridge has been budgeted for 12 mos.

Charlotte asked re Special games. She would like to see as many special games as possible. It was suggested Julie, Club Manager, and Charlotte get together and plan Special games together as Charlotte has had many years experience as Club Manager. Julie is looking into "Reach". It would be special games between Antigonish, New Glasgow, Truro with an opportunity to win gold points. Julie has authority to spend up to \$ 1700 on Special games. Boyd made the comment that Special games should not conflict with tournaments.

Boyd moved the meeting be adjourned.

Respectfully submitted,  
Anne Mitchell

## President's Report

It has been a privilege to serve as President of our TDBC this past year and observe the hard work behind the scenes of our club faithful. While the whole executive have been selflessly devoted to the well-being of our club, there are what I term the four pillars who year after give their efforts tirelessly to the benefit of our club. Our treasurer Janice Edey does yeoman service to ensure we are solvent and financially secure; Julie Small, as club manager, deals with the daily issues of operating the club and maintaining an informative and indispensable website; Bob Dorland as chief Director and “volunteer-at-large” helps us navigate our way through the complexities of our game; and Jo Ann Lynds rounds out the pillars as our Education Director and “counsellor” guiding us through the maze of issues faced by our club.

There are also regular members of our club who have been generous and loyal in giving their time and effort to support the smooth running of our four weekly bridge sessions. Jim “Boot” Boutilier has shown up for most sessions early to set up the tables and other paraphernalia. Due to health concerns, he has had to curtail that contribution, but not before we express our appreciation for his efforts on our behalf. And while we cannot conduct Duplicate Bridge sessions without the expertise and volunteerism of our Directors, our Wednesday sessions directed jointly by Lorne Cock and Lydia Fox, with assistance from Roger Simm, would not be possible without their direction for many years now. Their nurturing of new and less experienced players has played a pivotal role in the development of our club

And it goes without saying, that the many social events overseen by Bernadette Alain keep our members close and valued as they enjoy each other's company. In a similar vein, Margaret House ensures that special occasion cards are sent to any members that fit that category.

This past year has seen the resounding success of our Don Cox tournament at the Glengarry. Jamie Muir and Beverley Snow conducted a masterful operation of one of the best bridge gatherings in our Maritime region. With participants from across our provinces and some from across the border we have garnered a great deal of attention as a venue to keep on the attendance list.

Through the special work of Beverley Snow, we now have a Policy Handbook with By-laws revised and accessible to all on our website. Beverley and I also proposed to institute a club member Birthday Program where we award a free game to birthday celebrants. (cake is optional!)

With Julie's initiative and navigation through the set up and consultation with Bob and Andrew Endendijk we instituted another mode of reporting results, TheCommonGame. Beyond our usual ACBL results, we can now compare how we performed against a large cross section of North American players.

Another dedicated contributor to our club has been Marilyn Rudolph whose promotion of the Tuesday sessions and her fund raising activities for charity has earned her the respect and appreciation of our members.

On another note, there have been challenges in the “nuts and bolts” of our operation, from difficulties getting satisfactory climate control in the hall to replenishing our playing cards and getting more tables with appropriate bridge table cloth covers. The Truro Church of the Nazarene solved our problem by donating eight wooden tables that our own Ray Boudreau remodeled with his fine carpentry to suit our

needs. Moreover, we are grateful to our “sister” club in New Glasgow for donating fine table cloths for those tables.

We have looked at alternative venues for our club to no avail at this time. Our present venue, however, can be improved by more consultation with the Lion’s club, a mission for the incoming executive.

In closing, I extend my sincere appreciation for all the support and cooperation I received from all my friends who constitute the heart (and head) of our club.

Respectfully submitted,  
Ken MacLean

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### **TDBC Manager’s Report**

Many thanks to the executive for ensuring this past year was successful for our Club. Our out-going president, Ken, Jamie and Ron, lead the executive through a very good year, and without our past president, it is significant to note how experienced members of our executive worked together to make certain another successful Don Cox Tournament; Janice ensured the books were kept in shape and covered month end when the Manager was not available to do so; Myrna kept our minutes in order, Jo Ann provided a quieter spot for our executive meetings in addition to having encouraged new players to our game, Bernadette continued to ensure our social events were well organized; Beverley made sure partners were found upon request; Carla ensured a good supply of coffee and condiments for our games; and as our first member-at-large Cheryl stepped up to help when needed! Bob Dorland ensured the schedule for director’s was planned in advance with backup to cover if there was need for cancellation; and many thanks to our directors who ensured games ran smoothly! And to other members who stepped up to assist with our events and those who participated!

We participated in 12 Club Championship games (1 for each Mon-Tue-Thu per quarter), 5 ACBL interclub championships, 3 District 1 STaC, NAPs, ACBL and CBF Fund raisers including all day Bridge Fund raiser for Alzheimers. In addition we have introduced the Common Game which gives our members access to a wealth of information on their game. It was necessary to postpone the 2018 Lion and Skunk and our club will host it January 19<sup>th</sup>, 2019.

Respectfully submitted,  
Julie Small, Club Manager

## **Social Committee Report for AGM 2019**

First and foremost, I wish to thank the executive and the membership at large for all your support during 2018. We are lucky to have a Club who quickly picks up the ball at the drop of a hat with assistance and contributions.

Three events were held this year:

Valentine's social

a "sweet" event held on the actual date, a Wednesday for a change  
7 tables were in attendance

Halloween party

Held on Monday October 29th with 12 1/2 tables participating

Christmas dinner

A wonderful feast provided by the Club and membership on Thursday December 20th with 11 tables. Donations of food were left in the Lion's Club's box. We donated directly to the Colchester Food Bank a cash donation of \$70.

Financial considerations:

\$216.36 was spent of a \$330 budget along with 20 or so chits for prizes. A shout out to Janice for providing fancy chits on short notice for these events!!

Respectfully submitted

Bernadette Alain

on behalf of the Social Committee

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## **TDBC Partnership~2019**

Being partnership coordinator for the TDBC for the past year has been a pleasure!

Members have been accommodating, flexible and pleasant as we work together to ensure that everyone one who wishes to play may do so whenever possible.

A special thanks to Cheryl Nightingale, who in her very pleasant and capable way, filled in during my absence.

Previously, there had been some consideration given to using the membership portal on bridge web for finding partners – however a quick poll of those phoning for partnerships quickly revealed that those individuals either didn't have access to or interest in using the web site. This idea may be worthy of a revisit as the demographics of our club evolve.

Respectfully submitted,

Beverley Snow

## **Truro Duplicate Bridge Club Education Report**

**Submitted on December 31, 2018**

In the winter and spring of 2018, I held a Bridge Basics III class for students on Stayman, Transfers, strong opening bids and slam conventions. Intermediate classes were held on Defense play.

Fall classes were cancelled as I had no place to teach.

The “After Christmas Bridge Party” was held on Dec 29/18 with 10 tables in the afternoon and 7 tables playing in the team game. The pot luck supper was enjoyed by everyone!

Classes for Beginners and Intermediates begin the week of January 7 and will continue throughout the winter and spring.

As our club continues to grow, more of our players are interested in improving their games and advanced workshops are planned for one Saturday a month.

Respectfully submitted,

*Jo Ann*

Jo Ann Lynds  
Education  
Truro Duplicate Bridge Club

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### **TDBC Refreshments**

Total net expenses \$660.20

Total cash income from water and pop

\$65 Jan to June

\$115 June to Dec.

\$180 total

Consider for 2019

- Recycle foam cups
- Encourage travel mugs for beverages
- Address difficulty in properly washing coffee mugs .... think flu virus, colds and other communicable illnesses. We are a vulnerable population based on age.
- Security of cash can

Respectfully submitted,  
Carla Archibald

## **CHIEF DIRECTOR'S REPORT TO AGM OF JANUARY 24/2019**

I have very much enjoyed the last two years as Chief Director, but have every confidence in Brandon's ability to take over, following the approval of this meeting. The Executive agreed that I should not fulfill both the roles of President and Chief Director at the same time. Am happy to remain as a director and assist in the regular rotation.

For the following year, I'd like to recommend the following continue their role as directors...

**Brandon, Chief Director**

**Lorne and Lydia... assuming once again the Wednesday game responsibilities**

**Andrew, Bob, Norm, Jamie, Boyd**

**Julie and Ken are writing the director's exam on January 23/19 and we wish them every success and will be wonderful additions to our team.**

I wish to thank **Charlotte** for her many years of service both as club manager and director of the club. We wish her great cards... in her retirement. At the same time, a big thanks to **Anne** as she retires from the duties she has performed as a director. No one can be counted on to help out more than Anne and she will always do it with a 'big smile', and I know will continue to be a helping hand... whenever one is needed.

The **Common Game**, appears to be working well... as we've worked out the 'kinks' and have been assured by them, that all hands are **completely random**, as any other method would be strictly against all rules of the game. I'd recommend that we continue for the year and give it a fair trial.

I'd like to encourage directors and the club members to recognize how difficult it is to both direct and play at the same time. I'd like to see more '**sharing of the 'responsibilities'**' on any given night. Meaning, if there is a director's call, and the evening's director is involved in a hand, the first thing that I'd like to them do is look around and recognize if there is another director not involved, i.e. sitting as dummy or on a sit out... they should be asked to assist with the call. At the same time, it is often very difficult to play and watch the clock... and believe that **all directors**, when noticing someone beginning to start a hand after the deadline, should state nicely that 'it is too late' to start the last hand. Both of these suggestions, should both speed up the play and make the director's difficult role more manageable.

Respectively submitted,  
**Bob Dorland**



## Treasurer's Report to December 31, 2018

Net loss <\$585.59>

Average tables:	Monday	Tuesday	Wednesday	Thursday
<b>2018</b>	<b>9</b>	<b>6</b>	<b>7.3</b>	<b>8.1</b>
2017	9.5	6	7.3	9.1
2016	8.6	4.5	7	9.3

	Total Tables	# Sessions	Avg/session
<b>2018</b>	<b>1517</b>	<b>199</b>	<b>7.6</b>
2017	1480.5	181	8.2
2016	1469	197	7.5

### Truro Duplicate Bridge Club Comparative Balance Sheet

	As at Dec. 31/17	As at Dec. 31/18	
<b>Assets</b>			
Bank Account	\$3,334.68	\$3,596.78	
Investments	\$15,497.48	\$15,559.78	
Fixed Assets	\$4,500.00	\$4,500.00	Fixed Assets
Prepaid Expense		\$50.00	Dealing Machine \$2,000
			Bridge Mats \$1,000
			Time Clock \$100
			Boards, Cards, Bidding Boxes \$400
<b>Total Assets</b>	<b>\$23,332.16</b>	<b>\$23,706.56</b>	
<b>Liability</b>			
Accounts Payable	\$220.25	\$605.24	
Accruals	\$445.00	\$1,050.00	
Gift Chits	\$98.00	\$68.00	
<b>Total Liabilities</b>	<b>\$763.25</b>	<b>\$1,723.24</b>	
<b>Equity</b>			
Retained Earnings - Previous Year	\$22,072.26	\$22,568.91	
Current Earnings	\$496.65	-\$585.59	
<b>TOTAL EQUITY</b>	<b>\$22,568.91</b>	<b>\$21,932.32</b>	
<b>LIABILITIES AND EQUITY</b>	<b>\$23,332.16</b>	<b>\$23,706.56</b>	

## Truro Duplicate Bridge Club

### 2018 Income Statement

With 2017 Comparison

	2017	2018
<b>Income</b>		
Monday Evening	\$5,762	\$5,586
Monday Evening Extra	\$388	\$274
Tuesday Afternoon	\$2,094	\$3,328
Tuesday Afternoon Extra	\$142	\$208
Wednesday Afternoon	\$3,000	\$3,044
Thursday Evening	\$5,612	\$4,870
Thursday Evening Extra	\$468	\$318
Total Income - Bridge Games	\$17,466	\$17,628
GIC Interest Revenue	\$120	\$103
Miscellaneous Revenue		\$18
<b>Total Income</b>	<b>\$17,586</b>	<b>\$17,749</b>
<b>Expenses</b>		
ACBL Regular Game Fees	\$1,422	\$1,492
ACBL Special Games Fees	\$1,548	\$941
Rent	\$9,400	\$10,100
Directors Game Play	\$535	\$575
Game Play Discrencies	-\$16	\$3
Free Game Chits	\$91	\$101
Prizes & Engraving	\$50	\$50
Social Committee	\$252	\$216
Refreshment Supplies	\$271	\$660
Don Cox	\$795	\$885
Lion & Skunk	\$0	\$1,000
Directors ACBL Dues	\$544	\$855
Office, Computer, WWW Supplies & Mtce.	\$915	\$641
Bank Charges & Interest	\$52	\$48
Vince Oddy Supplies	\$974	\$645
Special Purchase / Contingency Fund	\$257	\$122
<b>Total Expenses</b>	<b>\$17,090</b>	<b>\$18,334</b>
<b>Net Gain / Loss</b>	<b>\$496</b>	<b>-\$585</b>

Respectfully submitted,  
Janice Edey  
Treasurer

## Truro Duplicate Bridge Club Proposed Budget 2019

<b>Budget</b>	2017 Actual	2018 Budget	2018 Actual	2019 Proposed Budget	Notes
<b>Income</b>					Based on 2018 Average # tables
Monday	\$5,762	<b>\$5,700</b>	\$5,586	<b>\$5,616</b>	9 tables x 52 Mondays, \$3
Monday Additional Income	\$388	<b>\$456</b>	\$274	<b>\$648</b>	\$4 Special Game, \$5 StaC
Tuesday	\$2,094	<b>\$3,600</b>	\$3,328	<b>\$3,168</b>	6 tables x 44 Tuesdays, \$3 (July – no play)
Tuesday Additional Income	\$142	<b>\$288</b>	\$208	<b>\$408</b>	\$4 Special Game, \$5 StaC
Wednesday	\$3,000	<b>\$3,037</b>	\$3,044	<b>\$2,920</b>	7.3 tables x 50 Wednesdays, \$2
Thursday	\$5,612	<b>\$5,897</b>	\$4,870	<b>\$5,054</b>	8.1 tables x 52 Thursdays, \$3
Thursday Additional Income	\$468	<b>\$437</b>	\$318	<b>\$583</b>	\$4 Special Game, \$5 StaC
Special Events					
Total Income from Games	\$17,466	<b>\$19,415</b>	\$17,628	<b>\$18,398</b>	
Interest Income	\$120	<b>\$100</b>	\$102	<b>\$175</b>	
Misc Income			\$18		
Total Income	\$17,466	<b>\$19,515</b>	\$17,748	<b>\$18,573</b>	
<b>Expenses</b>					
ACBL Regular Game Fees	\$1,422	<b>\$1,760</b>	\$1,492	<b>\$1,530</b>	
ACBL Special Game Fees	\$1,548	<b>\$1,700</b>	\$941	<b>\$1,000</b>	
Rent	\$9,400	<b>\$10,300</b>	\$10,100	<b>\$10,050</b>	
Director's Game Play	\$535	<b>\$600</b>	\$575	<b>\$597</b>	
Game Play Discrepancies	-\$16		\$3		
Free Game Chits	\$91	<b>\$100</b>	\$101	<b>\$100</b>	
Birthday Program				<b>\$200</b>	*** New initiative
Prizes / Trophies	\$50	<b>\$50</b>	\$50	<b>\$50</b>	
Social Committee	\$252	<b>\$330</b>	\$217	<b>\$330</b>	
Refreshment Supplies	\$271	<b>360</b>	\$660	<b>\$400</b>	
Don Cox	\$795	<b>\$800</b>	\$885	<b>\$900</b>	
Lion & Skunk		<b>\$1,000</b>	\$1,000	<b>\$500</b>	*** Budget 50% every year
Director's ACBL Dues	\$544	<b>\$720</b>	\$855	<b>\$900</b>	10 Directors
Office, Computer, & Mtce	\$915	<b>\$750</b>	\$641	<b>\$750</b>	
Bank Charges	\$52	<b>\$60</b>	\$47	<b>\$50</b>	
Vince Oddy Supplies	\$974	<b>\$1,000</b>	\$645	<b>\$800</b>	
Contingency Fund	\$257	<b>\$500</b>	\$122	<b>\$500</b>	
Total Expenses	\$17,090	<b>\$20,030</b>	\$18,334	<b>\$18,657</b>	
Net Gain / Loss	\$376	<b>-\$515</b>	-\$586	<b>-\$84</b>	

## **Proposed By Law Change**

Background:

For several reasons, the TDBC executive is asking for the termination of the position of 2nd vice-president.

The position is difficult to fill. Members hesitate to let their name stand for nomination because a 4 year commitment is required ie 1 year as 2nd vice, 1 year as 1st vice, 1 year as president and 1 year as past-president.

Members who agree to let their name stand for nomination have, in the recent past, done so with the understanding that they could not commit to the full four years.

TDBC has a limited pool of active members from which to draw the Executive. Most, if not all, have already served the Club in some capacity at some point.

At the AGM, we ask that the membership vote on the following by-law change...if accepted, the following

3. The Executive shall consist of the President, 1st Vice-President, 2nd Vice-President, Secretary, Treasurer, Past President, Chief Director, Club Manager, the Chairpersons of all committees and a member-at-large.

would then read as

3. The Executive shall consist of the President, 1st Vice-President, Secretary, Treasurer, Past President, Chief Director, Club Manager, the Chairpersons of all committees and a member-at-large.