

INSTRUCTIONS FOR RUNNING A GAME WITH THE BridgePal SYSTEM

Initial Setup:

1. Plug in the Router then the laptop. Turn on the laptop.
2. Check to determine how many pairs will be in play by either: set the wi-fi on the laptop to “Cascade Club,” open the club website by clicking the BridgewebsTrilogy icon on the desktop and clicking the calendar entry for the day’s date; or by using your own smart phone to access the Bridgewebs.com/trilogy site for the same information.
3. Set the laptop wi-fi to TP-Link_AE54.
4. Click on the BridgeScore icon on the desktop (red heart) to start the BridgeScore program.
5. Click on “Club Admin”
6. Under “Club Details” enter your name, phone number, and email address (you will be identified as scorer.)
7. Under “Bridgewebs” make sure that the Club Code “trilogy” is entered. The password is “trilogy9876” (These should already be entered.)
8. Wireless scoring should be “wireless” and “BridgePals” Click exit.
9. You can review the list of members by clicking “Names”. You can amend or add new names with numbers if you wish.

Preparing for the Session:

1. At the laptop, click “Scorer.” Delete the old event (if it is still listed), select new event and give it a name (typically the current date.) For normal Monday games “Match Points” and “Pairs” are correct. Verify “wireless scoring” is checked and click “Save”.
2. Determine the number of tables. Include a sit-out table if there is an odd number of pairs. Click “Define Movement.” The default movement of Mitchell appears in the box. Enter the number of tables to play. For normal Monday games use from the drop-down list:
 - a. 2 tables: select Howell BB 6 rounds, 4 boards per round.
 - b. 3 tables: select Howell BB 5 rounds, 5 boards per round.
 - c. 4 tables: select Howell Superperfect 7 rounds, 4 boards per round.
 - d. 5 tables: select Howell BB 3-7 T1 ACBL 9 rounds, 3 boards per round.
 - e. 6 tables: select $\frac{3}{4}$ Howell—Farrington 9 rounds, 3 boards per round.
 - f. 7 tables: leave as Mitchell. Enter 7 rounds, 4 boards per round.
 - g. 8 tables: leave as Mitchell. Enter 8 rounds, 3 boards per round and check “share and relay”

If there is an odd number of pairs, check “missing pair” and enter the number of the pair you wish to be the phantom pair. (Usually pair #3. Do not select #1 or the last pair.) Click “Save”

3. Click “Exit” and click “Yes” to start wireless scoring.
4. Turn on the scoring units (Kindle Fires) Unlock each one by sliding one finger up from the bottom and entering the PIN of 9876. Click on the “Gear” icon to connect to the TP-Link_AE54 router. (Be careful not to try to connect to TP-Link_AE54 5G) Once connected, click the circle at the bottom of the screen to return to the main page. Click on “BridgePal” The Kindle should display “Start” Place a Kindle at North on each table.
5. Plastic table cards are in the black folder by number of tables in play (in the pocket in front of the tab) Place them on the tables. In the event of any confusion, use the printed table cards contained in the sequence of white envelopes.
6. Place bidding boxes and the appropriate boards to be played on each table, with the remaining boards on the relay table.
7. Should a pair arrive or leave after this is done, it is best to exit to the home screen and re-enter “Scorer”. Delete the event and start over at Step 1.
8. Should players arrive who are not already members, exit to the first panel and click on Names. Enter their names and assign them an unused member number.

Running the Game:

1. After everyone is seated, ask the North players to start their scorers and enter the table number and member numbers in their appropriate seats for the players at that table. (Pairs at the sit-out table should do the same, regardless of if they are N-S or E-W so that they show as playing.) The boards for the first round should be at the table.
2. Begin play. North will verify the board number and enter the contract for each board. When the hand has been played, North will enter the result for that hand and ask that either East or West verify the result. If it is not correct, North should press cancel and correct it.
3. After the board has been accepted, the traveler screen appears. This provides another opportunity to correct the result for this board or any other board in the current round that has already been played by tapping the board number and changing it and by pressing “edit.”
4. Tapping “OK” on the traveler screen displays the contract entry screen for the next un-played board in the current round.
5. At the end of each round, details for the next round will appear and the players move accordingly. The boards should be taken to the Relay Table for the next round to be picked up.

6. Occasionally a Kindle will power down (i.e. go to sleep – this is most common if it was at a sit-out table and therefore unused for an extended period) showing a blank screen or freeze. If this happens, press the power button (twice in the event of a freeze), swipe the screen and enter 9876. Then click on the BridgePal icon. This should restore its normal operation.
7. When the session is finished, the OK button is replaced with a “Results” button which leads to the Results screen.

At the end of the session:

1. Tapping the “Results” button will display the ranking on the Kindles. If play is not completed at any other table, the screen will indicate this, and you can refresh when all play is completed.
2. When all play is completed, change the wi-fi connection on the laptop to “Cascade Club.” Return to the BridgeScore home page and select “scorer” Open the event just played.
3. Click “results” The table of results should appear with a number of options to continue. Click “Make” and check “bridgewebs export file.” Click “upload” and check “to bridgewebs.”
4. Members can view the results by going to the website <https://www.bridgewebs.com/trilogy>.

Website:

In addition to publishing the results of the games, the website <https://www.bridgewebs.com/trilogy> can also be used for communicating with members: for example, sending a bulk email, giving a calendar of future events, announcing a change in time or venue, and items of interest to all members. The administrative function for this site can be accessed by clicking on the crossed tools symbol and logging in as “trilogy” with the password “trilogy9876”. Members should be encouraged to put this site in their favorites.

To send a bulk email: Log in as administrator as above. Click on “Membership Area” in the menu than click on “email members”. Compose the email in the space provided, the click on “send email” and confirm that you wish to send to all checked members.

Laptop Information:

There are two accounts – a local account (TRR Duplicate Bridge) to run the bridge scoring system and an admin account (trilogyduplicatebridgeclub@outlook.com) to make changes to the laptop. The local account does not need a password, the password for the admin account to sign in to the laptop is 987612121 and the Microsoft password is TDBC9876 for outlook email, etc. Change accounts by right clicking on the four squares, choosing “sign out” then clicking on the center of the screen to see both accounts listed in the lower left.