

Covid 19 Risk Assessment

Sutton Coldfield Bridge Club Assessment by: Nigel Charlesworth 26th June 2021

Date of next review: As circumstances dictate.

What are the hazards?	Who might be harmed and how?	What controls are required?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Risk 1: Transmission of Corona virus by inhalation of infected droplets breathed out by infected person.						
1.1 On arrival within the car park area and walking to the club house.	Players, members and visitors, acquiring virus by airborne droplets	Social distancing to be observed within the car park area.	Members to be reminded of the need to comply with social distancing guidelines. Email to members.	SueC/NigelC	19 July 2021	Done
			Appropriate notices to be displayed at the entrance to the club	NigelC	19 July 2021	Done
1.2 Entrance	Players, members and visitors, acquiring virus by airborne droplets.	Social distancing to be observed. Only those fully vaccinated – (medical reason excepted)- allowed to enter the club premises.	Ensure that players are aware of procedures	SueC/NigelC	19 July 2021	Done
			Appropriate notice to be displayed at the entrance to the club.	NigelC	19 July 2021	Done
			Entrance doors to be fully open to enable efficient access to the premises and to avoid congestion	Relevant TD or Committee member to ensure doors are fully open.	Ongoing	

What are the hazards?	Who might be harmed and how?	What controls are required?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
1.3 Lift	Players, members and visitors, acquiring virus by airborne droplets.	<p>The lift is only to be used by those with restricted mobility.</p> <p>No sharing of the lift by people from different households.</p>	Ensure that the membership are aware of procedures before reopening.	NigelC	19 July 2021	Done
			Information to be shared via email to members and by club website.	SueC/NigelC	19 July 2021	Done
			Appropriate notice to be displayed on the lift doors.	NigelC	19 July 2021	
1.4 Within the club room and filling tables	Players, members and visitors, acquiring virus by airborne droplets.	<p>Social distancing to be observed.</p> <p>Windows and doors to be open to maximise ventilation within the playing area.</p>	Ask players to socially distance when arriving leaving.	TD/TD Assistant/Committee Member	Ongoing	
1.5 Payment	Players, members and visitors, acquiring virus by airborne droplets.	Voucher or correct cash payment on entry.	<p>Payment Marshall at the entrance to receive payment vouchers or correct table money</p> <p>Ask players to socially distance when arriving and leaving.</p>	TD/TD Assistant/Committee Member	Ongoing	

What are the hazards?	Who might be harmed and how?	What controls are required?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
1.6 During Play	Players, members and visitors, acquiring virus by airborne droplets.	Members wishing to may wear face coverings but this will not be mandatory. The risk will be recognised and accepted by each individual. Players to remain seated and avoid unnecessary circulation within the room.	None			
Risk 2: Transmission of Covid19 through touching surfaces, equipment clothing etc previously touched by an infected person.						
2.1 Entrance	Players being infected by Covid19 by touching previously contaminated surfaces	Members to be reminded of the need to minimise contact with surfaces and make regular use of hand sanitiser.	Additional cleaning	Cleaner	Ongoing	
2.2 Lift	Players being infected by Covid19 by touching previously contaminated surfaces	Only those with restricted mobility to use the lift and only one person or one household group to use at a time. Users to hand sanitise after using the lift.	Additional routine cleaning of the lift including sanitising the lift control buttons	Cleaner	Ongoing	
2.3 Within the Club Room	Players being infected by Covid19 by touching previously contaminated surfaces	Members to be reminded of the need to regular hand sanitise.	Provision of adequate number of Hand sanitising pumps. Additional Cleaning of all Club Room areas.	EdL Cleaner	19 th July 2021 Ongoing	Done

What are the hazards?	Who might be harmed and how?	What controls are required?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
2.4 Bidding Boxes	Players being infected by Covid19 by touching previously contaminated surfaces	<p>Players may bring their own bidding box or use a club bidding box for the duration of the session.</p> <p>Sanitizing wipes will be available at each table.</p>				Done
2.5 Boards/cards	Players being infected by Covid19 by touching previously contaminated surfaces	<p>There will be a 72 hour storage period between use of boards and cards.</p> <p>Sanitizing wipes will be available at each table.</p>	Dealing Team to be made aware of procedure	EdL		Done
2.6 Bridgemates	Players being infected by Covid19 by touching previously contaminated surfaces	To be sanitised before and after use. North only to handle and operate the bridgemates. Other players to agree actions.		Person playing North	Ongoing	
2.7 Scoring Computer	Players being infected by Covid19 by touching previously contaminated surfaces	Only the TD/Scorer to use. Keyboard to be sanitised before and after use.		TD/Scorer		
2.8 Timer Laptop	Players being infected by Covid19 by touching previously contaminated surfaces	Only the TD/Scorer to use. Keyboard to be sanitised before and after use.		TD/Scorer		
2.9 Kitchen Utensils Cups etc	Players being infected by Covid19 by touching previously contaminated surfaces	Members to be responsible for their own drinks.				

What are the hazards?	Who might be harmed and how?	What controls are required?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
		Regular and increased cleaning of the kitchen area. All cups etc washed in the dishwasher.				
2.10 Toilets	Players being infected by Covid19 by touching previously contaminated surfaces	Soap Dispensers. Signage regarding Covid19 Risk Paper Towels Additional Cleaning	Acquire Signage Arrange Additional Cleaning	NigelC SueC	19 July 2021 19 July 2021	Done Done