



How to ensure you can receive SCBA emails

Do you think you should be receiving our emails but you're not?

Did you UNSUBSCRIBE from doing so at some point, and now wish to start getting them again?

If either of the above applies, then please read on to find out what you can do to rectify the problem

The first thing you need to do is to check that we are using your **current** email address and not an old or incorrect one

To do this, please click on the link below

https://www.bridgewebs.com/cgi-bin/bwop/bw.cgi?pid=display_page35&wd=1&club=bw

This will enable you to check that we have your correct email address

The instructions on that page are self-explanatory and will let you know if your email address matches the one we have on our records for you

If it is **Correct** the response after you submit your email address will state if the address is either:

- **OK** We are using your correct email and so you need to do nothing
- **BLOCKED** We are using your correct email but a past action by you has stopped us from sending you emails. If you wish to **RE-SUBSCRIBE** and so start to get our emails again then simply follow the instructions provided to do so

If it is **Incorrect** then you will see the following after submitting your check

The email "youremail@yourhost.com" does not appear to be registered with Bridgewebs

If you see this response then you need to do the following

Our records are updated each month by downloading data from the English Bridge Union (EBU) site

As the European Data Protection Act prevents us from updating your EBU record for you, you need to update your email address on there yourself

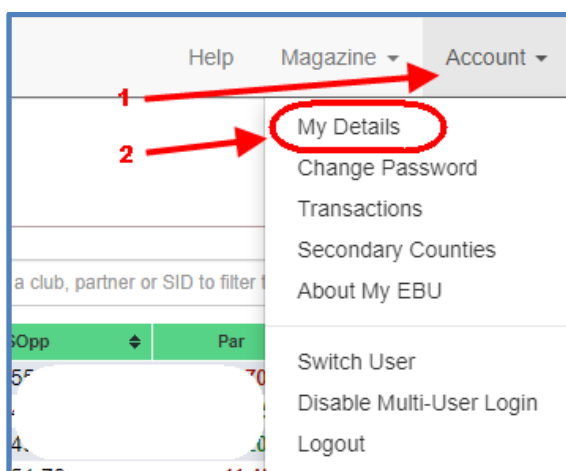
To do this, please click on the link below

<https://www.ebu.co.uk/members/v2/index.html>

and log in as per usual

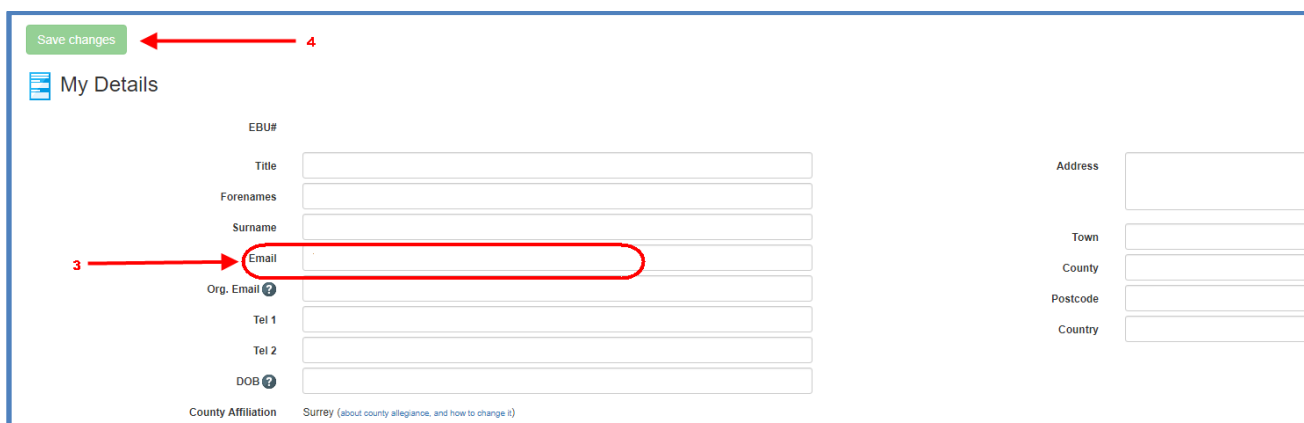
Then look for the ACCOUNT button (usually at the top right of the window)

Click on it [1] and then click on MY DETAILS [2] as shown below



This will then show you all your details as held by the EBU

Please change any incorrect information and in particular your Email address [3] and then **SAVE CHANGES** [4] as shown below



After our next monthly download you should then start receiving our emails ●

● If you are **RE-SUBSCRIBING**, then, after the first week of the month after you make your EBU update, you need to check to ensure that your updated email address isn't **BLOCKED** on our system as per the instructions at the start of this document as the **BLOCKED** Status relates to your name and not your email address itself