

St. Petersburg Bridge Club
Board Meeting Minutes
June 29, 2020

Official: As per Board of Directors Meeting 27 July 2020

The Zoom video meeting was called to order by Joanne Wharton at 4:06 p.m.

Board members attending: Pam Gorbics, Herb Gould, Kathy O'Connell, Anne Person, Sandy Peterson, Lee Taylor, Bob Thacker, Marianne Timmons and John Wharton. Also attending: Howard Braun, Joan Carrier, Wendy Clark, Alan Frolich, Hazel Getman, Lydia Jacobs, John Teti, and Peter Peng.

Anne stated she would be making an audio recording of the meeting.

Joanne asked Sandy, as Parliamentarian, what is the procedure, if due to technical issues; she becomes disconnected from the internet. Sandy stated that Bob would assume the Chair until she reconnected.

1. On a motion by Joanne, and second by Lee, the minutes of the June 22, 2020 meeting were approved as modified. The motion carried.

2. Financial Review

John reported that May was a very good month. May 2020 had a net income of approximately \$327. This is after covering not just the fixed daily costs while closed, but all expenses including depreciation and cash expenses. There was approximately \$7,500 in income from the virtual games. May 2019 had a loss in net ordinary income of approximately \$358. The net income for May 2019, including the loss from the stolen game tickets, was a loss of approximately \$3,358.

On the Profit and Loss Sheet Year to Date, the net income for 2020 is approximately \$11,000 compared to approximately \$21,000 in 2019. Contributions from Merry Schainblatt's students and other members supporting our club are not reflected as income. All contributions received are recorded on the Balance Sheet in Temporary Restricted Net Assists.

As shown on the Balance Sheet, the Club is in a strong cash position with approximately \$60,000 cash on May 31, 2020 as compared to approximately \$50,000 on May 31, 2019. Contributions, comparing the same period, are approximately \$18,700 in 2020 to \$2,800 in 2019.

Sandy questioned the Kitchen and Restroom Supply expense of approximately \$560 in May 2020, while the club was closed. John reimbursed David Moore in May for a purchase he made earlier in the year.

3. Club Manager's Report

- a. Club Statistics for Year to Date – No report.
- b. July Calendar – None.
- c. Report on BBO SYC and Virtual Club Games – The Club was impacted negatively by the 4 day BBO regional. Through June 28, the Club had a net income of approximately \$4,700 covering 27 days of fixed costs. The Virtual Club Games are continuing to pay for themselves.
- d. Calendar for 2020 – There will not be any face to face tournaments for the remainder of 2020.
- e. Teaching Status, Plans – Joanne is working with Merry regarding The Next Steps Class. Marianne has put her 2/1 Class on hold.

4. Report from IT Committee

Lee stated he had obtained two quotes for the installation of additional outlets in the office. Both were approximately \$700. On a motion by John, with a second by Herb, the Club will proceed with the installation of the recommended additional outlets. The motion carried. Additionally, the routine maintenance for the air conditioning system needs to be scheduled. Phil Nolen will be asked to coordinate with both the electrical and air conditioning companies.

5. Old Business

- a. Reopening Planning – Lee, Pam and Howard worked together developing a plan for reopening the Club. They presented a PowerPoint covering the plan. Masks, face shields are required along with temperature checks and brief health questionnaire. **For further detail, the Reopening Plan is attached.** The work of the Reopening Planning Committee is concluded.

After discussion, with emphasis on following ACBL's guidelines, on a motion by Herb, with a second by Bob, the Club will suspend all face to face play for the remainder of this year. Joanne requested each board member be polled for the vote. For the motion: Herb, Kathy, Anne, Sandy, Bob, Marianne, Joanne, and John. Against the motion: Pam and Lee. The motion carried.

Lee, Pam and Howard were complimented for their hard work and thorough plan, by the guests, as well as from other board members. Several of the guests offered suggestions for consideration.

- b. **Guests at Board Meetings** – Sandy's draft with Joanne's comments is attached.
- c. Update on Changes to Bylaws – Sandy briefly covered the concerns and challenges to be addressed in an update. There are timing and other issues to be addressed if the bylaws are to be changed prior to the annual meeting.
- d. Plans for 2021 Annual Meeting and Elections – Discussed above.
- e. Review of Accounting Records – Lee, with Sandy's assistance, will have a report by the next meeting.
- f. Tournament Sanctions – Previously discussed.
- g. Manager Position – No report.
- h. Game Director's Meeting – No report.
- i. Procedures Manual – No report.
- j. Mainlands Village Condo Board Representation – Herb is willing to assume the position Joanne is vacating and will work with Howard.

6. New Business

- a. Kathy asked for additional promotion of the smaller VCGs, especially the Sunday 499er game.
- b. Pam mentioned a need for the pest control service. John will contact them.

7. Other

The next meeting is scheduled for July 27.

The meeting was adjourned at 6:00 p.m.

Respectfully submitted,
Anne Person, Secretary