

St. Petersburg Bridge Club
Board Meeting Minutes
April 20, 2020

The Zoom video meeting was called to order by Joanne Wharton at 4:29 p.m.

Board members attending: Pam Gorbics, Herb Gould, Kathy O'Connell, Anne Person, Sandy Peterson, Lee Taylor, Bob Thacker, Marianne Timmons and John Wharton.

1. On a motion by Bob, and second by Kathy, the minutes of the March 23, 2020 meeting were approved as presented.

2. Financial Review

John reported that the Club's income comparing March 2020 to March 2019 is down approximately \$5,000. Comparing the year to date income with 2019, the Club's income is down approximately \$6,000.

The Club is in a strong cash position with slightly over \$55,000.

All contributions are restricted. They are not included in the income statement. The "Temporary Restricted Assets" on the Balance Sheet are the contributions. Contributions for Charles Gill ended in March. Contributions from Merry Schainblatt's students began in April.

The club has enough cash reserve to maintain essential operations while closed for approximately six months.

3. Club Manager's Report

- a. Club Statistics – No report.

- b. May Calendar – No anticipated opening in May.

- c. Report on BBO SYC and Virtual Club Games

Joanne has two goals – (1) to maintain member loyalty and increase ties to the Club and (2) to generate revenue to offset expenses. The first limited VCG on April 14 had 12 tables, generating a net income of \$108. The open VCG on April 17 had 9 tables, generating a net income of \$64. Today's open VCG had 4 ½ tables. The current plan is to hold open games on Monday, Wednesday and Friday; limited games on Tuesday and Thursday.

There is now the option of "pooling" with other clubs to add players. The advantages are increased revenue and increased masterpoints. The administrative work will be increased as well. After discussion, we will not "pool" at this time. The board will revisit the topic again.

The Club gets credit for 764 plays in the SYGs through April 16. Of these, some only played at the club once or twice. There will not be the full \$4 associated with these players as the funds are prorated by frequency of play at clubs. However, if as an assumption, the Club received the full \$4 from all 764 players, the total would be \$3,056. Again, this number is overstated.

The Club has received \$1,945 in credit card contributions through April 16. Of this, approximately \$1,200 is from students in Merry's classes. The Club has also received approximately \$730 in check contributions through April 15. Of this, approximately \$500 is, again, from students in Merry's classes. Merry has done a great job through her Zoom classes, not only financially benefitting the Club, but maintaining students ties with the Club.

If, and that is a huge if, the assumptions are close to accurate, the revenue from the SYC games is close to the reported amount, together with the revenue from the VCGs and the

contributions, the income is \$5,900. With fixed costs of \$171/day, March 15-April 16, for a total of \$5,645, the Club is close to breaking even.

- d. Jeff Edelstein, Mini-seminars – No discussion.
- e. Calendar for 2020 – No discussion.
- f. Teaching Status, Plans – Merry is continuing with Zoom classes. Marianne has no interest in teaching using Zoom.
- g. Name Signage for the Building – No discussion, will remain tabled.

4. Report from IT Committee

Lee reported that there are no changes except Elaine Garofalo can directly access Dropbox for the games. He offered Pam the same access if she becomes a BBO director. The computers are ready to go, just need finalizing before reopening.

5. Old Business

- a. Manager Position – No action. Sandy has written a new job description for a manager to operate in a manner similar to that as the Clearwater Club. It has not been distributed. Sandy will resend it to Joanne.
- b. Membership Renewals – No report.
- c. Game Director's Meeting – Bob is concerned how many of the club directors are willing to come back, and if so when. Please send topics for discussion to Sandy or Joanne. Sandy will host a Zoom meeting.
- d. Orphan Games, Saturday Game Proposal – No discussion.
- e. Tournament Sanctions – The sanctions for 2020-2021 have been applied for. ACBL should be granting them next month.
- f. Update on Changes to Bylaws – Sandy is working on the Standing Rules. Anne is working on voting/elections.
- g. Analysis of Building Surplus to Date – John emailed the analysis to the board. No discussion.
- h. Financial audit for 2019 – John received an estimate of \$4,000 for an audit after tax day. John is getting another estimate.
- i. Name the Game – Tampa Nationals. Tournament is likely to be cancelled.
- j. Bridge Reference Decks – No report.
- k. Men's Room Tile/Urinal – No discussion on replacement. The tile has been cleaned.
- l. Tile Around the Food Table – The tile has been cleaned.
- m. Procedures Manual – No report.
- n. Tampa Nationals – Volunteer Day. Tournament is likely to be cancelled.

6. New Business

- a. Reopening Planning – Lee's emailed document was discussed. Comments included: legal and liability issues; having members sign a release; following guidance from governments, as well as ACBL; loss of revenue; insuring the health and safety of members; nature of game requires close proximity, touching of cards, bidding boxes, scoring machines; our population of players is high risk; requiring proof of vaccination; and personal protection equipment. Lee will continue with his document incorporating ideas from this discussion. (Document is attached.)
- b. Facility Readiness for Reopening – Will be included in Lee's plan.
- c. 499er Tournament, June 11-14 – Joanne has asked BBO if we can hold our tournament on-line. She has not received a response at this time. She will tell the tournament committee ACBL's response. The tournament committee will make a recommendation as to cancelling the tournament or having it on-line or at the club.
- d. Revenue/Loss Replacement – Will be included in the reopening plan. The Lenders have not been contacted. There is an interest payment of approximately \$5,900 due June 30. We have the resources to make the payment. Discussion concluded with making the

interest payment in full, and asking if the donor's will contribute the payment back as a donation to the Club.

John has been looking into a SBA loan. The loan could be converted to a grant if we meet the criteria. We do not meet the payroll requirement to qualify to convert the loan to a grant.

- e. Sunshine Committee Project – Kathy reported that she, Linda Allen, and Freida Dohrman, have made phone calls to visit with members. All those called have been very appreciative of the phone calls. Some of the calls resulted in donations.
- f. Evaluation of Fees Charged for Special Games – No discussion.
- g. Free Plays – No discussion.
- h. Tournament Volunteers – No discussion.
- i. Etiquette Classes – No discussion.

7. Other – If ACBL has any new information, Sandy recommends scheduling a meeting prior to the next board meeting.

The meeting was adjourned at 6:11 p.m.

Respectfully submitted,
Anne Person, Secretary