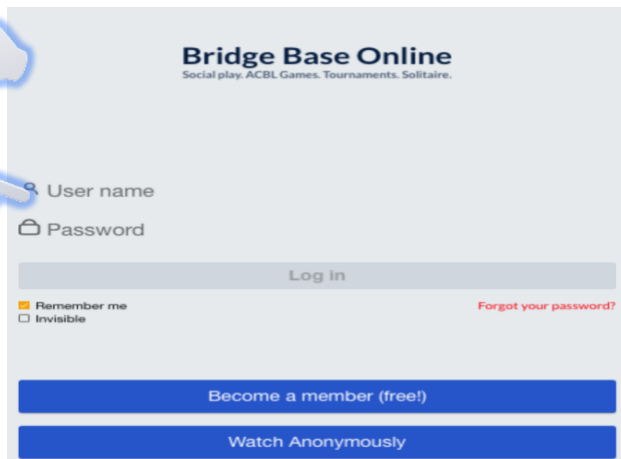
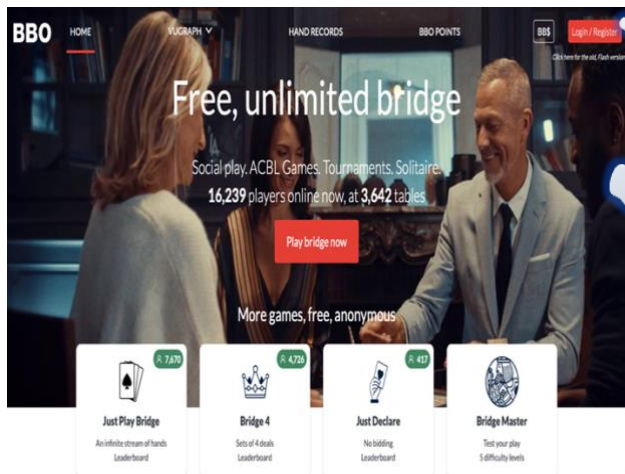


HOW TO HOST A BBO TABLE (3 STEPS)

Step 1

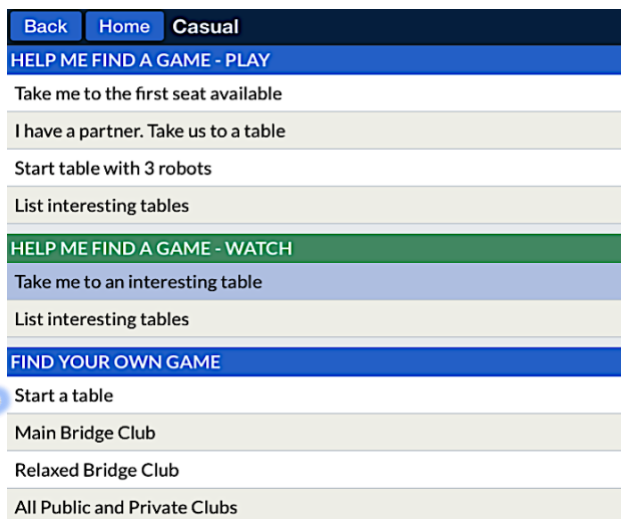
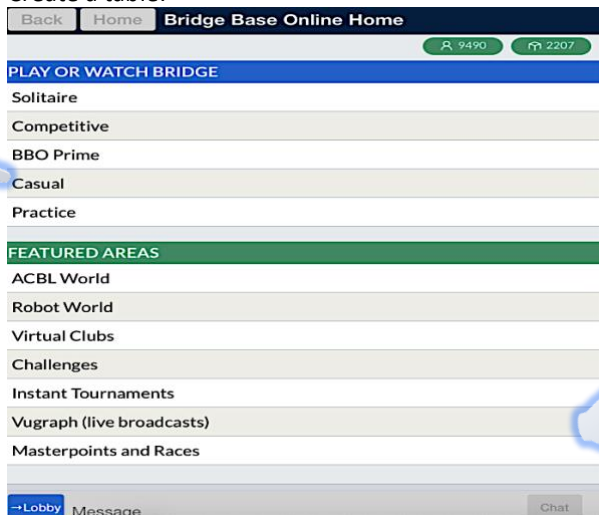
Just before your chosen start time, log in on the <https://www.bridgebase.com> home page.

NB You cannot set up the table in advance and come back later. Leaving the table cancels it.



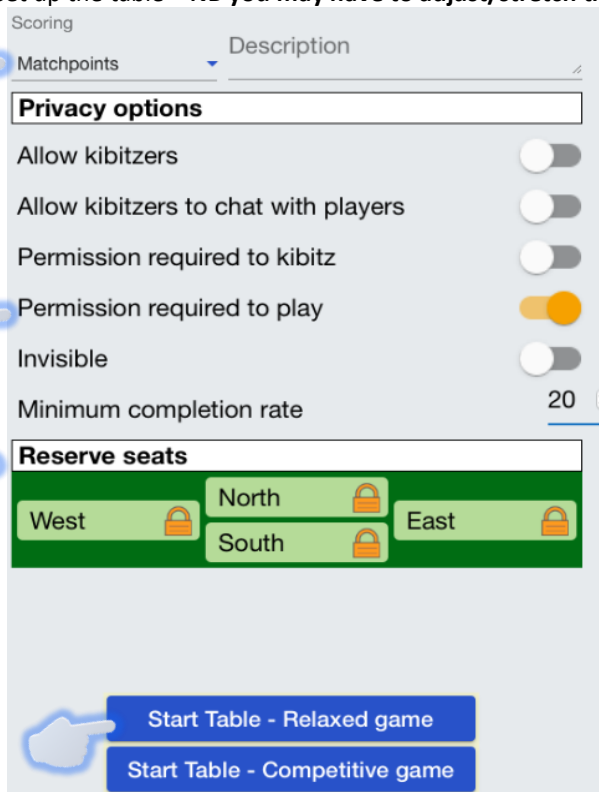
Step 2

Create a table:



Step 3

Set up the table – **NB you may have to adjust/stretch the box size so it looks like the one below.**



- **Scoring:** choose Matchpoints (percentages - like the club) or IMPs (like teams) from the dropdown menu
- **Description:** eg host's user name or leave blank
- **Allow kibitzers:** slide to **OFF**, unless you are happy to have spectators
- **Permission required to play:** slide to **ON**, or anyone from BBO will jump in
- **Minimum completion rate:** No need to fill in the number of boards. You can set a minimum or just keep playing until your table wants to stop
- **Reserve seats:** populate the seats with **your user name first** and then your guests' user names. **Your guests will see your invitation when they log in and click on "Casual". Accepting the invitation takes them to the table.**
- **Start Table:** choose **Relaxed game** which starts in the relaxed club. A competitive game starts in the main club and has a pop up reminder if you don't bid or play for 30 seconds.
- Play starts automatically when everyone has joined the table at the pre-arranged time.