

## **Bridge on the Edge, Board of Administration Meeting 14-Nov-2019**

### **Attendees:**

- Brian Shortall, Chair,
- Roy Perry Vice-Chair,
- Rick Comerford Treasurer,
- Judith McIntyre Secretary,
- Fran Cook, Anne Hughes, Susan Follett members at large.
- Rahul Chandra, Club Manager.

1. The minutes of the Board meeting held on 05/12-Sep-2019 were agreed to be accurate.

### **2. Updates on ongoing action items from meeting held 05-Sep-2019**

- Ladies bathroom Fran and Rahul met with the Swilers' management in October who indicated that there was no money to fix the problems with the bathroom as there had been significant expenses associated with the tournament held in the summer. Since then, however, the bathroom has been "deep cleaned" and the Swilers have committed to get the ventilation fixed before Christmas. We are continuing to push for getting the broken toilet fixed . . stay tuned.
- Lighting The information about the free consultation with Newfoundland Power has been passed to the Swilers. We await their reply.
- Game Plan Two team games were held in October. A plan for games until the end of the year is in the works and will include a C player only game, shuffle pairs and another team game.
- Guidance for Directors The scope of this initiative has been expanded and will include input from a randomly selected member focus group. We hope that members will willingly participate in this exercise.

### **3. Committee/Team Reports**

#### Finance

Rick presented the financial report to the end of October, based on the annual budget presented at the AGM. The AGM budget projects a breakeven situation for the year. Rick provided the actual figures for revenue and expenses for the seven months ending October 31, 2019. Since the last report, in September, revenue has exceeded budget figures and expenses are lower than forecast. Thus we are in a position to have a \$5 month in December. We believe that this will provide the biggest benefit to the most members. The financial statements for the quarter ending September 30, 2019 is available on the website under Financial in the member's only section.

#### Education

- The call for proposals for the winter/spring classes has been issued.

- There will be a mentored Newcomers game on Tuesday evening and Thursday morning starting in January. There will be one mentor for each three tables.

#### Housekeeping

- Viki O'Dea has offered to coordinate the snacks offered during games.

#### Constitution

- The Constitution committee met in September and a suggested draft revision, that will ensure continuity between Boards, was presented to the Board. After discussion the Committee was asked to revisit the suggested amendment. There will be a proposed change circulated to the members after Christmas in time for a vote at the AGM in May.

#### Social

- The Halloween event was well received and the Board thanks those who entered into the 'spirit' of the day.
- The Christmas dinner will be held on Thursday 12th December. Cost will be \$15 for BOTE members and \$20 for non-members. Vegan and vegetarian meal options are possible. Registration will be available from Monday 18th November, through Rahul, and will be on a first come basis. The cutoff for registration is December 6th. There will be no game on the morning of Thursday 12th December.

### **New Business**

#### Judy Crewe

The Board wishes to acknowledge the outstanding contribution made to BOTE by Judy Crewe, who has recently stepped aside from her position as website coordinator. Thank you Judy for those many, many volunteer hours keeping our membership informed. Our club is stronger because of you. The Board also thanks June Hynes and Regina Clarke who have taken over Judy's responsibilities.

#### Closing over Christmas

BOTE will be closed 24th, 26th and 31st December. We hope to have a game on Friday the 27th

#### Library

The honour-based library now in place is being well used. Thanks to those who donated books we now are oversupplied. There is something there for everyone. Borrowers are reminded to return books promptly so others can use them.

### Policies and Practices

The Board's collection of Policies and Practices has been revised and streamlined. The revised document can be found on our website under the Information tab.

### Members' Special Needs

A request was made to accommodate a member's special need. BOTE fosters an inclusive environment and all reasonable efforts will be made to accommodate any member's special requirements.

### Suggestions

The Suggestion box is alive and well. Thanks to all who take the time to voice their opinion. The current batch of ideas was reviewed and will be implemented where possible and practicable. As far as access to members' email is concerned, if someone wishes to contact another member and they do not have their email address they should contact the Club Manager.

### Zero Tolerance

This important topic will be on the agenda for the next Board meeting. Members who wish to have their experiences and opinions brought forward are asked to talk to a Board member.

Extra Score Books There are a number of extra score books left over from membership renewal last year. It was decided to sell these at \$5 per book should anyone wish to purchase one.

### **Action Items Ongoing**

Ladies washroom (Brian & Rahul)

Lighting at bar end of room (Rahul)

Guidance for Directors (Roy, Fran & Judith)

Next meeting will be Thursday 09-Jan-2020 following the afternoon game

Judith McIntyre  
18-Nov-2019