

# OXFORD BRIDGE CLUB



## **Chairman's Summary** **Trustee Meeting, 13<sup>th</sup> Aug 2021 at 7.00 pm** *(by video conference)*

**Attendees:** Julie Anderson (JA), Steven Bliss (SB), Steph Bliss (SJB), Ursula Bowler (UB) Minutes, Sue Burge (SMB) Chair, Sandra Devaney (SD), Peter Sherry (PS), Liza Furnival (LF), Richard Sills (RS).  
Apologies have been received from PW.

### **Co-option of a DET and induction**

Joe Brash, a new member, is interested in helping the club, SMB suggested he be co-opted onto the committee as a Directly Elected Trustee, the trustees agreed. SMB will let him know. SMB also felt new Trustees should have an induction; to include attending a Bridge Committee and an Education Committee to help them understand the working of each group.

### **Minutes and actions of the last meetings 08.06.21**

The minutes of the meeting were approved. SMB has contacted Brookes University, a poster advertising the club will be displayed on notice boards at the start of next term.

### **Committees Reports**

*Bridge Committee* had nothing to report, they have a meeting next week. Safeguarding is now a standing item on their agenda, any issues will be dealt with by Holy Kilpatrick. Bridget Watson has joined the committee.

*Conduct Committee* PW has confirmed membership of his committee; Mary Bennett, Martin Illingworth, Graham Walcroft, Steph Bliss, UB, Lis Long, Holy Kilpatrick.

*Premises Committee* is not meeting until the re-opening of the club. The committee is losing Tessa Goddard, Pat Lewis has resigned but Chris Bone has joined. A house officer is required, JA asked all trustees to think who might be suitable.

*Education Committee* everything is in place for the next term. New teachers are being recruited; two possible candidates are already trained. Training is being organised for further teachers.

*Communications Committee* there was a meeting in July. Zane Soonawalla (ZS) has agreed to help with facebook for the club.

### **Finance report**

Bridge numbers are down. This is partly due to the summer dip, and SB felt it is likely to stay low until Autumn. Business rates will be about £0.5k lower than expected, and we benefit by £1.5k from an accounting error in last year's

accounts. RS asked if we are paying interest only on the mortgage but was reassured that we are paying off the capital as well in line with the mortgage terms.

### **Strategic Plan**

SMB asked for views on the strategic plan which had been written to reflect the outcomes of the strategy meeting earlier in the year. The club has good facilities and a successful education programme but there are many who are reluctant to return to face-to-face bridge while others are keen. SMB will ask PW to lead on the first objective of best behaviour at bridge. The second objective falls under Education. LF recommended rewording item three as rubber and Chicago bridge had been tried out and were not popular. It was suggested that we propose a range of sessions at different standards to cater for all levels of players. SMB will tweak item three in consultation with LF. The plan was agreed.

### **Face to face bridge**

SMB asked each member for their view on reopening the club for face-to-face bridge. The trustees unanimously agreed that the club should re-open for those who wish to play face-to-face. LF informed the group that hybrid sessions will be run on Friday mornings. A risk assessment was presented, however, several of the procedures had been relaxed by Government since this was written. SMB volunteered to revise the risk assessment. LF will buy hand sanitizer.

A few criteria will be added to the Bookwhen page which will need to be completed by anyone booking a place for face-to-face bridge. These include a requirement for double vaccination, no juniors (unvaccinated people) at club sessions, not being in contact with anyone who has Covid for at least two weeks, no symptoms of a cold or Covid. RS will investigate options for members who do not have internet access to book a place through Bookwhen. The club has received details from the suppliers of the ventilation system that additional ventilation is not required while there are less than 30 people in the club. Details of all measures to be undertaken will be on the website. A poster about the re-opening will be displayed in the club windows.

### **AOB**

The University of Oxford plan to knock down the garages at the rear of the premises and have asked if we have any objections. The wall will be demolished and replaced with fencing. A surveyor is considering options for us, at the universities expense. RS will keep the tenants informed of progress. The defibrillator is worn out and will be expensive to make fit for purpose. The manufacturers suggest we donate it to a good cause/replace the worn elements/throw it away. The trustees agreed to donate it.

### **Date of next meetings**

Friday 12<sup>th</sup> November 3.00 pm.