

COVID19 Risk assessment - Oban Bridge Club

The Hazard throughout is catching COVID19 whilst attending Bridge sessions

Risk	What controls to consider/are required?	Further action to control the risks?	Responsible person	When is action needed by?	Done
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1 Through inhaling droplets breathed out by an infected person					
1.1 Players attending while infectious with COVID	Members are asked not to attend if they have any symptoms of COVID or cold or flu	Club e-mails and website	Responsible person/ President	Prior to session	
	Recommended that members attending are fully vaccinated	Club e-mails and website	Responsible person/ President	Prior to session	
	A player testing positive for COVID within three days following attendance should inform Responsible Person (Morag)	Club e-mails and website	Responsible person/ President	Prior to session	
	Following COVID, player may not return for ten days or two consecutive negative lateral flow tests	Club e-mails and website	Responsible person/ President	Prior to session	

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1.1 (cont'd)	Follow Government guidelines on mask-wearing at all times	Disposable masks available	Committee	During session	
	Members to cover face when coughing or sneezing	Club e-mails & website	Responsible person/ President	Prior to session	
1.2 Players at the table and moving between tables	Members requested to cover face when sneezing or coughing	Club e-mails & website	Responsible person/ President	Prior to session	
1.3 Players clustering to see results at end of play	Results announced rather than displayed		TD	End of session	
1.4 Players inhaling virus due to inadequate ventilation	Continue to turn off fan heating, use radiators and expelair		Opener	Prior to session	
2 Through touching hard surfaces or equipment already touched by an infected person					
2.1 Venue Features: Tables, chairs, door knobs, light switches, expelair, radiators etc	Hall cleaner to wipe down all touch surfaces with disinfectant prior to session	Instruct cleaner & provide list	Hall Cleaner/ *RP	Following other lets or prior to session	

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2.1 cont'd	<p>Prop open all doors (Outside, Hall & Loos)</p> <p>Hand sanitiser available at main entrance, in Hall & on each table</p>	Opener to sanitise hands before propping doors	<p>Opener</p> <p>Opener</p>	<p>Immediately prior to session</p> <p>Immediately prior to session</p>	
2.2 Venue Features: Catering equipment	<p>No use of kitchen</p> <p>Players bring & take away drinks & drinking vessels for their own use</p>	Ensure players are aware of procedures - Club website & announcements during	Web Admin & TD	Prior to & during session	
2.3 Cash Handling	Exact change placed in Honesty Box. BACS payment system to be set up.	Not opened for three days	Treasurer/Opener	Start of session	
2.4 Toilets	<p>Antiseptic handwash in each toilet</p> <p>Paper towels available</p> <p>Hand sanitiser in toilets</p>	<p>Ensure players are aware of procedures - Club website & announcements during sessions</p>	Hall cleaner & Opener	Prior to session	

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2.5 Affected players	Players instructed not to attend if they have any symptoms of COVID, cold or flu	Regular reminders on web & e-mails	TD & Committee	Prior to session	
	Hand sanitiser available on all tables	Players encouraged to gel hands between tables	TD	During session	
	Full vaccination recommended	Club website	Committee	Prior to session	
2.6 Bridge Club Equipment Boards & Cards	TD to sanitise hands before handing out boards	Players requested to keep cards away from faces	TD	During session	
	Players instructed to sanitise hands before each round		TD	During session	
	Cards re-dealt at end of session ready for use for next session		Players	At end of session	
2.7 Bridge Club Equipment Bidding Boxes, Bridgemates, Table Numbers	Opener sanitises hands before distributing bidding boxes, table numbers		Opener	Prior to session	

	TD sanitises hands before distributing Bridgemates		TD	Prior to session	
Who might be harmed & how?	What controls to consider/are required?	Further action to control the risks?	Responsible person	When is action needed by?	Done
	All equipment wiped down regularly				
2.8 Bridge Club Equipment Storage Boxes	Opener to sanitise hands before opening Closer to sanitise hands after closing		Opener/Committee	Prior to session Following session	
2.9 Bridge Club Equipment Scoring Laptop	Only to be touched by TD Wiped clean after use		TD TD	Prior to session Following session	

* RP - Responsible Person - for the time being this is Morag Telfer

To be reviewed in July 22 or before in line with SBU changes and/or Government legislation/guidance

Signed

Morag Telfer, Responsible Person

Date