

MINUTES

NORTHWEST TUCSON BRIDGE CLUB

DIRECTORS' MEETING

SEPTEMBER 30, 2019

Directors in Attendance: Steve Maltzman, Joe Olivier, Joyce Honorof, Jack Wholey, Don Taylor, George Harger.

Committee Members and Guests in Attendance: Ann Taylor, Kay Afdahl, Bob Hertzog, Bonnie Hertzog.

Called to order: 4:37 pm at the Club.

1. Approval of Minutes. The minutes for the August 26, 2019 meeting were reviewed and approved.

2. Committee Reports.

a. Education. Bob Hertzog reported that Play and Learn classes would begin Friday Oct 4.

b. Directors.

i. Bonnie Hertzog reported that 9-1/2 tables have signed up for the NLM Swiss in October and 10 tables have signed up for the Open.

ii. Kay Afdahl suggested obtaining a file cabinet for the front desk and a floor lamp for the dealers' table. Kay also suggested outreach to members for volunteers. Kay will make a list of volunteer positions and Steve Maltzman will email it to members requesting participation.

iii. Re: ACBL Live, starting Oct. 1, Joyce Honorof to give the directors instruction on how to upload to ACBL Live. Common Games to be excluded whenever applicable.

iv. New boards will be purchased and Joyce will order labels and bar codes.

c. Financial.

i. George Harger submitted a Revenue and Expense Report and a Financial Function Report showing current profits and a forecast for repaying loans.

ii. Joe Olivier to inquire about the cost to expand the club to the next suite.

iii. The Board approved raising total allowable capital expenditures by \$5,000 to \$35,000.

iv. The Board approved repaying the loan from Randy Wentross, the dealing manager, who is moving out of state.

v. The Board approved giving one free play to volunteer directors per game directed.

vi. Play & Learn fees were approved based on the Plan & Learn Scale. Making the boards for Play & Learn will be determined by Joyce and Joe Olivier and Jack Wholey to assign board dealing dates for Play & Learn.

d. Operations Management.

- i. The Board approved shampooing the club carpet every six (6) months and cleaning chairs as needed.
- ii. Air conditioner maintenance to be scheduled quarterly.
- iii. Joe to inquire if rent can be paid using autopay.
- iv. Ann Taylor to order new shelving for the dealer area; Joe and Jack to assemble. One board box per shelf will be planned instead of stacking.

e. Communication Marketing.

- i. Steve reported that the website is up-to-date.
- ii. Steve to develop focus groups (10-20 MP, 20-50 MP, etc.) and will work with Barbara Starrett who has experience.

4. Partnerships. Since the present partnerships manager, Randy Wentross, is moving out of state, Steve suggested asking the members for participation and making it a committee function instead of a one-person job. Steve will coordinate with Virginia Brier to form the committee.

5. Old Business.

- a. Liaison with Adobe. Concern was raised about reported dilution at Adobe because of our new NLM Swiss program and about open communication with our liaison re: Adobe scheduling.
- b. Unit Games at NW. Joyce submitted the proposed 2020 Unit Game schedule and will speak with Cindy Shoemaker, Unit President, about games scheduled at NW, and about allocation of master points based on cost. NW does not want to have the Longest Day event to be considered a NW assigned Unit Game.

6. New Business.

- a. Nominating Committee (temporary). Joyce and Joe submitted and the Board approved the 13 person candidate list. The Board approved sending an e-mail to each candidate requesting a picture, biography, and statement why they are running for director.

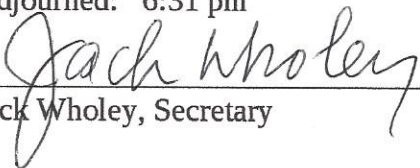
A motion was made by Don and approved by the Board to create a temporary Election Committee to administer the election process. Committee members to be Don and Joyce.

It was agreed that ballots will be given to members during the week of November 2-6. Voting will be for seven (7) positions on the Board and to approve the Club Bylaws. There are 191 voting members as of September 27, 2019.

A motion was then made and approved to amend the Bylaws in Article VI, Election of Directors as follows:

- i. Delete the sentences: "A vote by show of hands shall be held at the meeting. Members present voting shall elect Directors."
 - ii. Replace the first sentence with: "The Board shall establish nomination and election procedures in order to annually elect Directors."
- b. Inventory Report. Don Taylor submitted a three-page list of NW Bridge Club Inventory. Steve specifically mentioned the need for a refrigerator manager to take charge of contents.
- c. ZT Violation. A member reported a ZT violation at the club and the Board took note. No action was taken.

Adjourned: 6:31 pm



Jack Wholey, Secretary