

MINUTES
NORTHWEST TUCSON BRIDGE CLUB
DIRECTORS MEETING
NOVEMBER 25, 2019

Directors in Attendance: Steve Maltzman, Joe Olivier, Joyce Honorof, Jack Wholey, Don Taylor, George Harger.

Committee Members and Guests in Attendance: Virginia Brier, Ann Taylor, Kay Afdahl, Bob Hertzog, Bonnie Hertzog, Pamela Thaut, Peter Godfrey, Bob Lewis, Paul Shalita.

Called to order: 4:09 pm at the Club.

1. Introduction of New Directors. Pursuant to the director election conducted in early November, 2019, Pamela Thaut, Peter Godfrey, Bob Lewis, and Rick Dunie were introduced as four new directors on the Board beginning 1/1/2020. Incumbents Joe Olivier, George Harger, and Jack Wholey were also elected.
2. Approval of Minutes. The minutes for the October 28, 2019 meeting were reviewed and approved.
3. Committee Reports.
 - a. Education. Bob Hertzog reported that in January, Barbara Feely will teach a beginner's class, Kay Afdahl will teach a 2/1 Game Force class for 8 weeks, the Wednesday classes will be ongoing, and Doug Couchman will teach an intermediate class.
 - b. Operations Management.
 - i. Maintenance. Joe Olivier will contact the landlord about leaks in the ceiling, and Joe will install a new TV monitor on the north wall of the Club.
 - c. Directors.
 - i. Kay Afdahl reported there was no meeting of the volunteer directors this month, and she will be travelling from March through May, 2020. Bonnie Hertzog will direct the team games in her absence.
 - ii. Kay stated that the Club needs more directors.
 - iii. Kay reported that there are still problems with ACBLLive and the reservation system.
 - iv. Kay will write up instructions for setting up relays and by-stands.
 - v. To assist directors, an electronic bible for each director will be set up so directors can review instructions at home.
 - vi. Game Scheduling:
 - The Monday am game idea has been scrapped based on responses from the players.

- Effective 12/1/19, Monday will have games for 0-99 and open; Tues: 0-49 and 0-749; Wed: 0-499 and open; Thu: open; Fri: 0-49 and 0-999.

- Team Games: Second Sat is always open. Ltd game held at the same time as the open for Dec and Jan, but Feb 8 open and Feb 15 NLM.

d. Financial.

i. Don Taylor reported the results of the election. The Board voted to disband the Election Committee and approve the Bylaws as adopted by Members in the election.

ii. Don reported on bank issues for the new Board and what actions the new Board will need to take. Don distributed a written description of the process.

iii. George Harger distributed a Financial Function Report, a Balance Sheet, a Revenue and Expense Statement, a Statement of Cash Flow, and reports on Game Revenues and Table Count, all of which are posted to the Club website.

e. Communication Marketing.

i. Steve Maltzman reported that the website has been updated.

ii. The Board determined that the Club needs to do more advertising and establish a 'Club Greeter'. Plans are to establish an Advertising Committee under Communication Marketing .

iii. The Board determined that there should be an official 'Volunteer Coordinator' under Communication Marketing to attract more volunteers to the Club. Virginia Brier has offered to fill that role.

3. Old Business. There should be more dealers to cater to the need for more boards as the Club grows. Each director should announce the request for volunteer dealers at each game for both LM and NLM players.

4. New Business.

a. The Annual Member Meeting will be scheduled for January 18, 2020 at 12:15 pm at the Club.

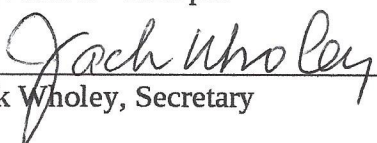
b. A new Functional Organization Chart will be presented for consideration at the next Board meeting.

c. Kay Afdahl reported that there is too much pre-game activity in front of the monitor on the south wall of the Club. Pre-game lessons are still desirable. The Board authorized Joe Oliver to purchase a new 72" monitor and install it on the north wall to be used for pre-game lessons and player seating.

d. Holiday decoration installed at the Club are to be borrowed rather than purchased.

e. George Harger has volunteered to act as the purchaser for Club inventory. An assistant purchaser is needed.

Adjourned: 5:31 pm



Jack Wholey, Secretary