

NW Tucson Bridge Club Board Meeting Minutes for January 3, 2024

Present: Pamela, Greg, Jim W, Bob, Jim V, Donna, Ron, JoAnn, Kay, George, Gayle

Meeting was called to order at 10:00 am

Minutes for Nov 7 were accepted as posted.

Thanks: Pamela gave a very sincere "thank you" to Donna and Greg whose BOD term expired in 2023.

Welcome: Pamela, et al welcomed the new board members JoAnn Aiken and Ron Gospodarek. By acclamation, Pamela, JoAnn, and Ron were approved by 2023 board members to serve a 2-year term ending in 2025.

New 2024 Officers: The board unanimously approved the new board officers: Pamela Thaut – President; Bob Hertzog – Vice President; Jim Wolf – Secretary.

How does the Board function: For the benefit of the new board members, a discussion was held to explain in general how the functions of the club are carried out by various people in roles of responsibility. The board agreed that these roles should be formalized in a document with input from the person in the specific leadership role. The following roles were discussed:

- Club Manager – Joyce Honorof
- Game Directors – Kay Afdahl
- Operations/Facilities Manager – Joe Olivier
- Supplies (several categories) – Joyce, George, Joe
- Legal – Jack Wholey
- Dealers – Randy Wentross
- I/N (Intermediate/New Member) Club Representative
- In/Out and Recognition – Gayle Covey
- Director of Education – Bob Hertzog
- Web Administrator/Member Communication – Jim Wolf

An action step will be for the club Secretary to request input and write a summary for review and approval.

Committee Reports:

Finance Report (George):

1. Reported a good December month with net income of \$463.
2. Monthly table counts continue to be 2 to 3 tables higher than previous corresponding months. These counts trend seasonally due to higher counts in the winter months.
3. Cash balance is reported at \$32.5K, 10K of that in fixed CD's for reserve.
4. George has stated that an ideal cash position is \$35K, which is a slight revision from minutes of Sept 6, 2023.
5. For general information, our club is a "social club" designated as 501 (c) (7). We do not rely on contributions to operate, nor do donations receive tax-deductible status.
6. Our 2022 financials were audited independently and received an opinion of "meticulous". The board voted to accept the independent audit for matter of record.

Education (Bob):

1. Bob reported his two-over-one class with 15 students completed on January 2. Students have asked for some form of continued teaching, which he will consider.
2. Marvelous Mondays will continue. The subcommittee is actively planning for future lessons.

Director/Special Games (Kay):

1. A future events calendar is desirable. For now, the board approved the following closure policy:
"The club will close during local open tournament days, except for Friday Play & Learn. The club will close for Christmas Day. Generally, the club will not close for other holidays falling on a regular game day but has the option to close when prudent."
2. Club Policies document was discussed and explained. Board agreed to hand out copies to players perhaps on a Monday when attendance is high. In regards to Club Policy, further discussion may be needed on disciplinary actions.
3. The board agreed to continue "No Zero Days" contests on January 10 and January 30. Longer term continuation or termination will be discussed at the February board meeting.

Operations

1. A leak in the roof caused some inside electrical issues, which is being resolved.

I/N Report (Jim V): no report

Recognition/In-Out: no report

New Business (Pamela):

1. Pamela will ask Jack Wholey to review the current bylaws to determine if any revisions are necessary.
2. The board decided and approved the date for the annual membership meeting will be **Monday February 19, beginning at noon.** Agenda will be firmed up at the next board meeting. The date can now be communicated to the membership.

Next Board Meeting:

Board meetings will generally be held on the first Wednesday of the month. The next board meeting is planned for **Wednesday Feb 7 at 10 am.**

The meeting was adjourned at 11:59 am.

Respectfully submitted,

Jim Wolf

Board Secretary