

MINUTES

Nottingham Bridge Club Trustees Meeting Saturday 23rd SEPTEMBER 2023

PRESENT:

Chairman David Dunford
Treasurer/Membership Phil Gross
Secretary Jean McKee
Stefka Samus, Wilf Fenwick, Gerry McCormack

- 1 **Apologies:** Marc Gaudart , Paul Goodwin, Sue Hollins, Margaret Litchfield, Andrew Scott, Dave Treharne, Sheilagh Resnick
- 2 **Minutes** of the meeting held on Saturday 22nd April- accepted
- 3 **There were no matters arising**
- 4 **Health and safety:**
The rough sleeper has gone
The door lock works at present but needs keeping an eye on
- 5 **Decisions taken by email**
Purchase of additional tablets
- 6 **Matters arising and not elsewhere on the agenda**
Correspondence: The county asked to store trophies at the Bridge Club. This was regrettably declined.
- 7 **Bridge**
 - Jack Hammond which started on the 12th September will be face-face on a Tuesday afternoon.
 - Children in need week beginning 6th November will be played Monday pm, Tuesday pm, Thursday evening and Friday evening. All face-face. An email will be sent to the Wednesday team asking if they wish to participate.
 - Blue Point event. This involves 36 boards and appeals to higher rank players. It may be possible to combine this with the Crantock Bowl.
 - Garden Cities. The county have made late decisions and delegations and not run this

well. A proper procedure is needed for next year, possibly inviting the committee to organise teams.

- Teams: An email to be sent to all members to assess whether it would be possible to run more Team Drives either monthly or quarterly.

8 **Tablets and computers**

- The tablets work at the moment but are slightly inconvenient. The system used means that no other internet can be used at the same time. Phil Gross will purchase a lap top which can be used for finances and teaching, This will be kept in the safe.
- The printer is not working. Stefka Samus will buy an Ink Tank printer to replace it.

9 **Premises**

- The office needs painting. Phil Gross will look for original paint to hopefully touch up small areas in the bar and other rooms.
- The cost of hire charges for other bridge events needs renewing. The new cost will be £100 which will include £25 for the person responsible to open and lock up.
- The broken bench by the door will not be replaced

10 **Flats**

No problems at present

11 **Treasurers report**

Very healthy balance. This continues to rise.

12 **Membership**

213 members paid. 24 free. 10 life members

Wilf Fenwick will take on the post of Membership Secretary.

A future meeting will discuss how to store and pass on information.

13 **Safeguarding**

For minors the procedure is to record, then tell the minor you are passing it on.

For vulnerable adults the procedure is to tell the adult but not pass it on without permission. An exception to this is if the person has no capacity to make decisions but all bridge members should have capacity.

Andrew Scott is the Safeguarding Officer at present but this post could be a trustee.

14 **Risk Register**

The Trustees are grateful for Gerry McCormacks work. This is a good base but not quite the finished article. The group will reconvene to discuss how to make this available and whether some is confidential.

The club is short of members with technical ability. The trustees are asked to look for members with this.

Response to suggestions

- The Wednesday team actively encourages players to move on to other drives and some have done this. Some will never move on.
- A reminder that members should arrive 15mins before each drive
- All members should be responsible to fill and empty the dishwasher and generally keep the kitchen and other areas tidy.

NEXT MEETING FEBRUARY 10th 2024 at 2pm