

THE NOTTINGHAM BRIDGE CLUB

MINUTES OF TRUSTEE MEETING Saturday 4th July 2020 at 4.15pm (via Zoom)

Present:

Mark Goddard (President)
David Dunford (Chairman)
Phil Gross (Treasurer)

Marc Gaudart
Sue Hollins
Stefka Samus

Andrew Scott
Dave Treharne

1. Apologies

Cathy Turski and Tony Ward.

2. Welcome to New Trustees

Stefka Samus was formally welcomed as a new trustee. Information for new trustees had previously been circulated.

3. Financial Forecast for 2020

We have had no notification of any request for rent holidays from tenants. Our best forecast is that – excluding refurbishment work – our receipts should balance our payments for the year. So we can budget on the basis that we have £30,000 in cash. Our cash holding provides a buffer against unexpected building repairs and the loss of tenants, but we believe some can be spent at this time to carry out refurbishment of the premises.

4. Refurbishment

The refurbishment sub-committee had circulated options for work to be carried out. Reservations were raised about air conditioning and it was questioned how extensive a kitchen renovation was needed. However, no decisions were taken to remove any options from the list at this stage.

A priority list of work to be done was agreed:

- The main entrance door to the club to be outward opening, easy to secure and complying with fire regulations.
- The exit door from the bar to similarly be outward opening.
- Refurbishment of the communal area of the flats, including lighting, painting and carpets.
- Other painting/decorating/minor repairs inside and outside the building

The Refurbishment Sub-committee, under Dave Treharne's chairmanship, was authorised to carry out the priority list of work to a spending limit of £8,000 without further referral to the trustees for approval. Quotations for work to the doors are to be obtained from a specialist provider.

5. County Trophy Cabinet

Decision deferred pending further decisions on refurbishment.

6. Online Activities

The main topic of discussion was the Monday afternoon tournament, which it was agreed should be advertised to all club members. David and Phil are to agree how the tournaments are to be described.

Action: David and Phil

7. Correspondence

David stated that there had been no reply from Gordon Rainsford following our rebuttal of claims for UMS payments for free tournaments not run under the EBU Virtual Club scheme.

8. Charity Commission Updates

Details of the trustees need to be submitted to the Charity Commissioners.

Action: Cathy

The Annual Report for 2019 needs to be prepared. It was noted that Patrick Gaudart's achievements should be included. Mark will draft the report.

Action: Mark

9. Bar Committee

Discussion deferred until next meeting.

10. Minutes etc to be Agreed

The minutes of the following meetings were agreed:

- 25 January 2020
- 14 May 2020
- 3 June 2020

Decisions taken by email were noted:

- Annual accounts agreed
- Replacement of club lighting

There was discussion about the posting of committee minutes on the Club web site. It was agreed that this would be done, but only after the committee had agreed the minutes and had the opportunity to redact them where appropriate.

11. Matters Arising and not elsewhere on the Agenda

There were none.

12. Treasurer's Report

The agents for the flat have been asked to pass on any concerns that rents may not be paid in full, but no concerns have yet been raised.

Phil has asked the council for a reduction in our car park payments, since it is not currently being used.

It was agreed that the cleaners should be moved to half rates.

Action: Phil

13. Membership Secretary's Report

Phil reported that we have the highest number of members ever, 230. The renewal rate was 97%.

14. Secretary's Report

Nothing reported.

15. Competition Boards

We recorded our thanks to Pauline for ensuring that the competition boards were brought up-to-date.

16. Library Books

We recorded our thanks to Irene Brown for absorbing the donation of books into the Club's library.

17. Re-opening the Club

There was general agreement that we would wish to be the first club in the area to resume face-to-face bridge. However, we would wish to follow best practice established by others, especially the EBU, rather than forge our own path. Options for the use of Perspex screens, tablets, and full sets of boards for each table were discussed. Although conditions are not currently suitable for face-to-face bridge to resume, the situation could change at any time. A close eye is being kept on developments.

18. Date of Next Meeting

The next meeting will be held by Zoom, starting at 4:15pm on Saturday, 15 August 2020.

19. Any Other Business

Dave informed the meeting that the doorbells for the flats needed repair.

The Meeting closed at 6pm

Signed

Date