#### MINUTES

# Nottingham Bridge Club Trustees Meeting Saturday 22<sup>nd</sup> April 2023

PRESENT:

Secretary

President Andrew Scott
Chairman David Dunford
Treasurer/Membership Phil Gross

Stefka Samos, Margaret Litchfield, Wilf Fenwick, Dave Treharne, Sheila Resnick

Jean McKee

- 1 Apologies: Marc Gaudart, Paul Goodwin, Sue Hollins
- 2 Minutes of the meeting held on Saturday 25th February- accepted

There were no matters arising

- 3 Welcome to new Trustee Sheilagh Resnick
- 4 Decisions taken by email

Mark Goddard to be Honorary Life Member

5 Health and Safety

The outside door has been found unlocked twice. Locking up needs a forceful downward lock and to be assertive with the handle.

- 6 Matters arising and not elsewhere on the agenda
  - (a) Damp

The dehumidifier seems to be working. When the weather is better it will be reinspected. The next Trustee meeting will discuss whether to decorate just the office or the whole building.

(b) Garden Cities

The deadline has not been met for a team in the Garden Cities. Mark needs to register the EBU numbers. Perhaps next year the Committee should decide on the Team. David has sent an email to the County Secretary, Julia Staniforth.

#### Bridge

7 Thursday has 4-5 tables. There is a rota of directors but more are always needed.

Dave Nattrass has viable numbers.

Supervised play needs to start with a transitional period once Andrew's lessons have finished.

There are 14 entries for the Swiss Teams. Entries are now closed. Possibly a reserve team is necessary.

#### **Flats**

8 The paving at the front of the building and the stones at the side have been completed

# Treasurers report

9 Very healthy balance of £46,000. This continues to rise.

## Membership

213 members. 182 have paid subs, 21 free (due to Andrew's class being offered free membership), 10 life members.

## Risk Register

11 Gerry has made good progress. There are now 14 Job Descriptions and 19 Standing Operating Proceedures.

There is ongoing discussion of delegated authority of how much can be spent without committee approval.

Date of next meeting <u>SATURDAY SEPTEMBER 23<sup>RD</sup> 3PM</u>

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### Any other business

- Trophies are being engraved on an ongoing basis
- Nothing in Suggestion box
- There has been no proposal from members re contact details
- Bar stocks are low. Andrew is sorting
- Phil has organised for 4 boards to be commissioned. £60/board +VAT.
- Stefka will organise electric Hand Driers in ladies and gents toilets.