

## **Minutes of the North Bay Duplicate Bridge Club Executive Meeting April 7th, 2021 at 9:30 am via Zoom**

The meeting was called to order at 9:35 AM.

**Present:** Andy Aitchison, Paul Bourassa, Danielle Barry, Barry Grills, Marg Dittmann, Richard Guillemette, Warren Hutchings, Jim Lamorie, Gisele Lynch, Frank Turbach, and Jan Wood.

Jim welcomed Danielle as our newest board member.

1. **Approval of minutes:** The minutes of the meeting of 3 March 2021 were accepted as presented.  
Moved by Frank  
Seconded by Barry  
Carried
  
2. **Reports:**
  - a. **Treasurer:** Richard
    - i. Richard presented both an Income and a Financial Statement for approval. Both statements were approved and are attached to these minutes  
Moved by Richard  
Seconded by Barry  
Carried
  
3. **Chief Director:** Marg.
  - a. There is nothing to report.
  
4. **Club Manager:** Andy.
  - a. The April newsletter is out.
  - b. Marg has volunteered to be profiled for next month.
  
5. **Special Games**
  - a. **Charity Week:** April 12-18 – these games will pay 2X regular club points (all black) and will cost an extra \$4.00/table
  - b. **Stay at Home/Play at Home:** April 22-25 – this is a set of Regional rated games awarding Gold/Red points. More information is available in the April Newsletter
  
6. **Old Business**
  - a. Elks Club: No report - they have not yet met.
  - b. Swiss Games.: Games are on Saturday night and well received.
  - c. Cogeco Phone: The phone has been suspended for 6 months.
  - d. Insurance: Barry has conducted a review of our Insurance Police and found the coverage adequate based on his experience with the industry
  
7. **New Business**
  - a. Marc Langevin is stepping down as a Club Representative to the Unit 238 Board. We will need a replacement for Marc to Join Paul Bourassa and John Biondi on this Board. Andy will send an email to see if anyone wishes to volunteer to fill the vacancy.
  - b. Brian Thomas passed an email to the Board outlining concerns/issues for the Board to consider as we get closer to face-to-face games, and he has volunteered any assistance the Board might require or find useful. A brief discussion ensued and it was agreed that:

- i. We needed a committee to address reopening and that it should become active sooner rather than later
  - ii. Board members will submit their ideas on the issues raised to Jim by April 17.
  - iii. The membership would be involved in the process
- 8. **Date of next meeting:** May 5, 2021 at 09:30. Zoom
- 9. **Adjournment:** The meeting adjourned at 10:15

Everyone thanked Warren for his time on the executive and also his service as Treasurer.

## **North Bay Bridge Club First Quarter Financial Report 2021**

In the first quarter of 2021, Ontario, Canada had its second lockdown due to Covid-19 from December 26<sup>th</sup>, 2020 to March 8<sup>th</sup>, 2021. Our region of North Bay remained in lockdown until March 15<sup>th</sup> due to a variant of Covid-19 being detected in our area. Our club is still not open for face-to-face game play and we still do not know when we will return. Our region has started vaccinating the general public against Covid-19 but it should still be 2-3 months before 80+% of the population receives their vaccination.

This has affected our club's finances drastically. Our revenue stream has switched from face-to-face game play to online. The Sudbury Bridge Club's virtual club using BridgeBase.com has welcomed our members and this is our only source of income.

Since we moved out of our location at 245 Oak Street, our expenses are exceptionally low and we have been using this time to invest in our club. In February, we had some repairs done to our bridgemates. Below is a summary of our income and expenses over the first quarter of 2021.

### **January 2021 Summary:**

In the month of January 2021, the Bridge Club transferred \$1009.80 from a Visa account into our savings. We did not receive any review from the online bridge club until after the first of February. So, unfortunately, we do not have any revenue for the month of January.

Unluckily, we had \$1112.36 in expenses, \$772.70 paid to our insurance company and 330.20 paid to Andy Aitchison for ACBL dues. We also had \$9.46 due to Cogeco for phone/internet.

This puts our total income for the month at **(\$1112.36)**.

### **February 2021 Summary:**

In the month of February, we received and deposited two cheques from the Sudbury Virtual Club totalling \$2127.00. We also received a donation of \$100 making our total income for the month at \$2227.00.

During this month, we had several of our bridgemates repaired totally \$724.95 (bridge supplies). Our Cogeco bill for this month is \$90.28 and should remain the same for the remainder of 2021.

This puts our total income for the month at \$1411.77.

### **March 2021 Summary:**

In the month of March 2021, the Bridge Club received \$1254.00 from online play. We also deposited \$60 from our petty cash, which was entered as a donation. Our only expense for the month is our Cogeco bill at \$90.28.

Our total income for the month was \$1223.72.

### **Summary:**

Our average, monthly income for online game play was \$1127, with our average, total revenue being 1180.33.

Our average, monthly expenses were \$672.62, giving us an average, total income of \$507.71 for the first quarter of 2021.

**North Bay Duplicate Bridge Club  
Income Statement  
1 Jan – 31 Mar 2021**

	Jan	Feb	Mar	Year to Date
Table revenue	0.00	2127.00	1254.00	3381.00
Free plays	0.00	0.00	0.00	0.00
50/50	0.00	0.00	0.00	0.00
Teaching	0.00	0.00	0.00	0.00
Misc -Book Sales	0.00	0.00	0.00	0.00
Special games (AGM, Christmas)	0.00	0.00	0.00	0.00
Donations	0.00	100.00	60.00	160.00
Cash (over & short)	0.00	0.00	0.00	0.00
Coffee/cookies Donations	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00
Sectional/Regional	0.00	0.00	0.00	0.00
	0.00	2227.00	1314.00	3541.00
Rent	0.00	0.00	0.00	0.00
Game Directors	0.00	0.00	0.00	0.00
ACBL Fees	330.20	0.00	0.00	330.20
Cleaning, Repairs & Maintenance	0.00	0.00	0.00	0.00
Club Bookkeeper	0.00	0.00	0.00	0.00
Club Administrator	0.00	0.00	0.00	0.00
Refreshments	0.00	0.00	0.00	0.00
Teaching	0.00	0.00	0.00	0.00
Special Games (AGM, Christmas)	0.00	0.00	0.00	0.00
Bridge supplies	0.00	724.95	0.00	724.95
Office & Computer	0.00	0.00	0.00	0.00
Web site	0.00	0.00	0.00	0.00
Telephone and internet	9.46	90.28	90.28	190.02
Bank charges	0.00	0.00	0.00	0.00
Insurance & Legal	772.70	0.00	0.00	772.70
Charity Donations	0.00	0.00	0.00	0.00
Misc	0.00	0.00	0.00	0.00
Depreciation	0.00	0.00	0.00	0.00
Sectional/Regional	0.00	0.00	0.00	0.00
	1112.36	815.23	90.28	2017.87
Net income	(1112.36)	1411.77	1223.72	1523.13