

Minutes of the Meeting of Executive of the NBDBC

Wednesday, December 2, 2020

The meeting was called to order at 9:30 AM.

Present: Andy Aitchison, Barry Grills, Richard Guillemette, Warren Hutchings, Jim Lamorie, Gisele Lynch, Frank Turbach and Jan Wood.

Absent: Paul Bourassa

Absent with Regrets: Marg Dittmann

1. **Approval of minutes.** The minutes of the meeting of 7 Oct, 2020 were accepted as presented.

Moved: Frank Turbach
Seconded: Jim Lamorie
Carried

2. **Reports:**

a. **Treasurer:** Warren reported the bank balance is \$37,853.

i. The income from the Sudbury games is \$900+. We should expect a balance of over \$38,000 to start the new year. Documents were updated to make Warren a signing officer and the address has been changed.

b. **Chief Director:** Marg is in the process of collecting the keys from the playing directors.

c. **Club Manager:**

i. The phone has become an issue with Cogeco.

1. The phone was put on suspension on 15 September. The October billing reflected this however, the November billing was back to the pre-suspension level.

2. Cogeco was contacted and they said on 30 September called and someone ordered the phone to be reinstalled. It was and they and billed us accordingly.

3. Andy contacted Cogeco saying that no-one here has asked for the phone to be reactivated and he asked that the suspension be reinstated.

4. Cogeco said they could only do that once a year. After some back and forth Cogeco gave us a credit of \$150 (the cost of the phone through February 2020).

5. Andy will contact them again in February to pursue the issue.

ii. The club Newsletter was well received. Andy submitted his profile for our newsletter this month and next month will profile Jim.

3. **Suggestion Box.** There was nothing to report.

4. **Special Games and/or closures for Month.**
 - a. We expect that Covid-19 will cancel all games through to September 2021.
5. **Old Business:**
 - a. Mail redirection. This has been completed and includes Cogeco
 - b. Key Return. Most have turned in. Marg and Jim will collect the remainder.
 - c. Email updates. Good job.
 - d. The Club sign on the corner of Oak and Wyld will be removed shortly and will be stored either locally or in Trout Creek with the rest of the equipment.
6. **New Business:**
 - a. **Our Move from the Building**

The building owner advised that we damaged the walls in the halls and corridors when we moved out and has asked that they be repaired. We are concerned in that:

 - i. we do not feel we caused damage on our move out; and.
 - ii. there were no before/after pictures to substantiate the claim that we caused damage.

Jim will pursue this with the building management
 - b. **Walkthrough of our Premises**
 - i. Jim and Jan will request a walkthrough/final inspection of our area with the landlord. We will take pictures on this inspection and ask for a 'clearance' letter from the landlord.
 - c. **Insurance on Stored Materials.**
 - i. Warren tabled a quote of \$472/year to insure the material we have stored in Trout Creek. He feels that this price is excessive and will try to get a better one.
 - d. **Accounting/Bookkeeping.**
 - i. Jean will be leaving this position at the end of December. Her replacement should be proficient in Excel and will assist if required. Everyone gave a vote of approval for a job well done. Richard volunteered to take over as accountant.
7. **Date of next meeting.** Wednesday, January 6, 2021 at 9:30 AM.
8. **Adjournment.** The meeting adjourned at 10.05 AM.