

NOTL DUPLICATE BRIDGE CENTRE
MANAGEMENT COMMITTEE MEETING
September 12th, 2023

The meeting was convened at 16:00 hours at 280 Johnson St.

Present: Muriel Tremblay, Claude Tremblay, Heather Beckman, Donna Williams, Lorraine Horton, Joan Soifert, John Marskell

Minutes from June 13, 2023

Moved by Joan Soifert, seconded by Donna Williams to approve the minutes as circulated; carried

Financial Report

Muriel presented our financial statements. Having carried the club at a loss for 7 months, we are now in a positive position and should show a small profit by year end. Both our Tuesday and Friday games are averaging around 8 tables which covers our expenses and provides for opportunities to support our members.

Head Director and Club Manager Report

Claude reported that our table count to date is 665. He also reported that Chandi will not be available to direct on Fridays as he has accepted employment in Sri Lanka. Jerry Smee is able to direct some Tuesdays but will not be available on Fridays due to the BCON game. There may be a shortage of directors going forward.

Membership Report

Lorraine reported that we currently have 117 members. Membership renewal just started and will continue for one more week.

Social Committee Report

Donna reported on the social events we have successfully had so far this year. We discussed the remaining events planned for the remainder of 2023 and 2024.

The following dates are reserved for special events:

AGM October 3rd 2023

Xmas Party December 5th 2023

Spring Fling April 26th 2024

Summer Social July 30th 2024

AGM October 22nd 2024

Xmas Party December 3rd 2024

We also agreed that the social committee could provide additional treats for special occasions such as Halloween & St. Patrick's Day.

Newsletter and Education Report

Heather reported that no other courses are scheduled for this year. Muriel will continue her pre-game bridge tips. Heather proposed having 4 newsletters for next year which would mean a slightly higher cost. It was also suggested that advertisements should be placed in both local Newspapers Spring and Fall.

Web Manager Report

Joan reported that things have been quiet on this front.

Recruiting Management Committee Members

Lorraine and Joan volunteered to prepare a message to be sent to all members to ask people to join the Management Committee. This needs to be done before the AGM in October.

Planning & Budgeting For 2023/24

We reviewed the YTD financials and based on input from each of the Committee Chairs a budget was prepared and will be presented to our members at the AGM.

Preparation for the AGM

Muriel presented the Agenda for the AGM and requested that Joan post the AGM Agenda and Minutes from last year on our website. Due to the AGM scheduled for October 3rd and our year end being September 30, the review of the financials will only be done just in time for the AGM. The financial statements and the budget will be provided at the AGM

Muriel will prepare an email to be sent to all members inviting them to join us on October 3rd for our AGM. It was agreed that each of the Program Chairs would report at the AGM.

Next Meeting is Tuesday, October 31st 4:30 at 280 Johnson St., NOTL

Moved by Claude, seconded by Heather to adjourn the meeting; carried

Reports attached