

NOTL DUPLICATE BRIDGE CENTRE
MANAGEMENT COMMITTEE MINUTES

SEPT. 17, 2019

Present: Abdul Kaderali, Claude Tremblay, Muriel Tremblay, Heather Beckman, Dave Cooper, Nancy Jackson, Helen McCallum, Sylvia Kemp, Bob McGrath, Lorraine Horton

1. Minutes of August 9, 2019 meeting: Motion by Nancy Jackson that minutes be approved as circulated, seconded by Helen McCallum, approved.
2. Business arising from Minutes: none.
3. Chairman's Report: Abdul thanked everyone for the vote of confidence in appointing him Chairperson. Management committee is pleased that he is on board. With management's support he hopes to have another successful year.
4. Financial report: Bank balance at the end of August was approximately \$5600 and, as of Sept. 16th, now sits at \$7133.
 - a. Discussion about the charity chosen for this year's contribution. It is Niagara Hospice.
 - b. Muriel needs data from Dave Cooper for the April 2nd charity game that has not been accounted for. Once she has that figure, she will cut two cheques; one for Canadian Bridge Federation to come out of the \$500 we have allotted, and the balance for Hospice Niagara.
 - i. Dave Cooper to provide the necessary data for Muriel.
5. 2020 Charity: members of the Management committee will provide suggestions for Helen McCallum to generate a list to allow general membership to vote at AGM.
6. Social Report:
 - a. AGM: sandwiches and desserts from Costco; drinks Verne/Bob
 - b. Christmas Party: To date, caterer and room have been booked and committee is ready to do decorations, etc.
 - i. Price being held at \$25 for member and \$30 non-member. Game is priced separately.
 - ii. Maximum participants 70.
 - iii. Tickets will go on sale for the first 2 weeks for members only and then will be open to non-members on the third week to ensure our members have an opportunity to attend.
 - iv. Door prizes will be table arrangements and sparkling wine as was done in 2018.

7. Club Manager's Report: Year-end update for table count was budgeted at 1300, the actual is 1227.5 and that includes the IMP league.
8. Web Master Report:
 - a. There is a link to the BCon (Bridge Centre of Niagara) on the website. There was a long discussion about whether or not to publish the newsletter on the website and provide a link by email or to send an email blast attaching documents. A motion to publish by an email blast attaching documents passed with one opposing vote.
 - b. It was decided that we do not need to advertise BCon. events. We will continue to advertise Unit 255 events. All submissions to Dave Cooper should be by PNG or PDF.
 - c. A discussion on whether or not we should publish results (ACBL Life) after each day's games was not resolved and will be deferred to the next meeting.
9. Membership Report: 82 members as of today. Because the preference for the applications is to use green paper, Lorraine will receive blank green pages for printing applications at home when that is necessary.
10. It was agreed that we are happy with the decision to do an email blast in future for the Newsletter. It was suggested that the Director's report should be discussed briefly prior to our games so everyone has a clear understanding of changes that have occurred in the laws.
11. Supplies: Sylvia Kemp was welcomed by the committee. Her supplies are under control.
 - a. Sylvia will obtain blue sticking compound for attaching bulletins to the walls.
12. AGM: Because of a previous commitment at the Centre, we will host our AGM in the Mori room. We will offer liquid refreshments prior to the start of the meeting and light refreshments after the meeting.
 - a. Prior to AGM meeting date, directors will ask for volunteers to sit on the Management Committee. If there are volunteers, an election will be required.
 - b. Prior to AGM date, Bob McGrath will post minutes from 2018, Agenda, Financial reports.
 - i. 30 copies will be printed, they will be placed on the website and an email blast will be sent out.
 - c. Abdul will give his report at the AGM and will introduce the management committee or prepare for an election if volunteers have come forward.
 - d. All awards will be given out for the IMP league.
 - e. Membership will give an update on current numbers.
 - f. Final agenda item: business arising

13. The budget will go out to members of the committee after September 30th.
 - a. Thank you dinner for next year is proposed to include spouses and be increased to \$900 as a budget item from \$700.
14. Discussion about job descriptions determined that the binder does exist with all of the job descriptions within it.
 - a. Bob McGrath will circulate them for possible amendments.
15. Vice Chair: Helen McCallum will assume the responsibilities of the Vice Chair until the new fiscal year begins.
16. Ethics Incident involving a member: After again reviewing the incident, Claude reported that he did speak with the individual who was expecting a suspension for 6 months.
 - a. It was unanimously agreed that the suspension be for a period of 6 months from the date of the incident when he was temporarily suspended.
 - b. Claude will ensure that the members involved receive the results of the management decision.
 - c. Claude will let our membership know that someone has been suspended for Zero Tolerance infraction without mentioning names.
 - d. As a result of this incident, a reminder will be announced at a game to alert players the procedure to use with the bridgemates.

New Business

1. A brief discussion about including a fundraising component for our club was deferred until next meeting.
 - a. Abdul will approach members to determine if someone would volunteer to work on the concept.
2. Directors: We currently only have 4 directors to handle all of the games played at our club. We would need 6 to 10 applicants to run a course for the directors and that course entails 3 days and a long exam. In the interim, a motion was made by Claude and seconded by Sylvia to increase the Directors' fees by \$10.00. Passed with one opposing.
3. Monday morning bridge: This was started in May and it has not been successful. This week's game had to be cancelled because only two were in attendance. All agreed that it be disbanded.
 - a. The membership involved will be notified by Heather and membership refunded if desired.

MEETING ADJOURNED AT 11:45 AM. Next meeting will be on October 15th at 9:00 am. at No. 70 Firelane 3.

