

# **Minutes of the Annual General Meeting of the Mountnessing Bridge Club**

**Held on Thursday September 2nd 2021 at 7.10pm**

## **1. Welcome and apologies.**

In the absence of the chairman Alaric Cundy opened the meeting and welcomed the members present back to the club after an 18-month closure.

Apologies for absence had been received from Graham Allen, Les Curtis, Dave Warren, Lorraine Butler, Audrey Hartley, Simon Moorman, Joan McGuffin, Helen McVeigh, Julie Lake, Gillian Burrows, Ann Thomason, Anne Steel, Margaret & Chris Rastin, and Dorothy Cundy. There were 34 members present

We remembered the following deceased members Chris Megahey, Catriona Lovett and Frank Morrison

## **2. Minutes of the AGM held on 20/02/2020**

The minutes of the last AGM were accepted and signed.

(Proposed by Angela Fenton, seconded by Nick Hunt)

### **Matters arising.**

There were no matters arising.

## **3. Financial Report.**

Alaric presented the Treasurer's Report for the year ending 31<sup>st</sup> December 2020 and reported that the bank balance at that time was a very healthy £7615.31. As he was retiring, he asked Linda Fleet to comment on the report. Linda Fleet said that in view of the healthy balance still held in the bank and the fact that the rent for the Village Hall had been paid in advance the membership would be free until 31/03/2022. The weekly subs would stay the same. The members who had paid their annual membership prior to the lockdown would have the choice of a refund or 4x£2.50 vouchers to use in the Club.

The accounts were accepted (proposed by Angela Fenton and seconded by Jill Tattersfield).

## **4. The Future of the Club**

Alaric then stated how pleased he was at the attendance and hoped that going forward the club would continue. He suggested that the club accepted the Covid procedures adopted by Mayflower

## **5. Election of Club Officers**

Chairman - Graham Allen (standing down) – Nominated - John McCoy  
Treasurer – Alaric Cundy (standing down) – Nominated – Linda Fleet  
Secretary – Alaric Cundy (standing down) – Nominated Theo Todman  
Vice Chair – Nick Hagan re-elected  
Committee members John Sutcliffe, Mike Harbour, Theo Todman (website)

## **6. Approval of the appointment of the Scrutineer of the accounts**

Chris Rastin was acknowledged for his work as scrutineer and Roger Tattersfield volunteered to replace him.

## **7. AOB.**

Mike Harbour asked a question about the Covid procedures and was assured that both the Village Hall requirements and the Bridge club specific measures adapted from Mayflower would be implemented. As per attached.

There being no further matters Alaric thanked the members and present and closed the meeting at 7.40pm.

## **MOUNTNESSING VILLAGE HALL**

### **SPECIAL CONDITIONS OF HIRE FROM 19<sup>th</sup> July 2021**

These conditions are supplemental to, not a replacement for, the Hall's ordinary conditions of hire

1. You, the hirer, will be responsible for ensuring that those attending your activity or event comply with the following additional measures as agreed by the Mountnessing Village Hall Trustees.
2. If anyone is unwell or has been told to self-isolate they must not enter this building
3. No more than 100 people are to attend an event at one time.
4. All persons entering the Hall should sanitise their hands on entry and departure, and as frequently as practical whilst at the Hall.
5. All persons aged 18 or more entering the Hall should either scan the NHS 'Track and Trace' QR code or ensure the event organizer has up-to-date contact details.
6. The event organiser should ensure there is no overcrowding in areas of restricted space, namely the entrance lobby, the kitchen, the toilets and the storage area where the brooms and Hoover are kept, and encourage the wearing of face coverings while within such an area.
7. The event organiser should ensure the windows are opened to allow good ventilation within the Main Hall and Kitchen as appropriate to weather conditions.
8. Whilst within the Main Hall, if the event involves groups of attendees sitting at a table, then, unless such groupings are related to the consumption of food or drink, if any one or more persons in such a group requests the wearing of face-masks, then all persons at the table should be courteous enough to do so whilst at that table.
9. The event organizer has the right to introduce event-specific additional Covid -19 mitigation practices and where the event is governed by an appropriate National organisation, then advice offered by that organisation should be followed.
10. Please feel free to use the wipes available to wipe light switches, door and window handles.

## **Mayflower Bridge Club Covid Mitigation Measures – Adopted / Adapted by Mountnessing Bridge Club**

### **Would all players please note the following:**

- Fully vaccinated players only
- Please stay at home if you feel unwell
- Please wear face mask if you wish
- Tables will be spaced as far as possible
- Sanitiser will be available on all tables - please use
- All hard surfaces will be cleaned (where feasible) before your arrival - taps, door handles, kitchen equipment
- Only North to touch the scoring devices
- Moving pairs, please take bidding box with you, feel free to bring your own
- Kitchen will be open for tea/coffee/biscuits - but we ask players to avoid bunching together
- The hall will be well ventilated with windows and doors open if possible.
- Soap dispensers provided in toilets

**Mountnessing Bridge Club Summary Accounts**

**CURRENT YEAR:** 1-Jan-2020 to 31-Dec-2020  
**PREVIOUS YEAR:** 01-Jan-2019 to 31-Dec-2019

	<b>CURRENT YEAR:</b>	<b>Year on Year Change</b>	<b>PREVIOUS YEAR:</b>
<b>INCOME</b>			
Bank Interest	£0.00	£0.00	£0.00
Equipment	£0.00	£0.00	£0.00
Essex invitational events	£0.00	-£200.00	£200.00
Gifts & Donations	£0.00	-£25.00	£25.00
Hand dealing	£0.00	£0.00	£0.00
Membership fees	£370.00	-£725.00	£1,095.00
Miscellaneous	£0.00	£0.00	£0.00
Nicko Entries	£0.00	-£81.00	£81.00
Pay to play	£0.00	-£48.72	£48.72
Simultaneous Pairs	£120.00	-£114.00	£234.00
Social Events	£0.00	-£8.50	£8.50
Table Money	£1,066.00	-£3,450.70	£4,516.70
<b>Total Income</b>	<b>£1,556.00</b>	<b>-£4,652.92</b>	<b>£6,208.92</b>

	<b>CURRENT YEAR:</b>	<b>Year on Year Change</b>	<b>PREVIOUS YEAR:</b>
	<b>Expenditure</b>		<b>Expenditure</b>
<b>EXPENDITURE</b>			
Affiliation Fees	£0.00	-£26.00	-£26.00
Bridge Consumables	£0.00	-£72.00	-£72.00
Equipment	£0.00	-£105.80	-£105.80
Essex invitational events	-£70.00	-£220.25	-£290.25
Gifts & Donations	£0.00	£0.00	£0.00
Hall Hire	-£810.00	-£1,183.00	-£1,993.00
Hand dealing	-£90.00	-£288.00	-£378.00
Miscellaneous	-£1.00	-£12.50	-£13.50
Nicko Entries	£0.00	-£81.00	-£81.00
Pay to play	-£234.78	-£590.82	-£825.60
Plastic cups	£0.00	£0.00	£0.00
Prizes	£0.00	£0.00	£0.00
Public Liability Insurance	-£74.70	£0.00	-£74.70
Simultaneous Pairs	-£120.00	-£114.00	-£234.00
Social Events	£0.00	-£96.09	-£96.09
Software Licences	£0.00	£0.00	£0.00
Training & Courses	£0.00	£0.00	£0.00
Trophies & Engraving	£0.00	-£36.00	-£36.00
Website	-£48.00	£0.00	-£48.00
Weekly Refreshments	-£66.86	-£184.33	-£251.19
<b>Total Expenditure</b>	<b>-£1,515.34</b>	<b>-£3,009.79</b>	<b>-£4,525.13</b>
<b>Net Income – Expenditure</b>	<b>£40.66</b>		<b>£1,683.79</b>

	<b>Balances as at</b>		<b>Change</b>
	<b>01-Jan-2020</b>	<b>31-Dec-2020</b>	
Lloyds Treasurer account	£7,511.91	£7,560.31	£48.40
Table Money Float	£55.00	£55.00	£0.00
Cash	£7.74	£0.00	-£7.74
Un-cashed cheques	£0.00	£0.00	£0.00
<b>TOTAL</b>	<b>£7,574.65</b>	<b>£7,615.31</b>	<b>£40.66</b>

Signatures:

*Graham Allen*  
Graham Allen, Chair

*Alaric Cundy*  
Alaric Cundy, Acting Treasurer

Date 30.06.2021.

27/05/2021

**Report of the Independent Examiner**

I have reviewed the attached income and expenditure account for the year ended 31st December 2020 and the statement of funds at that date, by reference to information and explanation received. These accounts, which have been kept on a cash basis, are the sole responsibility of the committee and my report is made solely to the club's members. On the basis of this review, I can report that I believe that the income and expenditure and the balances in the funds, as described, are fairly stated in these accounts.

Christopher Rastin BA

*CRastin*  
(date) 13/6/2021

# Mountnessing Bridge Club: Explanatory Notes to the Accounts for Calendar Year 2020

## Basis

The accounts cover the period January 1<sup>st</sup> to December 31<sup>st</sup> 2020.

## The Context

The reader will not need to be reminded that 2020 was an extraordinary year, due to the global Covid-19 pandemic. The Club met weekly as usual up to March 12<sup>th</sup> 2020, but was then dormant for the rest of 2020. The Club received no income after March 12<sup>th</sup>, though some annual invoices fell due in April and May 2021. The annual EBU Club Registration fee, which was initially due in April, was deferred by the EBU to August, but was subsequently waived completely.

Given this context, comparisons with previous years are meaningless, but for completeness, the Annual Summary of Accounts reports for 2020 includes a re-statement of the summary for 2019.

## Income

At £1,066.00, income in 2020 was, not surprisingly considerably less than the 2019 value, for reasons highlighted in the context above.

Some individual 'Income' items require comment:

- **Membership fees:** at the AGM held in February 2020 it was agreed to reduce the annual membership fee for the 2021/22 membership year from the previous £15 down to £10. Thirty seven members paid their dues for 2020/21 before the club closed. Though the accounts show this item as 'Income', none of those 37 members have had any benefit from those fees. A motion will be put to the 2021 AGM as to how to resolve this issue.
- **Simultaneous Pairs:** there is an exactly compensating expenditure.

## Expenditure

At £1,515.34, expenditure in 2020 was, not surprisingly considerably less than the 2019 value, for reasons highlighted in the context above. The following individual items warrant comment:

- **Affiliation fees:** waived in 2020, as explained in the 'Context' above.
- **Hall Hire:** hall hire charges are paid 2 months in advance at the beginning of each 'odd number' month. Thus a payment to cover March and April was made in early March, before the Club became dormant. Hire charges are non-returnable under the conditions of hire, though the money is held as credit against future bookings. Thus, if the Club resumes weekly sessions at Mountnessing Village Hall, the first seven weeks will be free of charge, apart from any minor adjustment that may be required to cover revised charges.

## The Balances

The net overall balance at 31<sup>st</sup> December of £7,615.31 is very healthy and is £40.88 **up** compared with 31/12/2019

## Overall

At the time of writing, no decision has been made about the future of the Club, though the hope is that we will return to 'normal' 'face-to-face' Bridge during 2021. The Club's finances are robust enough to cope with a period of sustained losses if that proves to be inevitable.

## Acknowledgement

To Chris Rastin, who acted as the Honorary Independent Scrutineer for these accounts

Alaric Cundy, Acting Honorary Treasurer

23<sup>rd</sup> January 2021