

Privacy Statement for Leicestershire County Bridge Association

What personal data does LCBA collect?

The data we routinely collect includes members' names, addresses and email addresses. We collect this data via the English Bridge Union (EBU).

What is this personal data used for?

We use members' data for the communication of information and the organisation of events...

Who is your data shared with?

Some of your data will be available for use by Bridgewebs acting as a Data Processor on our behalf. They are not free to pass this on to other organisations that are not connected with the LCBA.

Your personal data is not passed on by us to any other organisation, whether or not connected with bridge.

Where does this data come from?

Data for most of our members comes from them when they join an EBU affiliated club or when they update their information either directly or via their EBU record. All that personal information is collected and collated by the EBU.

The EBU makes available to the LCBA the personal information held by them for any player who chooses Leicestershire as their primary county of allegiance.

The information held by the EBU may be updated by your club if you have given it permission to change your record. You can change this permission on My EBU by going to Account -> My Details or by phoning the EBU office on 01296 317200.

The EBU will also make available to the LCBA the personal information of players who are direct members of the EBU who choose Leicestershire as their primary county of allegiance.

The LCBA does not have access to make changes to your record on the EBU database, so changes to it need to be made using My EBU, or through your club if they have permission to change your record, or by contacting the EBU directly.

How is your data stored?

This information as provided by the EBU is stored on the LCBA Membership Secretary's computer as an Excel file which is password protected. This information is regularly updated.

Who is responsible for ensuring compliance with the relevant laws and regulations?

Under the GDPR (General Data Protection Regulation) we do not have a statutory requirement to have a Data Protection Officer. The person who is responsible for ensuring LCBA discharges its obligations under the GDPR is the Membership Secretary.

Who has access to your data?

Members of the LCBA Committee have access to members' data in order for them to carry out their legitimate tasks for the LCBA.

What is the legal basis for collecting this data?

The LCBA holds personal data that is necessary for the purposes of its *legitimate interests* as a membership organisation and participant in an internationally recognised and regulated, competitive mind sport.

For some data, such as that relating to financial matters, the basis for its collection and retention is to comply with our legal obligations.

How you can check what data we have about you?

Any member wishing to see the basic membership data held by the LCBA should please contact the LCBA Membership Secretary.

What happens if a member dies?

The LCBA Membership Secretary will inform the EBU and ask for the record to be deleted from the EBU/LCBA list.

Can you download your data to use it elsewhere?

The LCBA holds limited personal data and it is not possible to download this data.

However your session data that is held by the EBU can be downloaded as a csv spreadsheet. You can do this by logging on to My EBU and in your Sessions list, clicking on "Download as CSV".

For those events organised by the LCBA, session results are published on the LCBA website when checked and agreed. These are retained for the current season only. The names of the persons who win trophies and/or prizes in these events are retained for archive purposes.

Any disputes reported are handled by the appropriate subcommittee as they occur and shared with the persons involved. No official record of such disputes is permanently retained unless the outcome may affect future events.

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