



## **Kingston Duplicate Bridge Club Inc.**

### **Executive Board Meeting Minutes**

### **October 19, 2023**

In Attendance: Sharon Boal, George Yon, Chris Caswell, Anne Herfst, Bill Mitchell, Kathy McDonald, Don Kersey, Suzanne Ryan (late arrival)

1. Agenda approval.

Moved by Anne, Seconded by Kathy      Carried

2. Approval of minutes from October 12, 2023.

Moved by George, Seconded by Don      Carried

3. Archiving KDBC Minutes and documents.

Hard copy back-up is problematical given we don't have a physical office. After lengthy discussion, it was decided the Secretary should probably be responsible for Minutes and By-Law electronic off-site back-up. Bill will research "One-Drive" as a resource and report to the next meeting.

4. Recorder/Ethics Committee.

Our By-Laws require the club to have a 3 person Ethics Committee and a Recorder. In the past the committee was comprised of Marvin Baer, Don Kersey and Greg McKellar and the recorder was Jock Devonshire. According to the By-Laws Greg and Jock were disqualified from holding their positions during their Presidencies. The positions need to be refilled and made official. Sharon has been in touch with Greg and Carol Harries and they are interested in serving. Don indicated interest and Sharon will contact Marvin and Jock to see if they are interested. She will report to the next meeting.

## 5. Membership.

Club By-Laws indicate that membership in the club must be purchased. Bill has proposed that the club send an email to its current membership list, approximately 250 names, advising recipients that, in order to profit from membership in the club, a fee of \$20.00 be paid for the 2024 season. This fee may be paid with cash, a cheque or by internet bank transfer. After January 31, 2024 a new membership list will be made based on those who paid the fee. Bill will draft the email subject to approval by the Board.

Moved by Bill, Seconded by Anne                      Carried

Detailed discussions about benefits, on-line members, from outside existing club to be held at a later date.

## 6. Director's Reports

### a. Treasurer

Local Sectional profit \$1,657

AGM net cost of \$284

Bridge lessons larger expense than revenue

Monthly loss of \$634.00 partially due to unusual expenses of bridgemates, board carrying cases

There was a discussion prior to the meeting where Chris pointed out that Anne's summaries indicate an annual loss of about \$7,000.00, 10% of our financial assets. This will be addressed at a future meeting.

Moved by Anne, Seconded by Chris                      Carried

### b. I/N

No report at this time.

### c. Club Manager

The club has many electronic and email accounts with passwords that haven't changed for years. We should probably address this issue. Kathy to prepare a list.

Local Sectional has been approved by Unit 192 for weekend of January 26, 2024 or February 2, 2024.

Greg Coles, representing BBO, has proposed a BBO bypass of ACBL premiums and may ask our club to participate in trial. Board members don't seem favorable but no decision made. Kathy to monitor. There was much discussion about how many games to sanction for next year. \$15.00 will pay for 1 session of bridge on the same day of the week, at the same time (morning/afternoon/evening) for the whole year. We currently have 10 sanctions. Consensus was to sanction same 10 spots for 2024 at a cost of \$150.00  
Moved by Anne Seconded by Suzanne Carried

7. Club Manager – proposed reduction and dispersal of responsibilities, see attached.

This matter will be discussed at new Board Meeting November 3, 2023 at 19:00 on ZOOM.

Moved by Bill, Seconded by George Carried

8. Vice President – new responsibilities

George's only concern was inventory. Is there an existing one? Who can do a new one? Who has access to storage facility? Anne will update storage access with provider.

9. Secretary – new responsibilities

Meeting November 3, 2024

10. Possible volunteer roles as a result of above changes

Meeting November 3, 2024

11. Date of next meeting, F2F.

Next Board Meeting, F2F, venue to be decided, November 22, 2024 at 09:00

Moved by Bill, Seconded by Kathy Carried

12. Adjourn

Moved by Bill, Seconded by Sharon Carried