



Kingston Duplicate Bridge Club Inc.

**January 17, 2023 Board Meeting at 5:00 on Zoom
Minutes**

Present: Jock Devonshire, Chris Caswell, John Gerretsen, Anne Herfst, Suzanne Ryan, Kathy McDonald, Don Kersey, Terry Demers

Guests: Hamish Taylor, Mark Lacroix, Paddy Allan

Regrets: Tammy Gauvin

1. Approval of Agenda

Attached

Moved by Anne seconded by Chris to accept the agenda. Carried

2. Regional and Sectional Tournaments (Hamish and Mark Lacroix are invited for this discussion) Jock welcomed Hamish and Mark to our meeting.

Mark spoke about getting dates for our regional in May 2024 and a possible local sectional this year. Also, we could book an I/N Regional in alternating years with our Open Regional. We will get back to Mark with dates. The unit can hold 3 regionals per year, as many sectionals as they want and 1 I/N regional/open sectional per year.

Attendance is down and Mark suggested that we could expect a 40% decrease.

We will look at dates for one or two local sectionals this year. Confirm dates for Regional in 2024 and set date for an I/N regional/open sectional in 2025.

Mark advised that dates are available for tournaments but it will be on a first come basis.

3. Proposal from Mark Lacroix inviting KDBC to join Bridge 21.

Mark requested to speak at our Board meeting about a proposal to have KDBC join Bridge 21. At the beginning of the Covid pandemic, Mark and Bill Wheeler approached clubs in the unit to join Bridge 21 for online games. This was done to help clubs stay afloat.

How joining Bridge 21 would affect our club:

- Bridge 21 takes .25 for every player every time they play in a Bridge 21 game.
- We can provide our own director or pay Bridge 21 \$4 per table for a director.
- Most game times are taken up at this point, but we could possibly get 4 games, which would include only 1 afternoon game and that may have to be shared.
- We have the option of holding our own club games but we would have to agree that only members of our club would be allowed to play in these games.

There are other fees, such as BBO and ACBL fees, and it was confusing as to how the details played out.

Mark said he would send us a copy of a contractual agreement that was prepared for other clubs. Fees have changed since then and there may be some differences in fee structures but it would be similar.

The Board agreed to wait for the agreement from Mark before making a decision.

Jock thanked Mark and Hamish for attending the meeting.

Kathy suggested that joining Bridge 21 may have a negative effect on our members. It could dilute club loyalty. Anne agreed.

Chris feels we are strong enough to stand alone.

Jock mentioned that we have 5 tables of new players, Suzanne is playing with a beginner group.

4. Approval of Minutes dated December 13, 2022

Anne moved that the minutes be changed in reference to compensation for instructors. Instead of \$60 for over 5 tables it should read \$60 for 5+ tables. *done*

Anne moved that we accept the Minutes with changes, seconded by Suzanne. **Carried**

5. Treasurer's Reports – Anne Herfst Attached

The financial statements were distributed to Board members for review on December 18. There were no objections.

Anne did not receive the bank deposit so approval will be done by email. She did a recap of beginner lessons from September to now and there was a small loss of \$26. There is a change in the figures from the Christmas party from a gain of \$491 to \$486. A donation of \$500 was sent to the Salvation Army.

6. Club Manager Report – Terry Demers Attached

There will be \$1 extra charge for special online games.

Jock suggested we could hold F2F morning games at Walnut Grove quarterly. We would have to confirm the cost. We may have a lower fee if we supply tea, coffee and muffins and do not use the kitchen facilities.

Sunday evening games have been poorly attended. We may want to change to a Saturday game or Sunday afternoon game. We will wait for the results of the survey.

The director decides how many boards get played in a game. ACBL gives more masterpoints when more boards are played.

Moved by Chris, seconded by Anne to accept the Club Manager Report. Carried

7. I/N Report – Suzanne Ryan Attached

Anne suggested that we incorporate the open and I/N sections when we have a low number of tables. Suzanne agreed.

Moved by Anne, seconded by Chris to accept the I/N report. Carried

8. Education Report –

Lessons are going well. We had about 5 tables for our basic 2/1 lessons held Jan 14,21. There will be a sanctioned ACBL game at the Senior Centre on January 28 introducing many of the students to duplicate games. There are no plans in place for February.

Jock and Chris both offered to host a future lesson at the Senior Centre. Kathy and Anne will continue as helpers. We will look at supervised play and possibly more sanctioned games.

Jock will contact Tammy. Plans have to be in place soon for our September beginner lessons and the Education Chair should be involved in these plans.

9. Relocation Options - Kathy

Offer from Conservatory Pond to hold games on their premises.

Updates on other options.

Conservatory Pond is a go and we will have our first game January 30.

Kathy is waiting to hear back from contacts at other venues.

10. Carry Over

a.) Regional and Sectional applications (moved to #1)

b.) Incorporation update information -John

John had trouble with his Zoom connection and was not in attendance. Our club reporting needs updating. Names and addresses of Board members, along with changes to the bylaws need to be reported. Jock will work with John and Marvin to update the information.

c.) Review of weekly games and survey to members.

Anne will prepare a survey through Survey Monkey and send it out to our members.

d.) Sending cards to members. Bob Fowkes has agreed to take on this task. Terry will put note on website.

11. New Business

- Online chat reminding players of clock time. Should we discourage this? If this is done in a friendly, polite manner there should be no problem. Maybe type, "Are you there?" if there has been a lengthy pause. Also, sometimes a player has to leave the computer. If they type "brb" (be right back) players at the table will be aware that they are away from the table.

12. Adjournment and next meeting date.

Anne moved for adjournment.

Next meeting Tuesday, February 21 at 5:00 on Zoom.



Kingston Duplicate Bridge Club Inc.

January 17, 2023 Board Meeting at 5:00 on Zoom

Agenda

1. Approval of Agenda
2. Regional and Sectional Tournaments (Hamish and Mark Lacroix are invited for this discussion)
3. Proposal from Mark Lacroix inviting KDBC to join Bridge 21.
4. Approval of Minutes dated December 13, 2022
5. Treasurer's Reports – Anne Herfst
6. Club Manager Report – Terry Demers -attached
7. I/N Report – Suzanne Ryan - attached
8. Education Report –
Lessons are going well. We had about 5 tables for our basic 2/1 lessons held Jan 14, 21. There will be a sanctioned ACBL game at the Senior Centre on January 28 introducing many of the students to sanctioned play. There are no plans in place for February. Sharon Boal, Assunta and Charlie may be interested in teaching.

Relocation Options - Kathy

Offer from Conservatory Pond to hold games on their premises.

Updates on other options.

9. Carry Over
 - e.) Regional and Sectional applications (moved to #1)
 - f.) Incorporation update information -John
 - g.) Review of weekly games and survey to members.
 - h.) Sending cards to members. Bob Fowkes has agreed to take on this task. Terry will put note on website.
10. New Business
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11. Adjournment and next meeting date.

TREASURER'S REPORT

for the month of December 2022

December games compared to the same month last year:

December	2022	2021
Online Games	26	31
F2F Games (including Christmas party)	4	0
Total Games	30	31
Online Tables	251	372
F2F Tables	31	0
Total Tables	282	372
Total Game Revenue (excluding Christmas party)	\$3,879	\$4,440
Exchange Rate	1.337	1.248
Net Profit	\$315	\$822

Financial Recap of Bridge Lessons September to December:

11 classes were taught on Saturdays Sep 17 – Dec 3 with an average of 8 students per class.

The Club collected fees in the amount of \$549

Expenses:

Seniors Centre rent \$436

"At a Glance" pamphlets 139 \$575

Net loss \$ 26

Christmas Party Proceeds: see attached for detail

52 people came to eat lunch and play bridge on Dec 10th. We realized a net profit of \$486. The Club then donated \$500 to the Salvation Army.

ACBL Table Fees will be increased in January to \$1.10 US, plus an extra \$4.00 US for each virtual table. We will receive rebates for this extra \$4/table:

Primary Rebate for the **first 50 virtual tables** we hold each month

Volume Rebate up to **3 times** the number of the club's own **F2F tables** that month.

Pooling Rebate up to **3 times** the number of 2 other clubs (who do not hold online games) **F2F tables** that month

ACBL will retain this extra charge from the BBO revenue that they transfer to us each month.

If we are not able to receive a **pooling rebate**, I estimate that we would end up paying about \$2.20 US/table plus regular table fees \$1.10/table for a total of \$3.30 US for ACBL online table fees. This will vary depending on the number of games we hold.

Submitted by Anne Herfst, Treasurer
for 17 Jan 2023 Board Meeting

KDBC Christmas Party

136 Ellesmeer Avenue, Kingston

10 Dec 2022

13 tables, 52 people for lunch and bridge

Revenue:

54 tickets sold @ \$20 each	\$1,080	
Leftovers sold	\$20	
Cash donated	\$53	
Donation cheques payable to Salvation Army	<u>\$300</u>	\$1,453

Expenses from cash:

Cheques mailed directly to Salvation Army	\$300	
Venue rental	\$140	
Food and supplies	\$412	
Refunds to two who didn't attend	<u>\$40</u>	\$892
Cash to be deposited		<u>\$561</u>

Non-cash expenses:

ACBL table fees (13 tables x 1.32 less HST)	\$15	
Director's fee	<u>\$60</u>	\$75

Net profit

\$486

Donated to Salvation Army Hamper Fund

\$500

Kingston Duplicate Bridge Club

Balance Sheet Report

To: December, 31, 2022

ASSETS

Current Assets

1035 - Directors Draw	100.00	
1060 - Chequing Bank Account	27,240.48	
1110 - GIC	20,121.54	
1114 - GIC 2	15,000.00	
1201 - Acc. Rec. Next Month	3,815.90	
1203 - Kingston Sectional Advance	500.00	
1320 - Prepaid Expenses	399.67	
1325 - Prepaid Rent/Lease	50.00	
	Total Current Assets	\$67,227.59

Fixed Assets

1820 - Club Furniture and Equipment	3,872.72	
1825 - Accum Deprec-Club Furn & Equip	-3,872.72	
1840 - Tournament Furniture & Equipment	11,000.00	
1845 - Accum Deprec - Tourm Furn & Equip	-3,600.00	
	Total Fixed Assets	\$7,400.00

	TOTAL ASSETS	\$74,627.59
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LIABILITIES**Current Liabilities**

2100 - Accounts Payable	314.70
2201 - Deferred Revenue	216.00
2310 - HST charged on Sales	1,782.46
2315 - HST Paid on Purchases	-385.91

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Total Current Liabilities	\$1,927.25
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Future Liabilities

Total Future Liabilities	\$0.00
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TOTAL LIABILITIES	\$1,927.25
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EQUITY

Net Profit / Loss	72,700.34
Net Profit / Loss (prior year(s))	67,895.23
Net Profit / Loss (current year)	4,805.11

TOTAL EQUITY	\$72,700.34
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TOTAL LIABILITIES & EQUITY	\$74,627.59
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Game Statistics for Dec 2022																	
Event	Date	Tables	Players	Free	Entry Fee	Received by BBO	BBO's CC Fee	BBO Share	Club Share US\$	Club Share Cdn\$	ACBL Table Rate	Table Fees	Director Fees	Cornwall Fee	Belleville Fee	F2F Hall Rent	Gross Profit
#31543 KDBC 9:30 am Human Declare Thursday	12/1/2022	9	36	1	\$4.00	\$140.00	\$4.90	\$27.02	\$108.08	\$144.50	1.32	\$11.88	\$60.00	\$0.00	\$4.80		\$67.82
#30055 Pairs KDBC Mentor Game 6:30	12/1/2022	8	32	0	\$3.00	\$96.00	\$3.36	\$18.53	\$74.11	\$99.09	1.32	\$10.56	\$60.00	\$3.20	\$0.00		\$25.33
#36050 KDBC 1:15 Human Declare Friday	12/2/2022	12	48	2	\$4.00	\$184.00	\$6.44	\$35.51	\$142.05	\$189.92	1.32	\$15.84	\$60.00	\$6.40	\$3.20		\$104.48
#44634 KDBC 7:00 Human Declare Sunday	12/4/2022	4	16	3	\$4.00	\$52.00	\$1.82	\$10.04	\$40.14	\$53.67	1.32	\$5.28	\$50.00	\$0.00	\$0.00		(\$1.61)
#48365 KDBC 1:15 Human Declare Monday	12/5/2022	15	60	5	\$4.00	\$220.00	\$7.70	\$42.46	\$169.84	\$227.08	1.32	\$19.80	\$60.00	\$9.60	\$9.60		\$128.08
#52533 KDBC 1:15 Human Declare Tuesday	12/6/2022	16	64	6	\$4.00	\$232.00	\$8.32	\$44.78	\$179.10	\$239.46	1.32	\$21.12	\$60.00	\$6.40	\$0.00		\$151.94
#57347 KDBC 7:00 Human Declare Wednesday	12/7/2022	9	36	3	\$4.00	\$132.00	\$4.62	\$25.48	\$101.90	\$136.25	1.32	\$11.88	\$60.00	\$0.00	\$0.00		\$64.37
#61896 KDBC 9:30 am Human Declare Thursday	12/8/2022	10	40	2	\$4.00	\$152.00	\$5.32	\$29.34	\$117.34	\$156.89	1.32	\$13.20	\$60.00	\$3.20	\$4.80		\$75.69
#66658 KDBC 1:15 Human Declare Friday	12/9/2022	11	44	2	\$4.00	\$168.00	\$5.88	\$32.42	\$129.70	\$173.40	1.32	\$14.52	\$60.00	\$3.20	\$6.40		\$89.28
#75290 KDBC 7:00 Human Declare Sunday	12/11/2022	3	12	0	\$4.00	\$48.00	\$1.68	\$9.26	\$37.06	\$49.54	1.32	\$3.96	\$50.00	\$0.00	\$0.00		(\$4.42)
#79112 KDBC 1:15 Human Declare Monday	12/12/2022	15	60	4	\$4.00	\$224.00	\$7.84	\$43.23	\$172.93	\$231.20	1.32	\$19.80	\$60.00	\$9.60	\$16.00		\$125.80
#83386 KDBC 1:15 Human Declare Tuesday	12/13/2022	13	52	3	\$4.00	\$196.00	\$6.86	\$37.83	\$151.31	\$202.30	1.32	\$17.16	\$60.00	\$6.40	\$3.20		\$115.54
#88007 KDBC 7:00 Human Declare Wednesday	12/14/2022	8	32	2	\$4.00	\$120.00	\$4.20	\$23.16	\$92.64	\$123.86	1.32	\$10.56	\$60.00	\$0.00	\$0.00		\$53.30
#92310 KDBC 9:30 am Human Declare Thursday	12/15/2022	8	32	2	\$4.00	\$120.00	\$4.20	\$23.16	\$92.64	\$123.86	1.32	\$10.56	\$60.00	\$4.80	\$1.60		\$46.90
#96962 KDBC 1:15 Human Declare Friday	12/16/2022	14	56	3	\$4.00	\$212.00	\$7.42	\$40.92	\$163.66	\$218.82	1.32	\$18.48	\$60.00	\$16.00	\$6.40		\$117.94
#5905 KDBC 7:00 Human Declare Sunday	12/18/2022	3	12	1	\$4.00	\$44.00	\$1.54	\$8.49	\$33.97	\$45.42	1.32	\$3.96	\$50.00	\$0.00	\$0.00		(\$8.54)
#9887 KDBC 1:15 Human Declare Monday	12/19/2022	11	44	2	\$4.00	\$168.00	\$5.88	\$32.42	\$129.70	\$173.40	1.32	\$14.52	\$60.00	\$6.40	\$12.80		\$79.68
#13915 KDBC 1:15 Human Declare Tuesday	12/20/2022	10	40	2	\$4.00	\$152.00	\$5.32	\$29.34	\$117.34	\$156.89	1.32	\$13.20	\$60.00	\$6.40	\$0.00		\$77.29
#18517 KDBC 7:00 Human Declare Wednesday	12/21/2022	9	36	1	\$4.00	\$140.00	\$4.90	\$27.02	\$108.08	\$144.50	1.32	\$11.88	\$60.00	\$0.00	\$0.00		\$72.62
#22744 KDBC 9:30 am Human Declare Thursday	12/22/2022	5	20	2	\$4.00	\$72.00	\$2.52	\$13.90	\$55.58	\$74.32	1.32	\$6.60	\$50.00	\$0.00	\$3.20		\$14.52
#27047 KDBC 1:15 Human Declare Friday	12/23/2022	11	44	3	\$4.00	\$164.00	\$5.74	\$31.65	\$126.61	\$169.27	1.32	\$14.52	\$60.00	\$8.00	\$3.20		\$83.55
#38562 KDBC 1:15 Human Declare Monday	12/26/2022	8	32	5	\$3.00	\$81.00	\$2.84	\$15.63	\$62.53	\$83.61	1.32	\$10.56	\$60.00	\$6.40	\$0.00		\$6.65
#42370 KDBC 1:15 Human Declare Tuesday	12/27/2022	10	40	3	\$4.00	\$148.00	\$5.18	\$28.56	\$114.26	\$152.76	1.32	\$13.20	\$60.00	\$12.80	\$0.00		\$66.76
#46582 KDBC 7:00 Human Declare Wednesday	12/28/2022	10	40	6	\$4.00	\$136.00	\$4.76	\$26.25	\$104.99	\$140.37	1.32	\$13.20	\$60.00	\$1.60	\$0.00		\$65.57
#50851 KDBC 9:30 am Human Declare Thursday	12/29/2022	9	36	1	\$4.00	\$140.00	\$4.90	\$27.02	\$108.08	\$144.50	1.32	\$11.88	\$60.00	\$3.20	\$4.80		\$64.62
#55343 KDBC 1:15 Human Declare Friday	12/30/2022	10	40	1	\$4.00	\$156.00	\$5.46	\$30.11	\$120.43	\$161.02	1.32	\$13.20	\$60.00	\$4.80	\$6.40		\$76.62
* Free online entries include 41 robot partners, 24 subs		26	251	1,004	65	*			\$2,854.08	\$3,815.90		\$331.32	\$1,520.00	\$118.40	\$86.40	\$0.00	\$1,759.78
Face to Face Games																	
Wednesday Afternoon F2F	12/7/2022	5	20		\$8.00					\$160.00	1.32	\$6.60	\$60.00			\$50.00	\$43.40
Christmas Party Game (see Treasurer's Rpt for all expenses)	12/10/2022	13	52		\$20.00					\$1,040.00	1.32	\$17.16	\$60.00			\$140.00	\$822.84
Wednesday Afternoon F2F	12/14/2022	7	28	1	\$8.00					\$216.00	1.32	\$9.24	\$60.00			\$50.00	\$96.76
Wednesday Afternoon F2F	12/21/2022	6	24		\$8.00					\$192.00	1.32	\$7.92	\$60.00			\$50.00	\$74.08
Jerry MacDonald Memorial Game	9/8/2022	6.5	26			(P Johansson covered all other costs)				\$0.00	1.32	\$8.58					(\$8.58)
Total for F2F	4	31	124							\$1,608.00		\$49.50	\$240.00			\$290.00	\$1,028.50
Total for all Games	30	282								\$5,423.90		\$380.82	\$1,760.00	\$118.40	\$86.40	\$290.00	\$2,788.28
Exchange Rate	1.3370	3,815.90	actual deposit from ACBL 17 Jan 22					Total		\$4,799.91		\$337.01	\$1,760.00	\$118.40	\$86.40		\$2,208.10

Profit & Loss Report for the period ending 31 December 2022

Company Kingston Duplicate Bridge Club
Year 2023

	Actual Dec	Actual Ytd Dec
Bridge Books		71
Convention Cards/Holders		4
Christmas Party - Income	1 060	1 060
Bridge Lessons Fees	(143)	562
Individual Online Game Fees	3 377	36 099
Individual F2F Game Fees	502	6 441
Donations	53	53
Interest - Revenue	18	2 874
Free Plays Other		8
Revenue	4 866	47 171
Directors Expense	1 760	17 167
Seaway Bridge Club	118	1 267
ACBL Fees	337	5 566
Belleville Duplicate Bridge Club	86	1 016
Direct Expenses	2 302	25 016
Gross Profit	2 565	22 156
Other Income		
Total Income	2 565	22 156
Supplies for Games - cost		106
Coffee Supplies - Cost	46	86
Food/Drink Cost	412	619
Memorial Game Expense		80
Bridge Lessons Expense	40	565
Club Manager Expense	630	6 659
Free Plays Other		158
Advertising and Promotions		164
Cash Short/Over		3
Postage and Courier	11	30
STaC Fees		159
Computer Software Expense	30	270
Insurance Facility		808
Insurance - Board Members		826
Bank Charges		8
Other Printer Costs	7	68
Office Supplies		43
Donations	500	800
Storage Space Rent	283	2 648
Rent/Lease	290	2 240
Website		161
Zoom License		200
Audit Fees		365
Gifts		98
ACBL Sanction Fees		188
Expenses	2 250	17 351
Depreciation		
Total Expenses	2 250	17 351
Net Profit/Loss	315	4 805

Club Manager's Report
January, 2023

The ACBL has increased table fees for our online games. To help reduce these fees ACBL has designed a program where we accumulate credits from the F2F games we hold. The ACBL also encourages us to "pool" with 2 other clubs in our district. These clubs cannot be holding online games. We could use our "pooled" clubs F2F table counts to reduce our online fees even more.

We have contacted Pembroke, Smith Falls, Kemptville, Shakespeare's in Montreal and Summerside in PEI. All have agreed to discuss the idea with their members and get back to us.

We presently pool with Belleville but since it is in District 2 we cannot use their F2F games as credits. I emailed Malcolm and they are not pooling with any other clubs at this time. Since we have higher fees should we revisit our agreement with Belleville and Cornwall? Diane in Cornwall will not be reopening her club.

February is Education Foundation Month. 2X black points. Online Education Week is February 13-19.

We have increased our regular online games to \$5. Should we charge \$6 for special games?

We have not increased our fees for F2F games and we do not charge more for special games.

Riet suggested we hold monthly Sunday morning breakfast and bridge at the Walnut Grove Community Centre.

Mentor game fees will be increased to \$4 if agreed.

Elaine has prepared "virtual" trophies for all our awards. These will be posted on the website. I am planning to hold our Annual Awards Presentation event on Wednesday, February 1 at the RCAFA Hall. Should we give free plays to winners of the 70%, ABC awards? The "real" trophies may be ready for presentation.

I would like to hold our Memorial Game closer to the end of February hoping to have another choice of venue.

I plan to take a vacation in February and trust that my hardy troops will hold down the fort.

Terry

I/N Report for KDBC Board Meeting Tues Jan 17, 5pm

1. The 2023 Intermediate Mentor Program will kick off Monday Jan 23, with 14 Mentors and 14 Mentees in attendance. Thank you to Jock for directing these games! Future dates are Mon Feb 20 and Mon Mar 20. All players register at 6pm, Zoom at 6:30, 18 boards at 6:50. There will be no game in April as I am away.
2. ZOOM Jan 23: I have asked Tammy if she is available to do the 15 min Chalk Talk on Zoom at the start of the Intermediate Game, and have received no reply. I would like to continue this Zoom mini-lesson/discussion as it gives the players a chance to see their partners and others. I am proposing for Mon Jan 23 to ask a KDBC director to host the 15 min session, titled "Director Please" to address questions from the Intermediate Mentor participants, as well as clarify the role/duties briefly of the director, and if time permits, to mention the etiquette of mentioning the CLOCK/TIME during the play of the hand. (This has been brought to my attention, - the player was not pleased to be reminded of the diminishing time on the clock as he/she played the hand.) Do I have a Volunteer??
3. I/N game at the Sr Centre Sat Jan 28: I will talk this up at the Mentor Game. I hope we are able to get many of our I/Ns out to participate with the students! Great idea!
4. Announcements at in-person games: I think it is a good idea to start every F2F game with announcements. At this time we can welcome new players, highlight upcoming games, remind players to use kdbcpartners.com to register for Wed games, give updates on ill members, etc. Even for 5 min, it brings us all together.
5. I will not be able to attend all of the meeting on Tues Jan 17, but I would like to give my full endorsement to the Conservatory Pond residence as a future in-person location. Carpooling will be a must. This will perhaps be a great opportunity for KDBC to put out a Flashy Promo advertising our first game in a new location, spaces limited, please register for the first game in this Super New Location!!
6. In-person I/N attendance: we are getting a regular core of players out to the F2F games on Wednesdays (10-12), but I think with a brighter, newer location, we will see an increase in attendance.