



Kingston Duplicate Bridge Club Inc.
December 13, 2022 Board Meeting at 5:00 on Zoom
Minutes

Present: Jock Devonshire, Chris Caswell, John Gerretsen, Anne Herfst, Suzanne Ryan, Kathy McDonald, Don Kersey, Terry Demers.

Regrets: Tammy Gauvin

1. Approval of Agenda

Attached

Chris requested we add review of weekly games to the agenda.

John moved that the agenda be accepted with addition to review the weekly games.

Seconded by Anne. Carried.

2. Approval of Minutes dated November 15, 2022

3. Treasurer's Reports – Anne Herfst

Subsequent to the meeting, Anne sent the Board the October financial statements and treasurer's report, attached.

4. Club Manager Report – Terry Demers -attached

5. I/N Report – Suzanne Ryan

6. Education Report – Tammy Gauvin

7. Promotion Report –

At the last meeting we did not discuss an item requested by the Promotion Committee. It has been carried over to this month.

“Active lists” of emails of people that the club may contact for various reasons should be annotated as much as possible:

- Club membership status, and date of joining as a member
- ACBL membership (if we know it)
- I/N player or not (0-750? Or non-Life Master?)
- Active player in past 2 calendar years, indicate BBO, F2F or both
- Not active, but has played with us in the past or attended events at the club and has not asked to be deleted from our mailing list
- If possible, the contact information (emails) of everyone who has ever played with us should be maintained in a separate annotated spreadsheet (with status (member/non-member), notices of death, and requests not to contact further attached).

Rationale: clean and detailed contact information is important for outreach and communications.

8. Relocation Committee

Kathy to report on a couple of church halls. Terry to report on a couple of retirement residences.

9. Other Business

- a.) Regional and Sectional applications
- b.) Incorporation update information
- c.) Social committee suggestion. Tammy suggested we look for a volunteer who would contact or send cards to members who are ill, hospitalized or need a hug.
- d.) Review of weekly games.

10. Adjournment and next meeting date.

Jock Devonshire, President

Terry Demers, Club Manager

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Agenda

11. Approval of Agenda
12. Approval of Minutes dated November 15, 2022
13. Treasurer's Reports – Anne Herfst
Subsequent to the meeting, Anne sent the Board the October financial statements and treasurer's report, attached.
14. Club Manager Report – Terry Demers -attached
15. I/N Report – Suzanne Ryan
16. Education Report – Tammy Gauvin
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Club Manager Report

December 15, 2022

November and the beginning of December went by like a whirlwind.

The last lesson at the Senior Centre went well and I posted a picture on the website of the Class of '22.

Some of the students plan to return in January. If agreed we will start them off with 2/1. I think we should advertise this on our website and sent out an email to our I/Ns. It will be basic 1NT Forcing and 2/1. Predealt hands will be available with analyses.

If the Board agrees we could hold a sanctioned game at the end of January with a masterpoint limit set by Suzanne. The students would be introduced to the free ACBL memberships and the advantages of

the ACBL. They would practice the movements and scoring, along with a pregame talk about checking the scores after the game on the website and from the Common Game.

These are my suggestions to help cover the time Tammy is away. The Board may want to discuss remuneration for the teachers who are stepping forward and offering their time and expertise.

The 2023 Club membership list will be started this month. I will contact members and update the list.

We have our Boxing day special on December 26, \$3.

Since we are having a Christmas party, I don't see a need for a New Year's Eve party. We can set up Zoom Sunday January 1 at 6:30, just ahead of the 7:00 game so members can join in with New Year's wishes.

Warm holiday wishes to all the members of the Board

It is a pleasure to work with such wonderful and talented people.

Terry

TREASURER'S REPORT
for the month of October 2022

In October, we played 27 games online with 270 tables, 4 games face to face with 28 tables, for a total of 298 tables, and a total game revenue of \$4,402 CDN and a net profit for the month of \$577. The deposit exchange rate to Canadian dollars was 1.33 this month.

In this same month last year, Oct 2021, we played 32 games with 342 tables (all online) and a game of revenue of \$5,006. The exchange in Oct 2021 was 1.25.

Bridge Lessons in October:

Revenue (less HST)	\$294
Expenses (venue rental)	\$297

Free Plays Other	\$150
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BBO \$ were purchased to award winners of special games with free plays plus one free play was given to an new player who had to go home because their partner did not show.

Promotion Expense:	\$256 credit
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On Oct 3rd, we received a reimbursement from ACBL's Cooperative Advertising Program for the advertising that was done in Kingston This Week Leisure Activity Fall Guide on August 25th.

Gifts – get well flowers for Board Member	\$98
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Anne Herfst, Treasurer
for Board Meeting on 15 Nov 2022

Profit & Loss Report for the period ending 31 October 2022

Company Kingston Duplicate Bridge Club
Year 2023

	Actual Oct	Actual Ytd Oct
Bridge Books		52
Bridge Lessons Fees	294	440
Individual Game Fees Online	3 625	28 903
Individual Game Fees F2F	777	4 964
Interest - Revenue	19	2 837
Free Plays Other		8
Revenue	4 714	37 204
Directors Expense	1 820	13 417
Seaway Bridge Club	149	1 029
ACBL Fees	334	4 868
Belleville Duplicate Bridge Club	98	829
Direct Expenses	2 401	20 143
Gross Profit	2 314	17 061
Other Income		
Total Income	2 314	17 061
Supplies for Games - cost		106
Coffee Supplies - Cost		23
Food/Drink Cost		207
Memorial Game Expense		80
Bridge Lessons Expense	297	367
Club Manager Expense	925	5 399
Free Plays Other	150	158
Advertising and Promotions	(256)	164
Cash Short/Over		(3)
Postage and Courier		19
STaC Fees		106
Computer Software Expense	30	210
Insurance Facility		808
Insurance - Board Members		826
Bank Charges	2	5
Other Printer Costs	7	53
Office Supplies		
Donations		300
Storage Space Rent	283	2 082
Rent/Lease	200	1 700
Website		161
Zoom License		117
Audit Fees		365
Gifts	98	98
Expenses	1 736	13 349
Depreciation		
Total Expenses	1 736	13 349
Net Profit/Loss	577	3 712

Kingston Duplicate Bridge Club

Balance Sheet Report

To: October, 31, 2022

ASSETS

Current Assets

1035 - Directors Draw	100.00	
1060 - Chequing Bank Account	25,498.09	
1110 - GIC	20,085.20	
1114 - GIC 2	15,000.00	
1201 - Acc. Rec. Next Month	4,246.16	
1203 - Kingston Sectional Advance	500.00	
	Total Current Assets	\$65,429.45

Fixed Assets

1820 - Club Furniture and Equipment	3,872.72	
1825 - Accum Deprec-Club Furn & Equip	-3,872.72	
1840 - Tournament Furniture & Equipment	11,000.00	
1845 - Accum Deprec - Tourn Furn & Equip	-3,600.00	
	Total Fixed Assets	\$7,400.00

TOTAL ASSETS	\$72,829.45
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LIABILITIES

Current Liabilities

2100 - Accounts Payable	499.96	
2201 - Deferred Revenue	216.00	
2310 - HST charged on Sales	612.48	
2315 - HST Paid on Purchases	-106.08	
	Total Current Liabilities	\$1,222.36

Future Liabilities

	Total Future Liabilities	\$0.00
	TOTAL LIABILITIES	\$1,222.36
EQUITY		
Net Profit / Loss	71,607.09	
Net Profit / Loss (prior year(s))	67,895.23	
Net Profit / Loss (current year)	3,711.86	
	TOTAL EQUITY	\$71,607.09
	TOTAL LIABILITIES & EQUITY	\$72,829.45

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I/N Report for KDBC Meeting Dec 13/22

1. The Intermediate Mentor Program wrapped up for 2022 with a full 7 tables in action on Monday Nov 21! We plan to resume this program in January...new dates Monday Jan. 23, Feb20, and Mar 20. I would like the club to check these dates for any conflicts before we publish them to the membership. (I have delayed the January game by 1 week)

2. The informal group of ladies who have been meeting at my home since spring has also wrapped up for 2022! These 7 ladies have all joined either the Sr Centre Lessons, the Intermediate Mentor Program, the in-person games at the airport/or the virtual club games. This was my goal when I invited them to come to my place on Wednesday mornings. In the 75 min sessions, I have attempted to increase their confidence in duplicate bridge so they could be active in our club.

All have agreed to become members of our club:

Kathy Bennett, Marlo Whitehead, Kathy Wirsig, Lois Rausch, Patricia Mills, Sheila Allard, Tish Lavallee.

3. I have pitched the Toronto NLM 0-750 Regional Tournament to the Intermediate Mentors and Mentees, Jan 6-8, 2023.

4. Ideas to ponder....

- I wonder if we could boost January attendance at in-person games by lowering the game fee for the month?
- I wonder if we could put out an End of Year Newsletter including pictures from the Christmas Luncheon, Upcoming January events etc.
- I wonder if we could form a 2-person (more than that becomes too hard to find a convenient time to meet) committee to look for a new location for our in-person games, with an aim to increase them to 2/wk, afternoons. This is a busy time of the year, but perhaps a 5-day blitz could come up with some options for the board to consider for the New Year.

Suzanne Ryan Dec 4/22