



Kingston Duplicate Bridge Club
April 26, 2022 Board Meeting at 5:00 on Zoom
Minutes

Present: Jock Devonshire, John Gerretsen, Anne Herfst, Suzanne Ryan, Tammy Gauvin, Kathy McDonald, Don Kersey, Terry Demers

Regrets: Brian Moorby

1. **Approval of Agenda** **Attached**
Moved by John to accept the agenda, seconded by Anne. Carried
2. **Approval of Minutes dated March 22, 2022**
Moved by John to accept the minutes, seconded by Suzanne. Carried
3. **Treasurer's Report – Anne**
Financial reports **Attached**

TREASURER'S REPORT
for the month of March 2022

In March, we played 30 games online with 404 tables, 2 games face to face with 9 tables, for a total of 413 tables, a game revenue of \$ 5,639 CDN and a net profit for the month of \$481. This results in a net profit (unaudited) for the year of \$10,463. The deposit exchange rate to Canadian dollars was 1.26.

In this same month last year, Mar 2021, we had 444 tables and a game of revenue of \$6,093.
Unusual items in March were:

Prepaid expense

Rent prepaid to RCAFA for April F2F games	\$250
Zoom license prepaid April to Nov 2022	\$117
All About Storage 10 days in April for unit 350	<u>\$101</u> \$468

F2F Game Revenue

I have accepted cards that were prepaid prior to the Covid lockdown. Since these were recorded as revenue in a previous year, there was no revenue recorded for cards used in March. If we sell new prepaid cards, they will be recorded as deferred revenue and will only be recorded as revenue in the month that they are used.

Supplies for F2F Games \$ 54

Rental of RCAFA Hall for F2F games:

First game on March 16th rent was	\$60	
Subsequent games, rent will be	<u>\$50</u>	
Total for March		\$110

Storage space

Two storage units were paid for in March \$652
Subsequent months will be \$283 for 1 large unit only

Common Game Fees – for the year \$133

Zoom License – Nov 21 to Mar 22 \$ 83

Anne Herfst, Treasurer
for the 19 Apr 22 Board Meeting

Additional Items:

- a.) Our GIC's (value about \$15,000) mature on May 15. We have a bank account balance of \$40,000. Anne asked if the Board would like to add more money into a new GIC.

John moved that we open a 30-day roll-over GIC account and add \$20,000 to the GIC.

Seconded by Suzanne. Carried

- b.) We presently pay the directors \$50 for games with 6 tables or less and \$60 for games with seven plus tables. There is more preparation and work for F2F games and we are getting under 7 tables.

Moved by John to pay \$60 for all F2F games, seconded by Suzanne. Carried

- c.) Our annual local charity game in support of Resolve Counselling was held on Wednesday, April 20. The charge was \$9 and there were 3.5 tables. The amount collected to be given to the charity from the entries is \$14. Some personal donations were made but because of low attendance it was suggested that the club give a donation to the charity. Kathy objected to the motion stating that the Board does not have the right to send club money to a charity. This is totally different from how charity donations were handled in the past. It is nice to support a charity by encouraging members to give and collecting on their behalf... money that they specify is for a charity. But this is not what we are doing here.

Moved by John that the club will directly donate \$300 to Resolve Kingston, seconded by Anne Carried. Anne will contact Carol Anne and make arrangements.

- d.) We presently pay Canada Post \$132 twice a year for a mail box. We were getting mail from All About Storage and CRA. Anne will handle CRA correspondence through her personal mail. ACBL requires an address for their files and we are using Jock's home address.

Moved by John to not renew mailbox, seconded by Suzanne. Carried

Moved by Anne to accept Treasurer's Report, seconded by Suzanne. Carried.

4. Club Manager Report – Terry

April has been a busy month with the Royal Stac, face-to-face games and Stardust Week. May should not be so hectic.

- We have the option of holding Grass Roots games to support players in our District attending National events. Two online games are available – Saturday, May 14 and Sunday, May 15 fee

\$5BBO. I don't think there will be enough interest. We can hold 2 F2F games in May for each sanction, (Monday and Wednesday) \$9. 2X black points. **We will not hold Grass Roots Games.**

- We do not have scheduled Saturday games but do hold special games such as fast pairs and team games etc. Our Sunday game is poorly attended. I suggest we eliminate Sunday games until September unless they are special events. **Regular Sunday games cancelled until September. We may hold special Sunday games.**
- Bill Mitchell is studying the new ACBL laws and may be ready to direct soon. Chris Caswell is hoping to take the ACBL New Director's course in May. The cost is \$50US. Unfortunately, Charlie has decided not to direct at this time. Our directors work hard and sometimes direct 4+ times a week. It would be nice for them to play occasionally. For the F2F games the directors are also playing. **Bill has been busy and is not ready to direct. Chris is checking into a director's class in May. Brian is in the hospital and his games will be directed by Don, Jock and Kevin if necessary. The Board agreed to pay Chris' fee.**
- On the 3rd Monday of every month Suzanne holds the online I/N mentor game at 6:45 pm. We have a F2F game in the afternoon which Brian directs so for this evening event Jock will direct and we are including an open pairs game at the same time. All other Mondays will be F2F only. **It was decided that we would hold Monday evening virtual games along with F2F games every Monday.**
- It was suggested that players should be able to contact the club and request a partner for our F2F games. Paddy Allan has agreed to help with this. This would be a big help in launching these games. Hopefully partnerships will be established and attendance will improve. Kathy suggested we get a dedicated email address. **Agreed**
- I would like to change our I/N games to 0-750 games and offer them on Wednesday's F2F games. If there is enough interest we would include them in Monday's games. To spark interest, we would hold Club Championships and offer free plays to the winners. Since we have not used our club championships from last year the ACBL is allowing us to hold 16 club championships for every sanction we hold (Mondays and Wednesdays). **All I/N games will be 0-750 unless Suzanne requests a special game with a lower maximum holding. We are not ready to offer I/N games at our F2F games. No free plays for winners. We will start holding club championships at our F2F games.**

Moved by John to accept the Club Manager report, seconded by Tammy. Carried.

5. I/N Report – Suzanne Ryan

A brief I/N Report follows, plus a few Discussion items....

1. The 4th I/N Mentor game was held Mon Apr 18, very successful despite the holiday. 10 Mentors, 10 Mentees. Many thanks to Tammy for her Chalk Talk on Take-out Doubles, and to Jock for Directing. We have a very strong group of I/N Mentees who will be the new face of our I/N games when we return to a stronger F2F schedule.

Next, I/N Mentor game is Mon May 16. It promises to be a very robust line-up! Brian, will you Direct? ***Jock is slated to direct Monday evening games since Brian has agreed to direct the F2F Monday afternoon games.***

2. Spares for Limited Games.

It is becoming very difficult to find spares for the Tuesday Limited game (indeed it is difficult to find players for that game, but I recommend keeping it in the schedule), so I am proposing we stop trying to provide spares for both Limited games...ie let's treat the Tues game like we treat the Friday game. ***No spares are required. The director will use robots or get a pair from the online pool.***

Discussion Items:

1. How do we find partners for new Advanced Members? ***We are setting up a program for F2F games. For online games players can sign up in the Partnership Desk online.***
2. Should we start looking for a Partnership Coordinator? ***Done***
3. Could we re-iterate on the website that players must register for virtual games 10 minutes before game time? Could late players/partners go to Partnership Desk to be brought into the game as Directors need them? ***The 10-minute notice will be put on the website.***

Moved by Kathy to accept the I/N report, seconded by John. Carried.

6. Education Report – Tammy

Tammy asked if the club would consider amalgamation with Crossroads. Jock did not think this was going to happen.

Should we consider social games? With online ACBL games offered at a lower cost than our virtual games how can we keep our club together? John stated that we are much better off financially and when we are ready to relocate, we have a good base to start off with. Some players may not go back to F2F games and we will have to make decisions on how to move forward.

Students are now charged \$5 for lessons at the Senior Centre. Tammy asked what she should do with the income. The board agreed it should go to the instructor.

33 people attended the last Chalk Talk given by Chris Caswell. Brian Moorby and Kevin Loughlin are slated for upcoming Chalk Talks.

Tammy will send Terry a pdf to put in an Education Tab on the website.

The unit has approached Tammy with an offer to financially help set up a "Learn Bridge in a Day" program. ***Tammy will get more information and we will hold over until our next meeting.***

Relocation Committee – carried over

7. Other Business

Fees for audit report

From: <gcohlman@gmail.com>

Date: Thu, Apr 21, 2022 at 9:34 AM

Subject: RE: audit fees

To: Anne and Bert Herfst <bertanneherfst@gmail.com>

When I was given a month of free play, I equate that to \$125.00. I do remember people buying a month's pass and I believe that was the price.

I currently have 4 months of free plays that I have not been able to use, so that would equal \$500.00. I had been given 2 months for 2019 and used one in

November 2019, so still one that I was not able to use when I came back from Florida Mar of 2020. Then 2020 I was given 2 more, then in 2021 I agreed to 1 month for that year's audit.

Thank you.

Anne moved that we pay Gaylia \$125 for the audit of the fiscal year April 1st to March 31st, 2022.

- i. **Regional committee 2024**
- ii. **Number of boards played at F2F games suggested to be limited to 18-21 when possible. Carried over.**

8. Adjournment.

Jock moved that the meeting be adjourned at 7:25. Next meeting May 17, 2022

Jock Devonshire, President

Terry Demers, Club Manager

Attachments:

Agenda

Financial Reports



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Agenda

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3. **Treasurer's Reports – Anne**
4. **Club Manager Report – Terry**
5. **I/N Report – Suzanne Ryan**
6. **Education Report – Tammy**
7. **Relocation Committee**
8. **Other Business**

i. **Reopening F2F**

ii. **Fees for audit report**

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Thank you.

iii. **Regional committee 2024**

9. **Adjournment.**

Kingston Duplicate Bridge Club Inc

Balance Sheet Report

To: March, 31, 2022

ASSETS

Current Assets

1035 - Directors Draw	100.00	
1060 - Chequing Bank Account	40,286.82	
1110 - GIC	10,117.91	
1114 - GIC 2	5,080.05	
1201 - Acc. Rec. Next Month	6,115.95	
1203 - Kingston Sectional Advance	500.00	
1320 - Prepaid Expenses	468.00	
	Total Current Assets	\$62,668.73

Fixed Assets

1820 - Club Furniture and Equipment	3,872.72	
1825 - Accum Deprec-Club Furn & Equip	-3,872.72	
1840 - Tournament Furniture & Equipment	11,000.00	
1845 - Accum Deprec - Tourn Furn & Equip	-3,600.00	
	Total Fixed Assets	\$7,400.00

TOTAL ASSETS **\$70,068.73**

LIABILITIES

Current Liabilities

2100 - Accounts Payable	319.79	
2310 - HST charged on Sales	2,305.35	
2315 - HST Paid on Purchases	-736.64	

13 Apr 2022 10:13

Profit & Loss Report for the period ending 31 March 2022

Company Kingston Duplicate Bridge Club Inc
Year 2022

	Actual Mar	Actual Ytd Mar
Bridge Books		13
Individual Game Fees	5 639	62 324
Interest - Revenue		60
Miscellaneous Revenue		9
Total Revenue	5 639	62 406
Directors Expense	1 860	20 530
Seaway Bridge Club	373	4 365
ACBL Fees	734	9 235
Belleville Duplicate Bridge Club	144	539
Direct Expenses	3 111	34 669
Gross Profit	2 528	27 738
Expenses		
Supplies for Games - cost	54	54
Bridge Lessons Expense	180	856
Club Manager Expense	752	8 346
Free Plays Other		55
Advertising and Promotions		178
Postage and Courier		265
Computer Software Expense	30	360
Insurance Facility		949
Insurance - Board Members		765
Bank Charges		154
Other Printer Costs	5	49
Office Supplies	48	68
Storage Space Rent	652	3 604
Rent/Lease	110	110
Bell		(50)
Website		182
Moving Expenses		1 114
Common Game Fees	133	133
Zoom License	83	83
Expenses	2 047	17 275
Less Depreciation		
Total Expenses	2 047	17 275
Net Profit/Loss	481	10 463

Club Manager's Report
April 2022

