



KDBC Inc
Board Meeting
October 19, 2021 at 4:30 on Zoom

Minutes

Present: Jock Devonshire, John Gerretsen, Anne Herfst, Tammy Gauvin, Suzanne Ryan, Kathy McDonald, Don Kersey, Terry Demers
Guest: Sharon Boal (unit rep)
Regrets: Brian Moorby

1. Approval of Agenda **attached**

Moved by Anne to approve the agenda; seconder Tammy. **Carried**

2. Approval of Minutes dated September 14, 2021

Moved by Kathy to approval the minutes; seconder Anne **Carried**

3. Treasurer's Reports – Anne **attached**

The bill for the room rental at the Senior Centre has not been received. Suzanne noted it would be sent via email. A cheque of \$9.11 was received from CRA for overpayment in 2020. A request was made to the unit for reimbursement of lesson books. Sharon noted that there is no funding allocated to lessons.

Anne moved to approve the treasurer's reports; seconded by Tammy **Carried**

4. Club Manager Report – Terry **attached**

2022 memberships will be rolled over for free to our 2021 members. Friends and family of our members who regularly play in our virtual games along with out of town pairs will be offered a free membership. Players on our contact list who are not members will be invited to join and if they do not respond to the invitation (via email) they will receive a follow-up call.

We will hold the special trick and treat game on October 30.

The addition of a 10 minute break at half time will be added to the Mentor Night game. It will alternate with the Zoom gathering. November will be the break (no Zoom); December will be the Zoom (no break). Also, one of our experts will choose a hand from the mentor night for hand analysis which will be emailed to all participants of the game and put on the website.

We will hold a charity week in December to promote the Salvation Army Hamper Fund.

Members will be encouraged to donate directly to the Salvation Army and there will be a link on the website.

Terry will follow up on the BBO offer for free advertising.

5. I/N Report – Suzanne Ryan

Thursday mornings I/N game have been cancelled due to poor attendance. The games will be cancelled after October 28. Tuesday I/N table counts have been low for the past couple of weeks. Suzanne feels we should not raise the masterpoint limit since these games are targeting new and less experienced players who may feel uncomfortable playing against players with over 300 masterpoints.

6. Education Report – Tammy **attached**

The new students are enjoying their lessons. This series is mainly play experience. The Board agreed to extend the free lessons for the bidding series. It is important to promote our club.

Cost of lessons are low. Charlie is preparing lessons on balancing. Tammy would like to have lessons once a month. Zoom lessons with the “Chalk Talk” theme would be a great way to connect.

7. Promotion Report – Tammy

attached

Tammy suggested the club continue to advertise in the “Kingston this Week” Fall Leisure Guide annually. There is a Senior’s Living booklet in the spring where we could also place an ad. Elaine created a poster that was emailed to our members (to hang in their apartment buildings and community centres). Others will be posted in areas around Kingston. There is not much more work to do in Promotion. The club manager to make the arrangements to continue to have the three campaigns executed. Also, when the club decides to open F2F, it is recommended that the promotions committee be re-established.

8. Relocation Committee (Charlie suggests we consider Crossroads)

Crossroads is opening for face to face play. They are holding two sections. One for social play and one for duplicate play. We will follow how these games are progressing and it may help us with our reopening. We may want to approach Crossroads to see if there may be space available for us when we decide to open. Presently there is a limit of 25 people allowed which would include 6 tables and a director.

9. Other Business

i. Forum on BBO issues held October 12 at 5:00 on Zoom (notes attached)

Jock will prepare a letter for the website on forum issues. Our first game that will not allow robots to play (exceptions made for robot spares) is on Friday, November 5.

ii. 2022 Regional committee update

The Regional Committee would like to reduce the number of days in the tournament from 7 to 5. **Approved.**

iii. Training for new directors

Carryover

iv. Club items in Sharon’s garage moved to storage.

Sharon has items she is storing for the club. We have no extra room in our storage locker. Other members are also storing items. Our previous landlords are also storing some big items for us. Sharon noted there was no hurry for this but we may need some items readily accessible when we reopen.

v. Decision on Sectional in January

Jock will discuss this with Brian and report back to the Board.

vi. Club protocol for face to face games/lessons as per health unit.

Carryover

10. Adjournment.

Anne moved that the meeting be adjourned.

Next meeting Tuesday, November 16 at 4:30

Jock Devonshire, President

Terry Demers, Club Manager



KDBC Inc
Board Meeting
October 19, 2021 at 4:30 on Zoom

Agenda

- 1. Approval of Agenda**
- 2. Approval of Minutes dated September 14, 2021**
- 3. Treasurer's Reports – Anne** **attached**
- 4. Club Manager Report – Terry** **attached**
- 5. I/N Report – Suzanne Ryan**
- 6. Education Report – Tammy** **attached**
- 7. Promotion Report – Tammy** **attached**
- 8. Relocation Committee (Charlie suggests we consider Crossroads)**
- 9. Other Business**
 - vii. Forum on BBO issues held October 12 at 5:00 on Zoom (notes attached)**
 - viii. 2022 Regional committee update**
 - ix. Training for new directors**
 - x. Club items in Sharon's garage moved to storage**
 - xi. Decision on Sectional in January**
 - xii. Club protocol for face to face games/lessons as per health unit**
- 10. Adjournment.**

TREASURER'S REPORT

for September 2021

In September we played 32 games, with 368 tables and a game revenue of \$5,576 CDN. The exchange rate to Canadian dollars was 1.234.

We had a net profit for the month of \$1,548 and a year-to-date profit of \$6,199. Unusual expenses posted in the month are for:

Bridge Lessons:

| | |
|---------------------------|---------------------|
| • A Taste of Bridge books | \$207 |
| • Portable microphone | \$ 60 |
| • Wall charger | \$ 23 |
| • Markers and eraser | <u>\$ 18</u> |
| Total | <u><u>\$308</u></u> |

Anne Herfst
Treasurer
for 19 Oct 21 Board Meeting

Kingston Duplicate Bridge Club Inc

Balance Sheet Report

To: September, 30, 2021

ASSETS

Current Assets

| | | |
|-----------------------------------|-----------------------------|--------------------|
| 1035 - Directors Draw | 100.00 | |
| 1060 - Chequing Bank Account | 35,417.66 | |
| 1110 - GIC | 10,117.91 | |
| 1114 - GIC 2 | 5,080.05 | |
| 1201 - Acc. Rec. Next Month | 5,576.20 | |
| 1203 - Kingston Sectional Advance | 500.00 | |
| | Total Current Assets | \$56,791.82 |

Fixed Assets

| | | |
|--|---------------------------|-------------------|
| 1820 - Club Furniture and Equipment | 3,872.72 | |
| 1825 - Accum Deprec-Club Furn & Equip | -3,872.72 | |
| 1840 - Tournament Furniture & Equipment | 11,000.00 | |
| 1845 - Accum Deprec - Tourn Furn & Equip | -3,600.00 | |
| | Total Fixed Assets | \$7,400.00 |

| | |
|---------------------|--------------------|
| TOTAL ASSETS | \$64,191.82 |
|---------------------|--------------------|

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|-------------|--|--|
| LIABILITIES | | |
|-------------|--|--|

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|---------------------|--|--|
| Current Liabilities | | |
|---------------------|--|--|

| | | |
|-------------------------|--------|--|
| 2100 - Accounts Payable | 275.71 | |
|-------------------------|--------|--|

| | |
|---------------------------|----------|
| Total Current Liabilities | \$275.71 |
|---------------------------|----------|

| | | |
|--------------------|--|--|
| Future Liabilities | | |
|--------------------|--|--|

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| | |
|--------------------------|--------|
| Total Future Liabilities | \$0.00 |
|--------------------------|--------|

| | |
|-------------------|----------|
| TOTAL LIABILITIES | \$275.71 |
|-------------------|----------|

| | | |
|--------|--|--|
| EQUITY | | |
|--------|--|--|

| | | |
|-------------------|-----------|--|
| Net Profit / Loss | 63,916.11 | |
|-------------------|-----------|--|

| | | |
|-----------------------------------|-----------|--|
| Net Profit / Loss (prior year(s)) | 57,717.53 | |
|-----------------------------------|-----------|--|

| | | |
|----------------------------------|----------|--|
| Net Profit / Loss (current year) | 6,198.58 | |
|----------------------------------|----------|--|

| | |
|--------------|-------------|
| TOTAL EQUITY | \$63,916.11 |
|--------------|-------------|

| | |
|----------------------------|-------------|
| TOTAL LIABILITIES & EQUITY | \$64,191.82 |
|----------------------------|-------------|

Profit & Loss Report

for the period ending 30 September 2021

Company Kingston Duplicate Bridge Club Inc
Year 2022

| | Actual Sep | Actual Ytd Sep |
|----------------------------|--------------|----------------|
| Individual Game Fees | 5 576 | 32 808 |
| Interest - Revenue | | 60 |
| Miscellaneous Revenue | 9 | 9 |
| Revenue | 5 585 | 32 877 |
| Directors Expense | 1 730 | 10 130 |
| Seaway Bridge Club | 352 | 2 133 |
| ACBL Fees | 966 | 5 342 |
| Direct Expenses | 3 048 | 17 605 |
| Gross Profit | 2 537 | 15 272 |
| Other Income | | |
| Total Income | 2 537 | 15 272 |
| Bridge Lessons Expense | 308 | 308 |
| Club Manager Expense | 416 | 4 260 |
| Free Plays Other | | 55 |
| Advertising and Promotions | | 233 |
| Postage and Courier | 21 | 135 |
| Computer Software Expense | 34 | 192 |
| Insurance Facility | | 949 |
| Insurance - Board Members | | 826 |
| Other Printer Costs | 5 | 26 |
| Storage Space Rent | 206 | 1 959 |
| Bell | | (50) |
| Website | | 182 |
| Expenses | 989 | 9 074 |
| Depreciation | | |
| Total Expenses | 989 | 9 074 |
| Net Profit/Loss | 1 548 | 6 199 |



Club Manager Report

October 19, 2021

1. 2022 membership.

I suggest we continue to offer free club memberships to our members. We can afford it and it is a good way to keep in touch with those not playing in our virtual games who might drop their membership. We presently have 224 members with around an extra 100 Kingston contacts. Also, since we agree that virtual games are probably here to stay even after we are back to face to face play, we could consider welcoming players from outside our area to join our club. Considerations might be friends or family who play regularly in our virtual games.

2. **Special game Saturday, Oct 30.** Trick and treat game. Pairs count the tricks they take in on each board and add the total at the end of the game. After the game they email their results to kdbconBBO@gmail.com. The top pairs in each direction get a free play. Only pairs that submit a number are eligible.
3. **November will be our Mentor game first year anniversary.** We have been getting about 9-10 tables regularly and have 14 pairs who play together most of the time. There are 31 mentors and 41 mentees in our Mentor contact list. To help promote this game I would like one of our experts to do a hand analysis of one of the boards from the evening to be emailed to all the participants and put on the website. Lucille suggested we add time in each round for discussion. I do not know if this can be done but maybe half way through we could add 10 minutes for discussion at the table or a break. It is a long night with the Zoom meeting so I suggest do not hold Zooms after each game but maybe have them occasionally. I would like to try to organize a small gathering in a casual game on BBO a day or 2 after the game and replay some of the hands. I could organize something if the board agrees.
4. I spoke with Carol Anne Ralph, our charity coordinator, about a **Salvation Army Charity drive**. Would the Board like to pursue some type of plan for this charity event?
5. Some of our I/N's are reaching the 300 mark and it is getting harder to find spares. Should we increase our limit to 450 or possibly 500?
6. Our monthly virtual mentor game will reach its first anniversary in November. It has been a big success thanks to the mentors and Brian, our director.
7. I received a notice that our AED device expires on December 6, 2021.
8. We may want to pursue a **free advertising item offered by BBO**. Our club information would be advertised for free to local area clubs. Now that we have combined with district 1 our club information might go to Belleville and Picton etc. We could find out more information.
"Reach thousands of players in your area with a simple ad displayed in tournament leaderboards. Fill in the form below and we'll publish a banner ad for your club, visible to players in your area, for as long as you wish. Tell us about your club, and we'll let everybody know how to find you. You can reach us at advertising@bridgebase.com anytime."

Education and Promotions Report

The Education chair called a meeting on Sept 29,2021. Below is an account of the discussion.

Attendance: Tammy Gauvin, Kathy McDonald, Suzanne Ryan,

Charlie Wadell, Terry Demers, Elaine McDougall

Education:

Saturday classes are going well. The room works great. Suzanne purchased a mic for Charlie. Tested and sounds clear.

1. Current Students

- Are being taught at the Seniors Centre once a week Saturday Mornings
- We currently have 7 students one is self isolating so 6 in class.
- Currently learning play of the hand and NT, from the 'A taste of bridge' book.
- Surveyed the students and they are all willing to keep on with classroom and free lessons till Dec 2021. The room is tentatively reserved for the following dates Nov 6,13,27, Dec 4,11,18
 - ASK BOARD
- Students will learn how to bid in the additional classes.

After that:

- Possible "Bridge Buddy" volunteer to have casual games online in BBO
- 3 to 1 ratio or bridge coaching as a group
- OR we keep renting a room and teaching continuously.

2. Novice/Intermediate Possible Ideas

- Rent a room for certain topics
- Zoom is here, but Charlie and I are not keen on teaching this way.
- Possible volunteers to host 'zoom chats'. These be informal.
 - Consisting of coaching by volunteers
 - Subjects and coaches will be selected by the education chair, staff and I/N rep
 - If approved a list of possible mentors are required from the board.
 - Try not to use current busy people such as the directors and the manager.

3. Pre-Pandemic Student

- Tammy has sent Kathy all the names of any students that reached out prior to the pandemic.

4. New contacts: are being teamed up with current members with similar backgrounds or something in common. Terry, or Kathy are doing this
- 5.
6. Promotions

Two campaigns for new folks, fall and spring – make posters and reuse the format and possible wording but revamp when necessary.

- One campaign for beginners. A course run by the KDBC to get local players
 - Ads placed every spring and fall in the Kingston recreation and Leisure Guide
- One campaign for non-beginner players that need little help with a partner and BBO instructions. In form of posters distributed around town by volunteers.
 - We now have a completed poster Terry will now distribute it to all members asking for their help to post it in places they frequent or on their social media.

Elaine produced a poster. It has been printed and distributed to all the members.

- A year of membership in ACBL for new folks after their 4 months expire – IF they have played and paid with the club for X number of games (for retention of new players).
– **ASK BOARD**

Website:

- Terry asked to add a description of our club.
- An update to the “How to use BBO”
 - This is going well. Not uploaded as of Oct 19.

7. New Members Package

- Terry has volunteered to make a new members package.
 - How to join us on BBO
 - Possible membership to ACBL(above)
 - Al Smith free online lessons Available from April to June.
 - Get them on our Newsletter list(s)
 -

8. What are the geographical area limitations to having new members? -**ASK BOARD**

9. Does the club want to advertise at the senior's centre? An Eighth page 5.095”w x 2.8”h \$275ea

Notes on the BBO Forum

Held on Zoom October 12, 2021 at 5:00

25 members in attendance.

This forum was held to deal mainly with two BBO issues: robot play and slow play on BBO.

Robot Play

Claudine would prefer to have no robots in play except as spares to cover half tables. We never used robots in the past and players should try to find a partner instead of signing up with a robot. Some games have 4 pairs playing with robots and these players should consider playing together.

Jock noted that robot play has been discussed frequently at board meetings and it was an issue listed on the recent survey.

Some players have difficulty finding partners and they get turned down when they approach other players. Often the director will try to team up players who are paired with robots but this is time consuming and difficult to do at the last minute. Some players sign in just before game time finding they had time to play. It is easier to play with a robot if you did not have a prearranged game.

Players in special point games (silver, double black, red) have an advantage when playing with a robot and it is not fair to other players. Doris recommended we do not allow robots in special point games.

The Board will discuss this at the board meeting on October 19.

Elaine asked if it would be possible to hold a weekly robot free game (still allowing robots to sit in as spares). If someone loses connection the director will sometimes sit a robot in temporarily.

Tammy asked if we could limit the number of robots. We can restrict our games to two robots as spares with no other robots allowed. If we agree to allow robots to play as partners we cannot restrict the number.

Sharon noted how difficult it is to find partners. In the past our partnership coordinators could spend hours trying to find partners. Some players have partners that they played with in their face to face games who are not playing online. It is difficult to find new partners.

Bill scores well against robots but suggested that players who sign in together at the last minute could announce their system.

Florence asked if the directors could close registration 5 minutes before game time. The directors are busy at game start time and it would be difficult to end the registration.

Claudine is grateful to play in our virtual games but robots do make the game less enjoyable.

Marilyn Brown noted that sometimes the robots are seated so that she plays against 2 or 3 pairs with robots. Do the directors have control of seating? The directors have no control; this is done by BBO.

Slow Play

Time is determined by rounds. The director determines length of time for rounds (usually 5,6 or 7 minutes per board). If you have 6 minutes allotted per hand you have 18 minutes for a 3 board round 12 minutes for a 2-board round. The hands have no restrictions – if you take 7 minutes to play the first board in a 2 board round you will have 5 minutes for the last board. If you do complete the first board and only have 4 minutes (in a 7-minute round) you will not be allowed to play the last board and will usually get ave/ave. The director may penalize the slow pair and award them an average minus and their opponents average plus.

Elaine asked if it would work to play only one board rounds. Players would get to play against more of the field. We don't move so this should not take up extra time. Don replied that yes we could but it is not advised since we would have revenge rounds against the same players and the director would have lots of incomplete board scores to check out and adjust.

Pat Briggs suggested that some players may realize they are in bad place and may prefer to not complete the board, getting an average board. Any players who feels their opponents are doing this should call the director immediately.

Florence noted that Barb Seagram has tips for slow players on her website. We can put help on our website and possibly include tips for players who play too quickly.

Jock closed the meeting at 6:00 thanking the members for their great input on these difficult topics which will be brought forward at our next board meeting on Tuesday, October 19.