



**Kingston Duplicate Bridge Club Inc.**  
**May 23, 2023 Board Meeting at 5:00 on Zoom**  
**Minutes**

Present: Jock Devonshire, Chris Caswell, John Gerretsen, Anne Herfst, Suzanne Ryan, Kathy McDonald, Don Kersey, Terry Demers  
Regrets: Tammy Gauvin

**1. Approval of Agenda** **Attached**

Moved by Anne, seconded by Chris to approve the agenda. Carried

**2. Approval of Minutes dated April 18, 2023**

Moved by Chris, seconded by Anne to approve the minutes. Carried

**3. Treasurer's Reports for April, 2023 – Anne Herfst** **Attached**

Anne noted that she has begun to record depreciation of our tables, chairs and other big items into her reports. She has given the treasurer's books to Gaylia to check over and approve.  
Moved by Anne, seconded by John to accept the treasurer's reports.

**4. New venue proposal**

**Peter Merkley offered us ½ day use of lower hall Monday and Wednesday afternoons for \$150 per session. This includes storage space and use of kitchen for our tea and coffee appliances. We may bring and store our chairs. He included in the offer, the use of the lower hall at no charge, twice a year for a local, smaller tournament running Friday to Sunday. We would have to give him the dates a few weeks in advance. We are meeting with Peter on Thursday, May 25 at 2:30 to draw up the contract.**

The relocation committee has presented the Edith Rankin Memorial Church as our best option for relocation.

With raised rental fees Anne worked out the figures to show that in our regular games we would need 8 tables to break even. We will increase our fees for special games. Conservatory Pond was too small for our growing number of tables. The uneven floors and wobbly chairs were a safety issue at RCAFA.

We will have access to some storage space at ERMIC.

We may need to purchase carts for storing tables.

The Board authorizes Anne and Jock to sign the rental contract with our first game to be held on Monday, June 5.

**5. Club Manager Report – Terry Demers** **Attached**

At our last meeting we decided to hold evening games on Tuesdays starting at 6:30. Terry to check if Conservatory Pond would be available. Don agreed to direct.

**6. I/N Report – Suzanne Ryan -** **Attached**

Discussion about offer to hold lessons/games at Conservatory Pond.

The Board fully endorses Suzanne's idea of a casual, social gathering for bridge at Conservatory Pond Residence on Saturdays during the summer. There will be a member of our club in charge each week. Bidding boxes and cards will be available for use.

7. Carry Over

a.) Tournaments

- The venue for our **local sectional** will be the Edith Rankin Memorial Church, date September 8-10, 2023
- Director in charge- Don Kersey. Don's fee and should we approach another director in case would like to play one of the days. ***Don has agreed to be DIC for all games.***
- Fee for sessions? \$12 per session, \$8 for 0-300 games. The venue is free and our costs are low. Let's give the members a break and encourage our new players to try a tournament. ***Anne will do number crunching and give us the go ahead.***
- Chris Caswell is treasurer of the tournament and will work with George Yon.
- Marilyn is the partnership chair.
- This tournament is designed to help smaller clubs get back to tournaments. ACBL has a cap of 25 tables per session. If we go over, we may not be allowed to hold another local sectional.
- Chris has invited his regional committee and members of the Board to view the venue at the Quality Inn on Wednesday, May 24 at 10:00. Chris will report back to the Board with details of the contract.

b.) **Incorporation update information** -John/Jock carryover for next meeting.

c.) **Experts joining in our games with robots.** We have had previous discussions about robots and do not wish to discuss robots at this time.

8. Adjournment and date for next meeting.

**Suzanne moved that we adjourn.**

Thursday, June 22. (Since we may be holding an evening game on the Tuesday).



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**Agenda**

1. Approval of Agenda
2. Approval of Minutes dated April 18, 2023
3. Treasurer's Reports for April, 2023 – Anne Herfst
4. New venue proposal  
Peter Merkley offered us ½ day use of lower hall Monday and Wednesday afternoons for \$150 per session. This includes storage space and use of kitchen for our tea and coffee appliances. We may bring and store our chairs. He included in the offer, the use of the lower hall at no charge, twice a year for a local, smaller tournament running Friday to Sunday. We would have to give him the dates a few weeks in advance. We are meeting with Peter on Thursday, May 25 at 2:30 to draw up the contract.
5. Club Manager Report – Terry Demers attached
6. I/N Report – Suzanne Ryan - attached  
Discussion about offer to hold lessons/games at Conservatory Pond.
7. Carry Over
  - a.) Regional and Sectional updates- Chris/Terry
    - Director in charge- Don Kersey. Don's fee and should we approach another director in case would like to play one of the days.
    - Fee for sessions? \$12 per session, \$8 for 0-300 games. The venue is free and our costs are low. Let's give the members a break and encourage our new players to try a tournament.
    - This tournament is designed to help smaller clubs get back to tournaments. ACBL has a cap of 25 tables per session. If we go over, we may not be allowed to hold another local sectional.
  - b.) Incorporation update information -John/Jock
  - c.) Experts joining in our games with robots.
8. Adjournment and date for next meeting.

**TREASURER'S REPORT**  
**for the month of April 2023**

April games compared to the same month last year:

<b>April</b>	<b>2023</b>	<b>2022</b>
Online Games	25	35
F2F Games	12	5
Total Games	37	40
Online Tables	228	334
F2F Tables	103	20.5
Total Tables	331	354.5
Total Game Revenue	\$6,349	\$5,640
Exchange Rate	1.34	1.29
Net Profit	\$791	\$154

**ACBL Extra Table Fees** – We had enough F2F games in April to offset the extra fees. As a result, we did not need any tables from our pooling partners to avoid ACBL's surcharge.

**Depreciation Expense** – Because we have started to use some of the tournament card tables that we had in storage, I have started to record depreciation at 20% declining balance. This year it works out to \$1,480 which results in \$123 per month.

Submitted by Anne Herfst, Treasurer  
for Board Meeting 23 May 2023

## Kingston Duplicate Bridge Club

### Profit and Loss Report

April, 01, 2023 - April, 30, 2023

Sales		
4021 - Bridge Books	20.00	
4075 - Dennis Johnston Team Game	339.84	
4194 - Bridge Lessons Fees	212.50	
4200 - Individual F2F Game Fees	2,541.72	
4201 - Individual Online Game Fees	3,467.88	
4206 - Free Plays Other	24.00	
4440 - Interest - Revenue	38.67	
	<b>Total Sales</b>	<b>\$6,644.61</b>
Direct Expenses		
5191 - Directors Expense	2,128.00	
5460 - Seaway Bridge Club	57.50	
5461 - Belleville DBC	18.75	
5626 - ACBL Fees	968.36	
5627 - CBF Fees	21.24	
5628 - STaC Fees	177.00	
	<b>Total Direct Expenses</b>	<b>\$3,370.85</b>
<b>GROSS PROFIT / LOSS</b>		<b>\$3,273.76</b>

**Expenses**

5010 - Supplies for Games - cost	9.87
5030 - Food/Drink Cost	276.72
5031 - Coffee Supplies - Cost	151.42
5193 - Club Manager Expense	813.30
5194 - Bridge Lessons Expense	164.84

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5197 - Free Plays Other	24.00
5640 - Postage and Courier	21.39
5660 - Depreciation Expense	123.00
5681 - Computer Software Expense	30.00
5690 - Bank Charges	3.00
5707 - Other Printer Costs	7.49
5760 - Rent/Lease	437.42
5762 - Storage Space Rent	303.21
5785 - Zoom License	116.67

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Total Expenses	\$2,482.33
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NET PROFIT / LOSS	\$791.43
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# Kingston Duplicate Bridge Club

## Balance Sheet Report

To: April, 30, 2023

### ASSETS

#### Current Assets

1035 - Directors Draw	150.00	
1060 - Chequing Bank Account	29,447.00	
1110 - GIC	20,273.29	
1114 - GIC 2	15,000.00	
1201 - Acc. Rec. Next Month	4,457.70	
1203 - Kingston Sectional Advance	500.00	
1326 - Prepaid Storage	70.75	
1350 - Book Inventory	222.72	
	<b>Total Current Assets</b>	<b>\$70,121.46</b>

#### Fixed Assets

1820 - Club Furniture and Equipment	3,872.72	
1825 - Accum Deprec-Club Furn & Equip	-3,872.72	
1840 - Tournament Furniture & Equipment	11,000.00	
1845 - Accum Deprec - Tourn Furn & Equip	-3,723.00	
	<b>Total Fixed Assets</b>	<b>\$7,277.00</b>

<b>TOTAL ASSETS</b>	<b>\$77,398.46</b>
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### LIABILITIES

#### Current Liabilities

2100 - Accounts Payable	16.25
2201 - Deferred Revenue	264.00

2310 - HST charged on Sales	1,327.52	
2315 - HST Paid on Purchases	-201.01	
	<b>Total Current Liabilities</b>	<b>\$1,406.76</b>
<b>Future Liabilities</b>		
	<b>Total Future Liabilities</b>	<b>\$0.00</b>
	<b>TOTAL LIABILITIES</b>	<b>\$1,406.76</b>
<b>EQUITY</b>		
Net Profit / Loss	75,991.70	
<i>Net Profit / Loss (prior year(s))</i>	75,200.27	
<i>Net Profit / Loss (current year)</i>	791.43	
	<b>TOTAL EQUITY</b>	<b>\$75,991.70</b>
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$77,398.46</b>



## Club Manager Report, May, 2023

### Carry over:

- a.) Directors to prepare a notice to players for the website concerning:
  - opening with under 10 points in first and second seat.
  - Pre-empting with zero points
  - Psychic bids
  - Players announcing misclicks to table.
- b.) No response to request for secretary, education chair or charity co-ordinator.
- c.) We agreed to a summer evening game possibly at the Senior Centre. We could try Thursday evening and move our mentor game to F2F or possibly a Tuesday evening game. Start time 6:30?

### New business:

- I am sending 3 bridgemates out for repair. I would like to purchase 3 new ones and an extra suitcase. Each bridgemate costs \$148 US. I can order through Vince Oddy. We have 29 working bridgemates not including the 3 going out for repair. We have one suitcase and 2 servers.

***Approved***

### Upcoming Events:

Sunday, May 28, 1:00 – 2:00

June, July, August are all NAP months. \$5.10US extra fee per table for F2F. \$4 US for online games. We have not charged extra for our F2F games but with extra costs for rental fees we may want to increase our fees. We are allowed 2 NAP games per sanctioned games (online and F2F) per month.

Wednesday, June 14 Olympiad Fund game. Extra \$8.35 Can per table. Hand analysis.

## I/N Report for KDBC Meeting Tues May 23/23 S Ryan

1. The **May Intermediate Mentor Game** was held on Mon May 15, with only 11 pairs able to log on and play due to technological problems early in the evening. The Chalk Talk proceeded as usual and afterwards some other players, who had not registered earlier, had trouble registering for the game. It was a very frustrating evening for many! Thanks to Jock and Kathy for solving the problem and at least allowing the game to proceed. Our final Intermediate Mentor Game for this session will be Monday June 19, same timeline. There will be no Chalk Talk. Instead I will do the Awards Night celebration!! Thanks to Jock for Directing all of the 2022-23 Intermediate Mentor Games!! This game continues to grow, with more advanced players from the Lessons calling to join!
2. **Novice Mentor Program – Summer 2023** Word went out for KDBC Novice Mentors in March and the club responded! We had 16 members sign up to Mentor the Saturday Morning Students for the 4-month period (May-August) until the Lessons resume in September. Every Student from the Sr Centre Lessons who wanted a Mentor for the summer has been matched with a KDBC member for the summer months. There are a few other Mentor/Mentee match-ups happening casually in our club, so we can feel confident that our emerging players are looked after over the summer. We can discuss events/games that we can hold over the summer at a later date, but for now all students are in contact with a KDBC mentor.
3. I had a phone message from Conservatory Pond re using their space for a **Drop-in For Bridge** session May-Aug. Bob Brey will confirm that Saturday mornings are available, no charge, residents welcome, for duplicate bridge practice. Not sure at all if this idea would have any legs, but it is worth a try. What does the Board think? I know some students from the lessons work during the week, so perhaps keeping the Saturday morning slot would work. My idea is that the room is open, tables set up, bidding boxes and boards on tables, people arrive and start playing duplicate bridge. One KDBC member would have to be on hand to offer assistance and “supervised play”? (Sign-up sheet for every week?) Could we store 1 tub of supplies at CP? I can think of a few benefits of this type of arrangement: a meeting place for Novice Mentors and Mentees to play F2F, fostering Novice Partnerships, special games, social contact, increased comfort with duplicate protocol for all new members of KDBC.

