



## **Kingston Duplicate Bridge Club Inc.**

**February 21, 2023 Board Meeting at 5:00 on Zoom  
Minutes**

**Attendees: Jock Devonshire, Chris Caswell, John Gerretsen, Anne Herfst, Suzanne Ryan, Kathy McDonald, Terry Demers**

**Regrets: Don Kersey, Tammy Gauvin**

- 1. Approval of Agenda** **attached**  
**Moved by Anne, seconded by Chris to approve the agenda. Carried**
- 2. Approval of Minutes dated January 17, 2023**  
**Moved by Chris, seconded by John to approve the minutes dated January 17, 2023. Carried.**
- 3. Treasurer's Reports – Anne Herfst** **attached**

Profits were lower than last year at this time in part because of free plays issued at our face to face games. Table counts were also reduced. Table fees have increased to \$1.10 for all games. ACBL's new online program increased fees by \$4US per table. The F2F table counts of our 2 new pooling partners eliminated the extra online table fees initiated by ACBL this month.

Anne is giving Conservatory Pond Residence \$50 for the food they supply, including tea, coffee and fresh baked goods.

**Moved by Suzanne, seconded by John to accept the Treasurer's Reports. Carried.**

- 4. Club Manager's Report – Terry Demers** **attached**

The Board agreed to hold a **morning team game on Sunday, April 30** as a celebration of our 1<sup>st</sup> anniversary back to face to face games. It will be held at Walnut Grove if possible. We will serve tea, coffee and muffins. No use of the kitchen. Suzanne mentioned that Marlene Gryspreedt, a dietician, might be interested in arranging the food.

There was a suggestion that we have a Strawberry Social in June.

- 5. I/N Report – Suzanne Ryan**
  - Jock will give the Chalk Talk at the Feb 27 and Mar 20 Int. Mentor Games. Feb topic is Reverses.
  - It was suggested that some of the Sat morning students may be ready to join the Intermediate Mentor Program.
  - Suzanne proposes to organize a committee to introduce a new Novice Mentor Program for the Sat morning students who are ready for/want a mentor. Mentors (no mpt limit) can mentor more than 1 student. This program would fill in the period from May-September after the Sr Centre lessons finish in April. Mentors can work with the

mentees online and F2F. The aim of this program is to give developing students a KDBC buddy to play and discuss Bridge through the spring and summer months.

#### 6. **Education Report**

A schedule has been made up for events and lessons at the Senior Centre up until the end of April. We may have mentoring buddies available from May to September.

Jock has agreed to do some online Zoom lessons during the summer. We will try to get other teachers for online instruction.

Plans will have to be made for our beginner course in the fall.

Tammy Gauvin, our Education Chair, advised us in October that she is taking a break from her position as Education Chair. Her last duty was her lesson on October 22.

She has not attended Board meetings in December, January or February.

Jock will send Tammy an email asking her when she is planning to return.

This is a very important position on the Board and it has been vacant for four months.

#### 7. **Relocation Options - Kathy**

Kathy has checked out these options:

ANFA on Gore Rd. They may have opening on Mondays. Cost 50? Good parking, lighting and big space with restrooms. We may be able to hold games on Wednesdays also but would have to be out by 4:00. Tables and chairs in room may have to be moved around.

Christ Church \$100. Not good storage space, nice open space. Very big and open.

St Paul's in not renting.

The Invista Centre looks onto the ice and is noisy.

Kathy will continue her search.

#### 8. **Carry Over**

##### a.) **Regional and Sectional applications – Chris**

Terry will book a space on Tourney Trax for our Regional 2024 dates Thursday, May 16-20, 2024. Chris will Chair the tournament is getting a team together.

**Chris will send information about our venue, the Quality Inn to Board members for approval via email.**

##### b.) **Incorporation update information -John/Jock**

We are behind in updating our Incorporation reports to the Ontario government. Marvin has done this in the past and John and Jock will work with Marvin to get us up to date.

**We will approach our members to see if anyone would like to take on the position of secretary to take minutes, keep incorporation reports up to date and organize our clubs policies.**

- c.) Review of weekly games and survey to members – Anne (carryover to next month).**
- d.) Mark Lacroix's proposal for joining Bridge 21. –(carryover to next month.)**

**9. Adjournment and next meeting date.**

**Next meeting March 21, 5:00 on Zoom**

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Jock Devonshire, President

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Terry Demers, Secretary



**Kingston Duplicate Bridge Club Inc.**  
**February 21, 2023 Board Meeting at 5:00 on Zoom**  
**Agenda**

1. Approval of Agenda
2. Approval of Minutes dated January 17, 2022
3. Treasurer's Reports – Anne Herfst
4. Club Manager Report – Terry Demers -attached
5. I/N Report – Suzanne Ryan
6. Education Report
7. Relocation Options - Kathy
8. Carry Over
  - a.) Regional and Sectional applications - Chris
  - b.) Incorporation update information -John/Jock
  - c.) Review of weekly games and survey to members - Anne
  - d.) Mark Lacroix's proposal for joining Bridge 21.
- 9. Adjournment and next meeting date.**

## TREASURER'S REPORT

### for the month of January 2023

January games compared to the same month last year:

January	2023	2022
Online Games	28	33
F2F Games	6	0
Total Games	34	33
Online Tables	296	459
F2F Tables	40	0
Total Tables	336	459
Total Game Revenue	\$5,992	\$6,587
Exchange Rate	1.33	1.272
Net Profit	\$693	\$1,878

**Entry Fees** – the individual online game fees were increased to \$5 on 9 Jan 23 to offset the extra table fees that ACBL was going to charge. Once we realized in February that the amount would not be as great as expected, we lowered the entry fees for regular games back down to \$4.

**ACBL Table Fees** increased in January to \$1.10 US with an exchange rate charge of \$1.36 resulting in a fee of \$1.496 CDN per table. The Junior Fund games had an additional charge of \$4 US per table for a total of \$6.936 CDN per table. Because we were able to pool with two F2F clubs – Pembroke and Shakespeare's Elbow in Montreal – we did not incur any extra table fees.

**Free Plays** Each time a member paid their entry fee at a F2F game in January, they were given a free play to be redeemed by the end of February. A total of 105 free plays were given out in January for a total value of \$840.

51 were redeemed in January for a Free Play expense of \$408.

80 free plays have been redeemed as of 15 Feb 23.

**Book Inventory** – New 2/1 Books and Cheat Sheets were purchased from Barbara Seagram in January. As the books are sold, the cost will be removed from inventory and recorded as an expense.

Submitted by Anne Herfst, Treasurer  
for 21 Feb 2023 Board Meeting

# Kingston Duplicate Bridge Club

## Balance Sheet Report

To: January, 31, 2023

### ASSETS

#### Current Assets

1035 - Directors Draw	100.00	
1060 - Chequing Bank Account	26,958.14	
1110 - GIC	20,159.99	
1114 - GIC 2	15,000.00	
1200 - Accounts Receivable	8.00	
1201 - Acc. Rec. Next Month	6,048.27	
1203 - Kingston Sectional Advance	500.00	
1320 - Prepaid Expenses	116.67	
1326 - Prepaid Storage	121.29	
1350 - Book Inventory	251.93	
	<b>Total Current Assets</b>	<b>\$69,264.29</b>

#### Fixed Assets

1820 - Club Furniture and Equipment	3,872.72	
1825 - Accum Deprec-Club Furn & Equip	-3,872.72	
1840 - Tournament Furniture & Equipment	11,000.00	
1845 - Accum Deprec - Tourn Furn & Equip	-3,600.00	
	<b>Total Fixed Assets</b>	<b>\$7,400.00</b>

	<b>TOTAL ASSETS</b>	<b>\$76,664.29</b>
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## LIABILITIES

### Current Liabilities

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2100 - Accounts Payable	2,464.10	
2201 - Deferred Revenue	168.00	
2310 - HST charged on Sales	818.82	
2315 - HST Paid on Purchases	-180.01	
Total Current Liabilities		\$3,270.91

### Future Liabilities

Total Future Liabilities	\$0.00
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TOTAL LIABILITIES	\$3,270.91
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## EQUITY

Net Profit / Loss	73,393.38	
Net Profit / Loss (prior year(s))	67,895.23	
Net Profit / Loss (current year)	5,498.15	
TOTAL EQUITY		\$73,393.38

TOTAL LIABILITIES & EQUITY	\$76,664.29
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## Profit & Loss Report for the period ending 31 January 2023

Company Kingston Duplicate Bridge Club  
Year 2023

	Actual Jan	Actual Ytd Jan
Bridge Books	216	287
Convention Cards/Holders	13	18
Christmas Party - Income		1 060
Bridge Lessons Fees	460	1 022
Individual Online Game Fees	4 863	40 962
Individual F2F Game Fees	1 133	7 574
Donations		53
Interest - Revenue	38	2 912
Free Plays Other		8
<b>Revenue</b>	<b>6 724</b>	<b>53 895</b>
Directors Expense	1 990	19 157
Seaway Bridge Club	168	1 435
ACBL Fees	945	6 511
Belleville Duplicate Bridge Club	102	1 118
<b>Direct Expenses</b>	<b>3 206</b>	<b>28 222</b>
<b>Gross Profit</b>	<b>3 518</b>	<b>25 674</b>
Other Income		
<b>Total Income</b>	<b>3 518</b>	<b>25 674</b>
Supplies for Games - cost	168	274
Bridge Books - Cost	40	40
Coffee Supplies - Cost	5	91
Food/Drink Cost		619
Memorial Game Expense		80
Trophies & Engraving		
Bridge Lessons Expense	299	863
Club Manager Expense	1 058	7 717
Free Plays Other	408	566
Advertising and Promotions		164
Cash Short/Over	7	10
Postage and Courier		30
STaC Fees		159
Computer Software Expense	30	300
Insurance Facility		808
Insurance - Board Members		826
Bank Charges		8
Other Printer Costs	7	76
Office Supplies		43
Donations		800
Storage Space Rent	445	3 093
Rent/Lease	259	2 499
Website		161
Zoom License		200
Audit Fees		365
Gifts		98
ACBL Sanction Fees		188
Survey Expense	99	99
<b>Expenses</b>	<b>2 825</b>	<b>20 175</b>
Depreciation		
<b>Total Expenses</b>	<b>2 825</b>	<b>20 175</b>
<b>Net Profit/Loss</b>	<b>693</b>	<b>5 498</b>



Game Statistics for Jan 2023																			
Event	Date	Tables	Players	Free	Entry Fee	Received by BBO	BBO's CC Fee	BBO Share	Club Share US\$	Club Share CDN\$	ACBL Table Rate	Table Fees	Director Fees	Cornwall Entries	Cornwall Fee	Belleville Entries	Belleville Fee	F2F Hall Rent	Gross Profit
#63026 KDBC 7:00 Human Declare Sunday	2023-01-01	5	20	2	\$4.00	\$72.00	\$2.52	\$13.90	\$55.50	\$74.09	1.496	\$7.48	\$50.00	0	\$0.00	0	\$0.00		\$16.61
#67317 KDBC 1:15 Human Declare Monday	2023-01-02	14	56	3	\$4.00	\$212.00	\$7.42	\$40.92	\$163.66	\$218.16	1.496	\$20.94	\$60.00	8	\$12.80	6	\$9.60		\$114.82
#71411 KDBC 1:15 Human Declare Tuesday	2023-01-03	16	64	6	\$4.00	\$232.00	\$8.12	\$44.78	\$179.10	\$236.75	1.496	\$23.94	\$60.00	10	\$16.00	2	\$3.20		\$135.61
#75035 KDBC 7:00 Human Declare Wednesday	2023-01-04	9	36	2	\$4.00	\$136.00	\$4.76	\$26.25	\$104.99	\$139.95	1.496	\$13.46	\$60.00	0	\$0.00	0	\$0.00		\$66.49
#80267 KDBC 9:30 am Human Declare Thursday	2023-01-05	9	36	1	\$4.00	\$140.00	\$4.90	\$27.02	\$108.00	\$144.07	1.496	\$13.46	\$60.00	2	\$3.20	5	\$8.00		\$59.41
#86064 Pairs KDBC Mentor Game 6:30	2023-01-05	6	24	0	\$3.00	\$72.00	\$2.52	\$13.90	\$55.50	\$74.09	1.496	\$8.98	\$50.00	2	\$3.20	0	\$0.00		\$11.92
#84706 KDBC 1:15 Human Declare Friday	2023-01-06	13	52	4	\$4.00	\$192.00	\$6.72	\$37.06	\$148.22	\$197.58	1.496	\$19.45	\$60.00	4	\$6.40	2	\$3.20		\$108.53
#97444 KDBC 1:15 Junior Fund Monday	2023-01-09	12	48	3	\$5.00	\$225.00	\$7.88	\$43.43	\$173.70	\$231.54	6.936	\$83.23	\$60.00	8	\$12.80	6	\$9.60		\$65.91
#1960 KDBC 1:15 Junior Fund Tuesday	2023-01-10	12	48	3	\$5.00	\$225.00	\$7.88	\$43.43	\$173.70	\$231.54	6.936	\$83.23	\$60.00	2	\$3.20	2	\$3.20		\$81.91
#9445 Pairs KDBC Junior Fund Game 7:00	2023-01-11	9	36	0	\$5.00	\$180.00	\$6.30	\$34.74	\$138.96	\$185.23	6.936	\$62.42	\$60.00	0	\$0.00	2	\$3.20		\$59.61
#11388 KDBC 9:30 am Junior Fund Thursday	2023-01-12	10	40	0	\$5.00	\$200.00	\$7.00	\$38.60	\$154.40	\$205.82	6.936	\$69.36	\$60.00	4	\$6.40	5	\$8.00		\$62.06
#16407 KDBC 1:15 Junior Fund Friday	2023-01-13	18	72	2	\$5.00	\$350.00	\$12.25	\$67.55	\$270.20	\$360.18	6.936	\$124.85	\$60.00	15	\$24.00	2	\$3.20		\$148.13
#25642 KDBC 7:00 Junior Fund Sunday	2023-01-15	3	12	0	\$5.00	\$60.00	\$2.10	\$11.58	\$46.32	\$61.74	6.936	\$20.81	\$50.00	0	\$0.00	0	\$0.00		(\$9.06)
#32050 Pairs KDBC Monday 1:15	2023-01-16	12	48	0	\$5.00	\$240.00	\$8.40	\$46.32	\$185.28	\$246.90	1.496	\$17.95	\$60.00	9	\$14.40	8	\$12.80		\$141.83
#34126 KDBC 1:15 Tuesday	2023-01-17	13	52	3	\$5.00	\$245.00	\$8.58	\$47.29	\$189.14	\$252.12	1.496	\$19.45	\$60.00	4	\$6.40	2	\$3.20		\$163.00
#38974 KDBC 7:00 Wednesday	2023-01-18	9	36	1	\$5.00	\$175.00	\$6.13	\$33.78	\$135.10	\$180.09	1.496	\$13.46	\$60.00	0	\$0.00	0	\$0.00		\$106.62
#43855 KDBC 9:30 am Thursday	2023-01-19	8	32	3	\$5.00	\$145.00	\$5.08	\$27.99	\$111.94	\$149.22	1.496	\$11.97	\$60.00	4	\$6.40	3	\$4.80		\$66.05
#49069 KDBC 1:15 Friday	2023-01-20	16	64	0	\$5.00	\$320.00	\$11.20	\$61.76	\$247.04	\$329.30	1.496	\$23.94	\$60.00	6	\$9.60	4	\$6.40		\$229.37
#58151 KDBC 7:00 Sunday	2023-01-22	5	20	1	\$5.00	\$95.00	\$3.33	\$18.34	\$73.34	\$97.76	1.496	\$7.48	\$50.00	0	\$0.00	0	\$0.00		\$40.28
#62151 KDBC 1:15 Monday	2023-01-23	15	60	5	\$5.00	\$275.00	\$9.63	\$53.08	\$212.30	\$283.00	1.496	\$22.44	\$60.00	10	\$16.00	6	\$9.60		\$174.96
#67805 Pairs KDBC (W) Mentor Game 6:50	2023-01-23	7	28	2	\$4.00	\$104.00	\$3.64	\$20.07	\$80.29	\$107.02	1.496	\$10.47	\$60.00	0	\$0.00	0	\$0.00		\$36.55
#66523 KDBC 1:15 Tuesday	2023-01-24	15	60	2	\$5.00	\$290.00	\$10.15	\$55.97	\$223.88	\$296.43	1.496	\$22.44	\$60.00	5	\$8.00	2	\$3.20		\$204.79
#71397 KDBC 7:00 Wednesday	2023-01-25	12	48	1	\$5.00	\$235.00	\$8.23	\$45.36	\$181.42	\$241.83	1.496	\$17.95	\$60.00	0	\$0.00	0	\$0.00		\$163.88
#76050 KDBC 9:30 am Thursday	2023-01-26	10	40	2	\$5.00	\$190.00	\$6.65	\$36.67	\$146.60	\$195.52	1.496	\$14.96	\$60.00	6	\$9.60	3	\$4.80		\$106.16
#80999 KDBC 1:15 Friday	2023-01-27	12	48	2	\$5.00	\$230.00	\$8.05	\$44.39	\$177.56	\$236.69	1.496	\$17.95	\$60.00	2	\$3.20	4	\$6.40		\$149.14
#90017 KDBC 7:00 Sunday	2023-01-29	6	24	1	\$5.00	\$115.00	\$4.03	\$22.20	\$88.78	\$118.34	1.496	\$8.98	\$50.00	0	\$0.00	0	\$0.00		\$59.37
#93968 KDBC 7:00 Monday	2023-01-30	8	32	2	\$5.00	\$150.00	\$5.25	\$28.95	\$115.00	\$154.36	1.496	\$11.97	\$60.00	2	\$3.20	0	\$0.00		\$79.19
#95533 KDBC 1:15 Tuesday	2023-01-31	12	48	1	\$5.00	\$235.00	\$8.23	\$45.36	\$181.42	\$241.83	1.496	\$17.95	\$60.00	2	\$3.20	0	\$0.00		\$160.68
		28	296	1,184	52				\$4,122.48	\$5,495.27		\$790.98	\$1,630.00	105	\$168.00	64	\$102.40	\$0.00	\$2,803.89
* 'Free' online entries include 38 robot partners, 14 subs																			
Face to Face Games																			
Wednesday Afternoon F2F P	2023-01-04	5.5	22		\$8.00					\$176.00	6.936	\$38.15	\$60.00	0		0		\$50.00	\$27.85
Wednesday Afternoon F2F P	2023-01-11	7	28		\$8.00					\$224.00	6.936	\$48.55	\$60.00	0		0		\$50.00	\$65.45
Wednesday Afternoon F2F P	2023-01-18	7.5	30		\$8.00					\$240.00	6.936	\$52.02	\$60.00	0		0		\$50.00	\$77.98
Wednesday Afternoon F2F P	2023-01-25	7	28		\$8.00					\$224.00	6.936	\$48.55	\$60.00	0		0		\$50.00	\$65.45
0-900 F2F Game Saturday	2023-01-28	5.5	22		\$8.00					\$176.00	6.936	\$38.15	\$60.00	0		0		\$59.40	\$18.45
Monday Afternoon F2F Pair	2023-01-30	7.5	30		\$8.00					\$240.00	6.936	\$52.02	\$60.00	0		0		\$0.00	\$127.98
Total for F2F		6	40	160						\$1,280.00		\$277.44	\$360.00					\$259.40	\$383.16
Total for all Games		34	336							\$6,775.27		\$1,068.42	\$1,990.00		\$168.00		\$102.40	\$259.40	\$3,187.05
									HST	\$779.46		(\$122.92)	\$0.00		\$0.00		\$0.00		\$656.54
Exchange Rate	1.333	\$495.27	actual deposit from ACBL 14 Feb 23					Total		\$5,995.81		\$945.50	\$1,990.00		\$168.00		\$102.40		\$2,530.51

Club Manager's Report  
February 21, 2023

**Recent events:**

We held our first game at Conservatory Pond on **Monday, January 30**. Bob Brey, our contact, is very accommodating – setting up our tables and serving tea, coffee and delicious cookies. We have use of 2 rooms and will be able to get 9 tables in comfortably. Parking space is limited.

KDBC Awards event held on **Wednesday, February 1** at the RCAFA Hall went well. There were 8 tables. Presentations were made by Jock, Paddy, Chris, Elaine and Hamish. Elaine prepared documents for all the awards. Printed plaques were presented to the winners.

There was a Canada Wide STaC running from **February 13-19**, only for face to face games. We had 8 tables on Monday and 8.5 tables on Wednesday.

**Carry over:**

- **Breakfast and Bridge at Walnut Grove.** Jock suggested we hold these games quarterly. That could be March, June, September and December. Riet mentioned that we might get the rental for \$45 if we only serve tea, coffee and bring in muffins.

**Upcoming Events:**

**F2F Club Championships: Monday, Feb 20**  
**Monday, Feb 27**  
**Wednesday, March 1**  
**Wednesday, March 8**

**F2F ACBL Senior Pairs Game: Monday March 6**

**Maybe run the Dennis Johnston team game in April if I am back from vacation.**  
**Memorial game in May.**

## I/N Report for KDBC Board Meeting Tues Feb 21/23

1. Intermediate Mentor game scheduled for Mon Feb 27 is a go with hopefully 7 tables. Thanks to Jock for Directing. I need a volunteer to do a 15 min Chalk Talk on the 27<sup>th</sup>. Any ideas?

The next Mentor Game is Mon Mar 20, again needing a Chalk Talk presenter. If someone would like to run the April game (Apr 17) that would be great, as I am away, otherwise I would skip April and resume the Int Mentor Program in May and June.

2. We are approaching the 1<sup>st</sup> Anniversary of our F2F games and I thought it would be fun to do something special! Team Game, or what about showing up and drawing the name of your partner out of a tub?? Partner names would be written on a Covid Mask!!

Discussion: should we do something special? Date? Where? What?

3. We have an awesome group of students in the Saturday morning lessons at the Sr Centre. And an awesome group of presenters, teachers, and volunteers. This has been a full team commitment to give these students the best experience possible as they learn Bridge. Hats off to all those who have carried the torch while Tammy has been away. It is now time to plan **a Next Step Program** for these players. I have floated the idea of a Novice Mentor Program for these students. We would need at least 10 mentors and I would prefer that there be no limit on the masterpoints for the Novice Mentors. I know of some students who are already playing Casual with some Life Masters in our club and I would like to see those relationships continue!

Discussion: Novice Mentor Program? Is it possible? Is there support?

Who can help set this up? We need Kathy's skill to set up another excel spreadsheet!! Is Sunday evening, 6:50 a possible start time online?? Should we start after the lessons end in April? Should we use the Sr Centre room on Sat mornings F2F since these students are comfortable with Sat mornings?

