



**Present:** Jock Devonshire, Anne Herfst, Tammy Gauvin, Suzanne Ryan, Kathy McDonald, Don Kersey, Terry Demers

**Regrets:** John Gerretsen

1. **Approval of Agenda** **Attached**  
Moved by Anne, seconded Tammy. Carried
2. **Approval of Minutes dated August 9** **Attached**  
Moved by Anne, seconded by Kathy. Carried
3. **Treasurer's Reports** **Attached**  
Moved by Suzanne, seconded by Kathy. Carried
4. **Club Manager request for laptop computer for Club**  
Terry is using the club's desktop computer in her home. She would like it replaced with a laptop. It would be easier for the manager or other Board members or directors to have a portable club computer. It can be brought to games or other meetings for information.  
Jock may have a new laptop computer available. Arrangements to obtain Jock's computer will be discussed further.
5. **Preparations for the AGM**  
It was agreed that the AGM reports would not be read at the meeting. The club manager and the Board members who provide a report would be available to answer questions.  
Anne will do a power point presentation with graphs.  
Arrangements will be made to share the screen.  
Kathy organized poll questions at our last AGM. The board did not want to arrange this for the AGM.  
It was stressed throughout the meeting that since we are getting back face-to-face we need volunteers. We need a social committee. Board members and game directors should not be expected to do set up and take down and organize refreshments. We appreciate all the work done by volunteers but we need more members involved. We also need a committee to search for a new venue.

Tammy contacted Jerry Helms to see if he was available for a Zoom lesson with our club. Jerry has some availability in January and February. Tammy suggested we do two Zoom meetings. The lessons would last one hour and cost \$5 per person. There was no minimum request. Money is not transferred on Zoom. It was suggested that the club offer Jerry a minimum. Our Cornwall and Belleville friends will get notices and invitations. Arrangements and approval will be made via email conversation.

Kathy reminded the Board that we need 25 members in attendance for quorum.

**6. Adjournment**

**Suzanne moved for adjournment. Carried**

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**Jock Devonshire, President**

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**Terry Demers, Club Manager**

Attachments:

Agenda

Financial reports

Minutes of August 9, 2022



Kingston Duplicate Bridge Club Inc.  
Board Meeting  
September 22, 2022  
Agenda

1. **Approval of Agenda**
2. **Approval of Minutes dated August 9 – attached**
3. **Treasurer's Reports - attached**
4. **Club Manager request for laptop computer for Club**
5. **Preparations for the AGM – AGM agenda attached**
6. **Adjournment**

## TREASURER'S REPORT

### for the month of August 2022

In August, we played 28 games online with 275 tables, 5 games face to face with 28 tables, for a total of 303 tables, a game revenue of \$4,884 CDN but we had a net loss for the month of \$483. The deposit exchange rate to Canadian dollars was 1.316

In this same month last year, Aug 2021, we played 36 games with 338 tables (all online) and a game of revenue of \$4,152.

Unusual items in Aug that contributed to a net loss for the month were:

Director's Course for two new directors                      \$ 127

Advertising    \$ 420

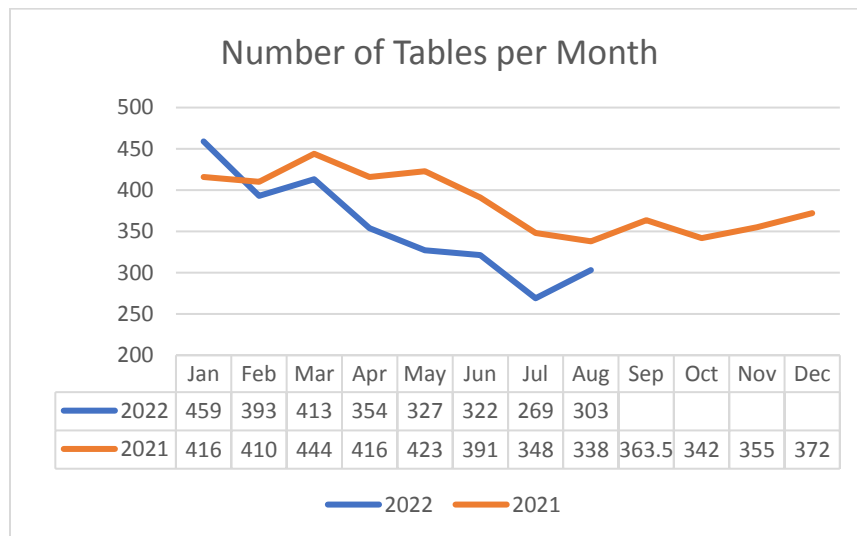
I will be applying for a rebate from ACBL's Cooperative Advertising Program which may reduce this cost by half.

STaC fees – cost was not passed onto members              \$ 39

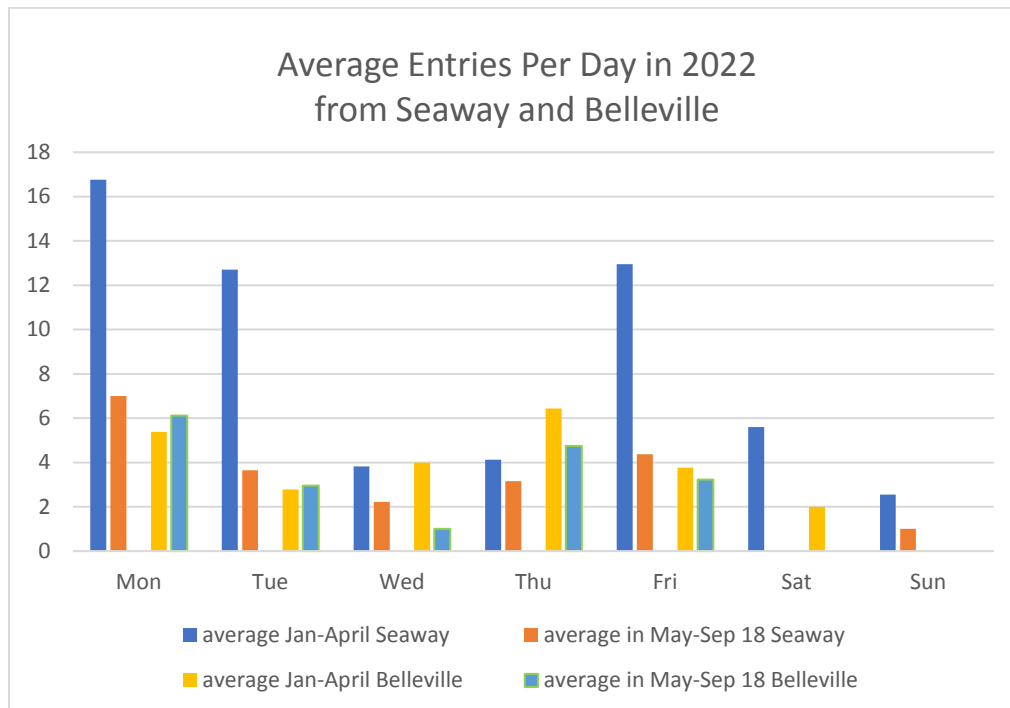
Website – annual fees were paid                                      \$ 161

These items total    \$ 747

We have been experiencing a reduction in the number of people playing in our games. Here is a graph comparing the number of tables per month this year to last calendar year.



I have also prepared a graph that shows how the number of entries from Cornwall and Belleville have gone down this year, since January 2022. In May 2022, we moved our Monday afternoon game to evenings but then changed it back to the afternoon at the end of May. This reinstatement of Monday afternoon games did not seem to improve the attendance from these clubs on Mondays.



Anne Herfst, Treasurer

Game Statistics for Aug 2022																				
Event	Date	Tables	Players	Free	Entry Fee	Received by BBO	BBO's CC Fee	BBO Share	Club Share US\$	Club Share CDN\$	ACBL Table Rate	Table Fees	Director Fees	Cornwall Entries	Cornwall Fee	Belleville Entries	Belleville Fee	F2F Hall Rent	Gross Profit	
#82931 KDBC 1:15 Monday	8/1/2022	11	44	5	\$4.00	\$196.00	\$5.46	\$30.11	\$120.43	\$158.46	1.27	\$13.97	\$60.00	6	\$9.60	8	\$12.80		\$62.09	
#87249 KDBC 1:15 NAP Qualifier Tuesday	8/2/2022	12	48	2	\$5.00	\$280.00	\$8.05	\$44.39	\$177.56	\$233.63	6.35	\$76.20	\$60.00	4	\$6.40	2	\$3.20		\$87.83	
#92168 KDBC 7:00 Wednesday	8/3/2022	9	36		\$4.00	\$144.00	\$5.04	\$27.79	\$111.17	\$146.27	1.27	\$11.43	\$60.00	0	\$0.00	0	\$0.00		\$74.84	
#96976 KDBC 10:15 am NAP Qualifier Thursday	8/4/2022	8	32	2	\$5.00	\$190.00	\$5.25	\$28.95	\$115.80	\$152.37	6.35	\$50.80	\$60.00	2	\$3.20	6	\$9.60		\$28.77	
#4234 Pairs KDBC 6:30 NAP Mentor game	8/4/2022	7	28	2	\$3.00	\$78.00	\$2.73	\$15.05	\$60.22	\$79.23	6.35	\$44.45	\$60.00	2	\$3.20	0	\$0.00			
#1823 KDBC 1:15 NAP Qualifier Friday	8/5/2022	13	52	2	\$5.00	\$290.00	\$8.75	\$48.25	\$193.00	\$253.95	6.35	\$82.55	\$60.00	4	\$6.40	0	\$0.00		\$105.00	
#10590 KDBC 7:00 Sunday	8/7/2022	5	20	4	\$4.00	\$64.00	\$2.24	\$12.35	\$49.41	\$65.01	1.27	\$6.35	\$60.00	1	\$1.60	0	\$0.00		<del>(\$2.94)</del>	
#16640 Pairs KDBC 1:15 NAP Qualifier	8/8/2022	13	52	2	\$5.00	\$290.00	\$8.75	\$48.25	\$193.00	\$253.95	6.35	\$82.55	\$60.00	6	\$9.60	8	\$12.80		\$89.00	
#18843 KDBC 1:15 Tuesday	8/9/2022	10	40	2	\$4.00	\$152.00	\$5.32	\$29.34	\$117.34	\$154.40	1.27	\$12.70	\$60.00	4	\$6.40	1	\$1.60		\$73.70	
#23595 KDBC 7:00 NAP Qualifier Wednesday	8/10/2022	9	36		\$5.00	\$180.00	\$6.30	\$34.74	\$138.96	\$182.84	6.35	\$57.15	\$60.00	0	\$0.00	0	\$0.00		\$65.69	
#27940 KDBC 10:15 am Thursday	8/11/2022	10	40	2	\$4.00	\$152.00	\$5.32	\$29.34	\$117.34	\$154.40	1.27	\$12.70	\$60.00	2	\$3.20	5	\$8.00		\$70.50	
#32755 KDBC 1:15 Friday	8/12/2022	12	48	4	\$4.00	\$176.00	\$6.16	\$33.97	\$135.87	\$178.78	1.27	\$15.24	\$60.00	6	\$9.60	4	\$6.40		\$87.54	
#41612 KDBC 7:00 NAP Qualifier Sunday	8/14/2022	3	12		\$5.00	\$60.00	\$2.10	\$11.58	\$46.32	\$60.95	6.35	\$19.05	\$60.00	0	\$0.00	0	\$0.00		<del>(\$18.10)</del>	
#45510 KDBC 1:15 Monday	8/15/2022	15	60	5	\$4.00	\$220.00	\$7.70	\$42.46	\$169.84	\$223.48	1.27	\$19.05	\$60.00	10	\$16.00	9	\$14.40		\$134.00	
#55744 Pairs KDBC 1:15 NAP Qualifier Tuesday	8/16/2022	11	44		\$5.00	\$220.00	\$7.70	\$42.46	\$169.84	\$223.48	6.35	\$69.85	\$60.00	4	\$6.40	1	\$1.60		\$85.63	
#54491 KDBC 7:00 NAP Qualifier Wednesday	8/17/2022	11	44		\$5.00	\$220.00	\$7.70	\$42.46	\$169.84	\$223.48	6.35	\$69.85	\$60.00	0	\$0.00	0	\$0.00		\$93.63	
#59013 KDBC 10:15 am Thursday	8/18/2022	9	36	2	\$4.00	\$136.00	\$4.76	\$26.25	\$104.99	\$138.15	1.27	\$11.43	\$60.00	2	\$3.20	3	\$4.80		\$58.72	
#64032 KDBC 1:15 NAP Qualifier Friday	8/19/2022	12	48		\$5.00	\$240.00	\$8.40	\$46.32	\$185.28	\$243.79	6.35	\$76.20	\$60.00	4	\$6.40	2	\$3.20		\$97.99	
#73100 KDBC 7:00 NAP Qualifier Sunday	8/21/2022	4	16		\$5.00	\$80.00	\$2.80	\$15.44	\$61.76	\$81.26	6.35	\$25.40	\$60.00	0	\$0.00	0	\$0.00		<del>(\$4.14)</del>	
#76966 KDBC 1:15 NAP Qualifier Monday	8/22/2022	11	44		\$5.00	\$220.00	\$7.70	\$42.46	\$169.84	\$223.48	6.35	\$69.85	\$60.00	6	\$9.60	6	\$9.60		\$74.43	
#81209 KDBC 1:15 Tuesday	8/23/2022	13	52	6	\$4.00	\$184.00	\$6.44	\$35.51	\$142.05	\$186.91	1.27	\$16.51	\$60.00	4	\$6.40	2	\$3.20		\$100.80	
#85961 KDBC 7:00 Wednesday	8/24/2022	7	28		\$4.00	\$112.00	\$3.92	\$21.62	\$86.46	\$113.77	1.27	\$8.89	\$60.00	0	\$0.00	0	\$0.00		\$44.88	
#90321 KDBC 10:15 am Thursday	8/25/2022	8	32	3	\$4.00	\$116.00	\$4.06	\$22.39	\$89.55	\$117.83	1.27	\$10.16	\$60.00	2	\$3.20	4	\$6.40		\$38.07	
#95238 KDBC 1:15 Friday	8/26/2022	11	44	3	\$4.00	\$164.00	\$5.74	\$31.65	\$126.61	\$166.59	1.27	\$13.97	\$60.00	0	\$0.00	2	\$3.20		\$89.42	
#4241 KDBC 7:00 Sunday	8/28/2022	3	12		\$4.00	\$48.00	\$1.68	\$9.26	\$37.06	\$48.76	1.27	\$3.81	\$60.00	0	\$0.00	0	\$0.00		<del>(\$15.06)</del>	
#8772 KDBC 1:15 Monday	8/29/2022	13	52	8	\$4.00	\$176.00	\$6.16	\$33.97	\$135.87	\$178.78	1.27	\$16.51	\$60.00	7	\$11.20	9	\$14.40		\$76.67	
#12972 KDBC 1:15 Tuesday	8/30/2022	13	52	2	\$4.00	\$200.00	\$7.00	\$38.60	\$154.40	\$203.16	1.27	\$16.51	\$60.00	4	\$6.40	5	\$8.00		\$112.25	
#17533 KDBC 7:00 Wednesday	8/31/2022	12	48	4	\$4.00	\$176.00	\$6.16	\$33.97	\$135.87	\$178.78	1.27	\$15.24	\$60.00	0	\$0.00	0	\$0.00		\$103.54	
		28	275	1,100	60	*			\$3,515.89	\$4,625.95		\$928.37	\$1,680.00	80	\$128.00	77	\$123.20	\$0.00	\$1,766.38	
* Free entries include 35 robot partners						Support Your Club Games				\$4.19	\$5.51								\$4.19	
						Total Games Online				\$3,519.88	\$4,631.46								\$1,770.57	
Face to Face Games																				
Wednesday Afternoon F2F P	8/3/2022	5.5	22		\$8.00					\$176.00	1.27	\$6.99	\$60.00					\$50.00	\$59.02	
Wednesday Afternoon F2F P	8/10/2022	5	20		\$8.00					\$160.00	6.35	\$11.75	\$60.00					\$50.00	\$18.25	
Wednesday Afternoon F2F P	8/17/2022	7	28		\$8.00					\$224.00	1.27	\$8.89	\$60.00					\$50.00	\$105.11	
Wednesday Afternoon F2F STaC **	8/24/2022	5.5	22	1	\$8.00					\$168.00	8.00	\$44.00	\$60.00					\$50.00	\$14.00	
Wednesday F2F	8/31/2022	5	20		\$8.00					\$160.00	1.27	\$6.35	\$60.00					\$50.00	\$43.65	
Total for F2F		5	28	112	1	*				\$688.00		\$97.98	\$300.00					\$250.00	\$240.03	
* Free F2F entries are prepaid cards recorded as revenue in previous years																				
** Table fees \$8 per table for STaC game were paid to Unit 192																				
Total for all Games	33	303								\$5,513.95		\$1,026.35	\$1,980.00		\$128.00		\$123.20	\$250.00	\$2,006.40	
									HST	\$634.35		(\$118.08)	\$0.00		\$0.00		\$0.00		\$516.27	
Exchange Rate	1.3158	4,631.46	actual deposit from ACBL 14 Sep 22						Total		\$4,879.40		\$908.27			\$128.00		\$123.20		\$1,490.13

# Profit & Loss Report for the period ending 31 August 2022

Company Kingston Duplicate Bridge Club  
Year 2023

	Actual Aug	Actual Ytd Aug
Bridge Books		52
Bridge Lessons Fees		13
Individual Game Fees Online	4 099	21 573
Individual Game Fees F2F	785	3 245
Interest - Revenue	18	2 801
Free Plays Other		8
<b>Revenue</b>	<b>4 902</b>	<b>27 692</b>
Directors Expense	2 067	9 727
Seaway Bridge Club	128	750
ACBL Fees	869	4 192
Belleville Duplicate Bridge Club	123	570
<b>Direct Expenses</b>	<b>3 188</b>	<b>15 239</b>
<b>Gross Profit</b>	<b>1 714</b>	<b>12 453</b>
Other Income		
<b>Total Income</b>	<b>1 714</b>	<b>12 453</b>
Supplies for Games - cost		38
Memorial Game Expense		80
Bridge Lessons Expense		( 10)
Club Manager Expense	1 008	3 375
Free Plays Other		8
Advertising and Promotions	420	420
Cash Short/Over	( 2)	( 3)
Postage and Courier		19
STaC Fees	39	39
Computer Software Expense	30	150
Insurance Facility		808
Insurance - Board Members		
Bank Charges	2	2
Other Printer Costs	7	38
Donations		300
Storage Space Rent	283	1 516
Rent/Lease	250	1 300
Website	161	161
Zoom License		117
Audit Fees		365
<b>Expenses</b>	<b>2 198</b>	<b>8 722</b>
Depreciation		
<b>Total Expenses</b>	<b>2 198</b>	<b>8 722</b>
<b>Net Profit/Loss</b>	<b>( 483)</b>	<b>3 731</b>

# Kingston Duplicate Bridge Club

## Balance Sheet Report

To: August, 31, 2022

### ASSETS

#### Current Assets

1035 - Directors Draw	100.00	
1060 - Chequing Bank Account	25,029.04	
1110 - GIC	20,048.32	
1114 - GIC 2	15,000.00	
1201 - Acc. Rec. Next Month	4,631.46	
1203 - Kingston Sectional Advance	500.00	
	<b>Total Current Assets</b>	<b>\$65,308.82</b>

#### Fixed Assets

1820 - Club Furniture and Equipment	3,872.72	
1825 - Accum Deprec-Club Furn & Equip	-3,872.72	
1840 - Tournament Furniture & Equipment	11,000.00	
1845 - Accum Deprec - Tourn Furn & Equip	-3,600.00	
	<b>Total Fixed Assets</b>	<b>\$7,400.00</b>

<b>TOTAL ASSETS</b>	<b>\$72,708.82</b>
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### LIABILITIES

#### Current Liabilities

2100 - Accounts Payable	42.36	
2201 - Deferred Revenue	192.00	
2310 - HST charged on Sales	1,235.07	
2315 - HST Paid on Purchases	-386.45	
	<b>Total Current Liabilities</b>	<b>\$1,082.98</b>

#### Future Liabilities



	Total Future Liabilities	\$0.00
	TOTAL LIABILITIES	\$1,082.98
EQUITY		
Net Profit / Loss	71,625.84	
Net Profit / Loss (prior year(s))	67,895.23	
Net Profit / Loss (current year)	3,730.61	
	TOTAL EQUITY	\$71,625.84
	TOTAL LIABILITIES & EQUITY	\$72,708.82



## Kingston Duplicate Bridge Club Inc.

August 9, 2022 Board Meeting at 5:00 on Zoom  
Minutes

**Present:** Jock Devonshire, John Gerretsen, Anne Herfst, Tammy Gauvin, Suzanne Ryan, Kathy McDonald, Don Kersey, Terry Demers

**Guest:** Elaine McDougall

**1. Approval of Agenda**

**Attached**

**Moved by Anne seconded by John to approve agenda. Carried**

**2. Approval of Minutes dated June 28, 2022**

Moved by Anne, seconded by John to accept the minutes. Carried

**3. Elaine McDougall – proposal and ideas for Promotion Chair position**

**Attached**

Elaine spoke to the Board about the need for a strong promotion committee to target beginners, players new to bridge and to our club. Like many clubs in North America we struggle with getting back to face-to-face bridge. She briefly outlined a cost and contact program that she is investigating. Elaine offered her services as Promotion Chair listing some members she would approach to participate in a committee.

**John moved to accept Elaine's report and to appoint her as Promotional Chair.**

**Seconded by Anne. Carried.**

Jock thanked Elaine for attending our meeting and making this generous offer.

**4. Treasurer's Reports – Anne Herfst**

**Attached**

**Anne did not have details from the ACBL to complete her July report. Since we did not hold a July Board meeting the June Reports are attached.**

In June, we played 31 games online with 301 tables, 5 games face to face with 20.5 tables, for a total of 321.5 tables, a game revenue of \$4,972.34 CDN and a net loss for the month of \$234. The deposit exchange rate to Canadian dollars was 1.30.

The loss for the month was as a result of our reduced number of tables and payment of our property insurance for the year.

In July, 2022 we had 291 tables (compared to 348 tables in July 2021) and a game revenue of \$5,233.

Unusual items in June were:

<b>Interest Revenue</b>	<b>\$ 12</b>
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<b>Property Insurance</b>	<b>\$808</b>
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The bank balance at the end of July was about \$28,000.

Of note:

Table counts: June 2022 – 321.5 tables compared to 391 in 2021.

This is partially due to fewer players from Cornwall playing in our virtual games.

John pointed out that our club is financially more stable now compared to a few years ago when we had \$10,000. This is mainly due to the fact that we no longer rent a permanent space which would entail higher

rental output, insurance, cleaners, supplies etc. Kathy mentioned that we presently are getting about 20 members playing face-to-face weekly and that it does not make sense at this time to look for a permanent space.

**Moved by Tammy seconded by Kathy to approve the treasurer's reports. Carried.**

**5. Club Manager Report – Terry Demers**

**Attached**

**Moved by Anne seconded by Suzanne to accept the club manager report. Carried**

**6. I/N Report – Suzanne Ryan**

I/N Report for Aug 9/22 KDBC meeting

- Request to change designation from I/N Rep to **Intermediate Rep** for the position which I hold at the moment. The Novice term creates needless overlap with Tammy's strong endeavours with Beginners. All Novice/Beginner Bridge players should be directed to Tammy, while I would prefer Intermediate players to be directed to the Intermediate Rep.

Motion: I would like to propose this change in terminology via a motion presented to the Board today, OR is this something to bring to the AGM?

***Anne pointed out that the name of Intermediate/novice rep is in our constitution and would therefore need the member's approval at a meeting. It was suggested we keep it as it is since many activities include novices and intermediates. Kathy noted that on BBO the categories include beginner, novice, intermediate, advanced, expert.***

- There is a tentative Picnic in the Park date, **Thursday Aug 18**, which I had floated back in June after the June 29 I/N Picnic in Lake Ontario Park.  
I would be very happy to amend the lovely invitation (with Elaine's help!) from June 29, to include ALL KDBC players, all levels, bring dinner and a beverage and expect to play a few hands of Bridge on Thurs Aug 18, 6pm.

**Motion: send out a flyer to all KDBC members, Picnic in the Park, Lake Ontario Park, 6pm, Thurs Aug 18. Dinner, beverage, and Bridge!!**

***The board agreed that this is a great idea.***

- I very much wish to have an I/N game included in the F2F games at the Airport every Wed 1pm, starting Wed Sept 7. I have heard through the grapevine that many I/Ns would like to play in the F2F game, but only if there is an I/N side. Is this possible? How many tables do we need? I would have a phone tree set up to call our I/N players for participation.

***We require 3 tables to hold an I/N section. These tables should be pre-booked. This can happen as soon as Suzanne has enough tables.***

- **The Intermediate Mentor Program:** after the summer break, I would be very happy to begin the organization for the Fall 2022 Int Mentor Program, first game Monday Sept 19. I hope to repeat the same formula: 6:30 Zoom, Chalk Talk by Tammy (confirmed), Game (18 bds) 6:45, 10 min break at halftime. However, we would need a Director! Is this possible? Do we need a different set-up, different plan???? What about having the Int Mentor Game at the airport??

***Jock agreed to direct the mentor game running the 3<sup>rd</sup> Monday of every month on BBO, evenings at 6:45.***

- Suggestion: I am wondering if the F2F Fall Schedule could include a Team Game??? I have heard that other clubs have found this to be a popular way to bring players back to the bridge table!

***Yes, if we have enough interest there will be a team game in September. Pre-registration required.***

Submitted Aug 8/22 by Suzanne Ryan

**Moved by Suzanne and seconded by Anne to accept the I/N report. Carried**

## **7. Education Report – Tammy Gauvin**

### EDUCATION REPORT

1. A flyer is ready to go for the Fall classes made by Tammy and Elaine.

o The flyer to make the optimum impact should be sent out to our members and ask them to post it in shops, restaurants, or apartment buildings.

o Champlain Room at the Seniors Centre is booked from September 10 – Nov 26

o Tammy will deal directly with the Seniors Centre

o The contract with the Seniors Centre has been signed by Anne (Finance)

o Currently, there has been two FREE Ads that went in The Whig Online and has been scheduled for every Saturday for the next 5 weeks. All FREE.

o The flyer should go under the Education Tab on our website.

o To help advertise Bridge Lessons on the web site we could direct potential students to the Education Tab.

2. Barbara Seagram's learn bridge at your local club is now posted under the Education Tab.

3. Bridge Whiz went up sometime in early July and now can be taken down. Or go at the bottom in the Education tab.

**Moved by Tammy and seconded by Suzanne. Carried**

**Promotions Report – Tammy**

**attached**

**8. Relocation Committee - on pause**

**9. Other Business**

**a.) Preparations for AGM, Wednesday, September 28 – *date moved to Tuesday, September 27, 2022 at 5:00pm on Zoom .***

- ***Agenda Terry will prepare and distribute***
- ***Presentations -Jock to do opening presentation, Anne will do financials and there will be a club manager report. Any board member may contribute.***
- ***Voting online – we have provisions for advance votes.***
- ***Nominations for Board - see attached instructions***

**b.) Unit rep position – *Sharon Boal has stepped down as the Kingston rep on Unit 192 Board of directors. Thank you, Sharon, for your great work. The position was opened to all members in good standing. Deadline was the first week in August. Hamish Taylor has stepped forward. We welcome Hamish and look forward to unit reports and updates! More unit news. Elaine McDougall has volunteered to be the secretary on the unit board.***

**c.) Forcing robot partners in club games to switch seats to make live person the declarer for all boards. *The board decided not to implement this idea. I/N's who presently partner with a robot are forced into the A strat and also it would mean the partner of the robot would have to play all the declared contracts. That could be tiring. We may address this at a later time. It will remain on the agenda.***

**d.) Tammy's Lessons and Flyer, teaching fees in regards to club's financial investment. – *There are many new factors to consider when we look at the cost of lessons. Fees for the classroom, advertising costs, books etc. We no longer have a room of our own. Classes have been small since people are reluctant to get back to social settings. The board will see how this fall's attempts at a beginner program work out. We are new at this and will need more information before working on a payment schedule for instructors.***

**e.) Newspaper Ad in Kingston This Week – *Thanks to all who participated in a great ad for Kingston This Week Fall Activity Guide promoting our fall lessons for beginners.***

**10. Adjournment – *moved by John to adjourn.***

**Next meeting scheduled for September 20, 5:00 on Zoom.**

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Jock Devonshire, President

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Terry Demers, Club Manager