



Kingston Duplicate Bridge Club

November 16, 2021 Board Meeting at 4:30 on Zoom

Minutes

Present: Jock Devonshire, Brian Moorby, John Gerretsen, Anne Herfst, Suzanne Ryan, Tammy Gauvin, Kathy McDonald, Don Kersey, Terry Demers

Guests: Chris Caswell, 2022 Regional Chair; Sharon Boal, Unit Rep

1. **Approval of Agenda** **attached**  
**Moved by John, seconded Suzanne. Carried**
2. **Approval of Minutes dated October 19, 2021**  
**Moved by John, seconded by Anne**
3. **Regional update-Chris Caswell**  
**Venue options** **attached**

**The Ambassador** is not available. It will be under renovations by the new owners (Hilton).

**FourPoints Sheraton.** The ballroom is too small at 4650sf. Chris is waiting for more details on costs and room commitments.

The contact at **St. Lawrence College**, Patrick Bullack has not presented a proposal as agreed at the last meeting. He has not returned calls. The college conference centre is new and modern. The space is just under 5000sf with access to other nearby spaces. The guest rooms are very basic (student dorms) and there would be parking charges Thursday and Friday.

**The Quality Inn Conference Centre's** ballroom is downstairs. Accessible by elevator and stairs. Mike Ryan worked out the table numbers at 52 tables with 9' spacing; 65 tables with 8' spacing. We are expecting attendance to be reduced because of Covid. The location is great just off the 401, the rooms are reasonable and newly renovated with a microwave and sink. There is a restaurant in the building, 2 other hotels are in same area. Stay, eat and play where you stay. Anne suggested we go ahead and approve the venue. Chris is meeting with Jinty on November 30 and board members are welcome to attend.

**A motion was made by John to accept the Quality Inn Conference Centre as the venue for the 2022 Kingston Regional. Seconded by Anne. Carried.**

4. **Treasurer's Reports – Anne** **attached**  
Anne noted that our bylaws could be changed to reflect the changes to Ontario Not for Profit regulations as per Marvin Baer's note to the Board. John suggested we approach Marvin to see if he would agree to check our bylaws and bring them up to date. He had been doing this in the past and is an expert in this field.  
The VACB report from the ACBL was incorrect. Anne believes the difference is due to the fact that our Sunday, October 31 game was not added to the monthly report. She has contacted the ACBL and will confirm.  
October's revenue is \$5006 Can, with a net profit of \$1609 and a year to date profit of \$7808.

5. **Club Manager Report – Terry** **attached**

**Suzanne made a motion to pay the director \$60 for all F2F games in our temporary location. Seconded by Kathy. Carried**

The monthly mentor game included a 10-minute break at halftime. This worked well. Don suggested we do the same at the end of the mentor game. Agreed

The KDBC Christmas party will be held on Saturday, December 11 at 1:30 on BBO. There will be a Zoom meeting after the game.

Our New Year's Eve party will be a robot/human game to be held on Friday, December 31 at 6:30 with a Zoom gathering after the game.

**Moved by John, seconded by Suzanne to accept the Club Manager's Report**

**6. I/N Report – Suzanne Ryan**

The last two Tuesday I/N games were cancelled because there was not enough interest. They are the only I/N games we presently hold. Suzanne is hoping our pooling with Belleville will attract new I/Ns. She suggested holding a "Winter Solstice" game on the 21 December. It is a busy time and the board worried there would not be enough interest. We may hold an I/N individual event in January and will consider bringing back the I/N Mentor game as we open F2F.

**7. Education Report – Tammy**

Education Proposal

To rent the current room at the Senior's Centre for the entire Saturday morning 9-12.

- Keep the current lessons progressing
- Start a Fun bridge session after the lesson
- Charlie and I to Submit our expenses for printing etc...

Therefore, having a lesson start at 9 or 9:30am for 1.5 hrs., then opening for any I/N on a first come basis till the room is full to play fun bridge till 12.

**The Board agreed and the event should start in 2 weeks. The instructors have been teaching free of charge and an arrangement should be made for lesson reimbursement and student fees.**

**8. Relocation Committee**

Kathy, the relocation chair, noted a few temporary options that were visited. Crossroads, the Legion on Montreal St., Christ Church on Sydenham Road to mention a few. The RCAF club at the airport is the committee's recommendation. The tables and chairs are comfortable and already set up. The room is big about 2500 sf., with 3 washrooms, good parking and easy access. The cost is \$60 for one afternoon and is available Wednesday afternoons.

**Kathy moved that we accept the RCAF Club at the airport as our new temporary location and that Anne will meet with Jan Wolsley to finalize a contract. Seconded by Brian. Carried**

**9. Other Business**

- Training for new directors - carryover**
- Decision on Sectional in January – Arrangements are forward going but will be revisited at our next meeting.**
- F2F reopening- We will reopen on Wednesday afternoon, December 15 at 1:00. The Board will review the interest and viability of F2F games at the next Board meeting. (Our next game may be booked in January if there is interest and we are allowed by Kingston Health Unit) There will be a minimum of 5 tables and a maximum of 10 tables to hold the games. Preregistration is**

mandatory. Players can contact Brian Moorby to register (or the club). We will need names and phone numbers for all the players. Terry will make 2 sets of boards. The cost is \$8 per person. (*\*because of local Health guidelines the table limits changes to 4-6*)

iv. **Club protocol for face to face games/lessons as per ACBL, club and health unit**

- Only North handles the bridgemates
- No food or drink will be provided. Players may bring in their own drinks.
- Each player keeps their own bidding box
- Hand sanitizer at each table
- Proof of double vaccination
- List of names and phone numbers of all players taken at the entrance for the management of the RCAF clubhouse.
- Masks must be worn in compliance with health regulations.
- Spacing between tables is per regulations.

v. **Annual Zoom fee \$200 – Jock will renew the Zoom contract for one year.**

**10. Adjournment. 6:30.**

**Moved by Suzanne to adjourn the meeting. Next meeting Tuesday, December 21 at 4:30.**

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**President, Jock Devonshire**

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**Club Manager. Terry Demers**



Kingston Duplicate Bridge Club

November 16, 2020 Board Meeting at 4:30

Agenda

- 1. Approval of Agenda**
- 2. Approval of Minutes dated October 19, 2021**
- 3. Regional update-Chris Caswell**
- 4. Treasurer's Reports – Anne**
- 5. Club Manager Report – Terry**
- 6. I/N Report – Suzanne Ryan**
- 7. Education Report – Tammy**
- 8. Relocation Committee**
- 9. Other Business**
  - i. Training for new directors**
  - ii. Decision on Sectional in January**
  - iii. Reopening F2F**
  - iv. Club protocol for face to face games/lessons as per health unit**
  - v. Annual Zoom fee \$200**
- 10. Adjournment.**

Venue Options	Space available	Cost per day	notes
<p>St Lawrence College Conference Centre</p> <p>Contact: Patrick Bullack 613-544-5400 ext 1477 613-449-4138</p> <p>Associate: Grace</p>	<p>Just under 5,000 SF (Conference Centre Only) 101X47SF MAX 400 persons</p> <p>Extra no charge:</p> <p>a. One classroom may hold 6-8 tables</p> <p>b. Space outside of conference room for registration, teaching</p> <p>Possible use of outside patio for tables</p> <p>.</p>	\$1600	<p>New! Comfortable chairs, lots of plugins, We bring tables in and set up Wed. They supply coffee/players may bring in their own food.</p> <p>1 close washroom. Other washrooms down the hall.</p> <p>Ample parking close to CC. stairs and elevator -Fee Thurs and Fri usually \$8 may be reduced. Sat to Mon free parking</p> <p>Cleaning staff available</p> <p>Set up Wed.</p> <p>Tim Hortons could possibly be manned weekend and holiday.</p> <p>No cancellation fee for health restrictions</p>
<p>Quality Inn and Conference Centre 33 Benson St Contact: Jinty 613-546-3331 x384</p>	<p>5200 SF with option to add 700 SF for \$300.</p> <p>Some space outside of conference room available for registration</p>	<p>\$1600 \$2080 per day including service fee and tax.</p>	<p>Bring in our tables, chairs available</p> <p>Set up Wed side door option for loading 2 sets of stairs.</p> <p>Cancellation fee 30 business days.</p> <p>Minimum 2 nights stay/\$159 per night for (30) blocked rooms.</p> <p>Coffee \$2.75</p> <p>Denny's restaurant in hotel.</p> <p>Connected to neighbouring Holiday Inn, Comfort Inn. No liability for guest rooms if vacant blocked rooms are released by us 30 business days prior. No down payment required.</p> <p>Parking may be a problem.</p>
<p>Holiday Inn Downtown Contact: Erin Finucan 613-549-8400 ext 2655</p>	<p>Bellevue Ballroom Islandview Ballroom</p> <p>Each ballroom has about 4,000 SF</p> <p>Large narrow area between ballrooms to set up registration and other tables</p>	<p>\$2800</p> <p>Based on at least 90% pickup of 50 guestrooms per night.</p>	<p>Free storage space in Martello Room</p> <p>Number of guest room pickups are difficult to predetermine.</p> <p>Cancellation contracts could be costly.</p> <p>Costs if we cancel or not get the required prebooked rooms could be over \$20,000.</p> <p>No longer available.</p>
Ambassador	7500 + SF		Under renovations/not available
4 Points Sheraton	4560 SF		Abandoned this option as room is too small and no response received to our queries.
Cataraqui Community Centre (arena)			Suzanne looked at this area. No details at this point.
Kingston Royal Curling Club Contact: Steve Hulton			Steve is waiting for approval from the fire marshal concerning weight restrictions on the ice area.

613-546-2243			
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**The Ambassador** is not available. It will be under renovations by the new owners (Hilton).

**FourPoints Sheraton.** The ballroom is too small at 4650sf.

The contact at **St. Lawrence College**, Patrick Bullack has not presented a proposed contract as discussed. The college conference centre is new and modern. The space is just under 5000sf with access to other nearby spaces. The guest rooms are very basic (student dorms) and there would be parking charges Thursday and Friday.

**The Quality Inn Conference Centre's** ballroom is downstairs. Accessible by elevator and stairs. Mike Ryan worked out the table numbers at 52 tables with 9' spacing; 65 tables with 8' spacing. We are expecting attendance to be reduced because of Covid. The location is great just off the 401, the rooms are reasonable and newly renovated, some with a microwave and sink. There is a restaurant in the building, 2 other hotels are in same area. Stay, eat and play where you stay. Anne suggested we go ahead and approve the venue. Chris is meeting with Jinty on November 30 and board members are welcome to attend.

**A motion was made by John to accept the Quality Inn Conference Centre as the venue for the 2022 Kingston Regional. Seconded by Anne. Carried.**

## **TREASURER'S REPORT**

### **for October 2021**

In October we played 32 games, with 342 tables, a game revenue of \$5,006 CDN and an ACBL table fee of \$1.27. The deposit exchange rate to Canadian dollars was 1.25.

We had a net profit for the month of \$1,609 and a year-to-date profit of \$7,808.

**Ontario's Not for Profit Corporations Act (ONCA)** was put into effect on 19 Oct 21. According to the Act, KDBC is defined as a "Non-public benefit corporation". Since we have less than \$500,000 in revenue per financial year we have the right to waive an audit or review engagement performed by someone authorized under the Public Accounting Act 2004. The approval to waive the audit requires an annual extraordinary resolution, which is approval from at least 80% of the votes cast at a special members' meeting where there are enough members to take a vote. The motion and vote can take place at our AGM provided the members are aware of the motion at least 10 days prior to the meeting. The motion could be:

Moved that the KDBC not appoint someone licensed under the Public Accounting Act, 2004 to perform either an audit or review engagement for the (specify) financial year but instead appoint (name) to review the accuracy of the financial statements.

**KDBC By-law Para 5 Appointment of auditors** currently reads:

*Appropriate individual(s) may be appointed at the annual meeting of the Members to conduct an Audit or Review Engagement of the Corporation's financial records.*

Marvin Baer suggests that although it is not essential, we should add the sentence to our By-law Para 5:

*"Alternatively, the members may dispense with an audit or review engagement by an extraordinary resolution and substitute an alternative form of review of the club's financial statements."*

I recommend that we appoint an individual(s) to review our current by-laws to ensure that they are consistent with the new Act.

**Face to Face Games** – The RCAFA has offered to rent space for \$60 on Wednesday afternoons. At \$8 per entry, and paying the director \$60, we would need to 4 tables to cover our direct costs.

Anne Herfst  
Treasurer  
for 16 Nov 21 Board Meeting

## Profit & Loss Report for the period ending 31 October 2021

Company Kingston Duplicate Bridge Club Inc  
Year 2022

	Actual Oct	Actual Ytd Oct
Individual Game Fees	5 006	37 814
Interest - Revenue		60
Miscellaneous Revenue		9
<b>Revenue</b>	<b>5 006</b>	<b>37 883</b>
Directors Expense	1 620	11 750
Seaway Bridge Club	341	2 473
ACBL Fees	434	5 777
<b>Direct Expenses</b>	<b>2 395</b>	<b>20 000</b>
<b>Gross Profit</b>	<b>2 611</b>	<b>17 883</b>
Other Income		
<b>Total Income</b>	<b>2 611</b>	<b>17 883</b>
Bridge Lessons Expense		308
Club Manager Expense	752	5 012
Free Plays Other		55
Advertising and Promotions		233
Postage and Courier		135
Computer Software Expense	34	226
Insurance Facility		949
Insurance - Board Members		826
Other Printer Costs	5	30
Office Supplies		
Storage Space Rent	211	2 171
Bell		( 50)
Website		182
<b>Expenses</b>	<b>1 002</b>	<b>10 076</b>
Depreciation		
<b>Total Expenses</b>	<b>1 002</b>	<b>10 076</b>
<b>Net Profit/Loss</b>	<b>1 609</b>	<b>7 808</b>



# Kingston Duplicate Bridge Club Inc

## Balance Sheet Report

To: October, 31, 2021

### ASSETS

#### Current Assets

1035 - Directors Draw	100.00	
1060 - Chequing Bank Account	37,359.45	
1110 - GIC	10,117.91	
1114 - GIC 2	5,080.05	
1201 - Acc. Rec. Next Month	5,006.16	
1203 - Kingston Sectional Advance	500.00	
	<b>Total Current Assets</b>	<b>\$58,163.57</b>

#### Fixed Assets

1820 - Club Furniture and Equipment	3,872.72	
1825 - Accum Deprec-Club Furn & Equip	-3,872.72	
1840 - Tournament Furniture & Equipment	11,000.00	
1845 - Accum Deprec - Tourn Furn & Equip	-3,600.00	
	<b>Total Fixed Assets</b>	<b>\$7,400.00</b>

<b>TOTAL ASSETS</b>	<b>\$65,563.57</b>
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### LIABILITIES

#### Current Liabilities

2100 - Accounts Payable	38.41	
	<b>Total Current Liabilities</b>	<b>\$38.41</b>

#### Future Liabilities

	Total Future Liabilities	\$0.00
	TOTAL LIABILITIES	\$38.41
EQUITY		
Net Profit / Loss	65,525.16	
<i>Net Profit / Loss (prior year(s))</i>	57,717.53	
<i>Net Profit / Loss (current year)</i>	7,807.63	
	TOTAL EQUITY	\$65,525.16
	TOTAL LIABILITIES & EQUITY	\$65,563.57

## Club Manager Report, November 2021

Hello fellow Board members,

KDBC been very busy since our last board meeting.

On Tuesday, October 19 we held an imp game. Gayle Seto and Linda Tindall won overall with 41.12 imps. There were 17 tables.

On Saturday, October 30 we held a Trick or Treat game. We had 6 tables. Pairs were to keep track of the number of tricks they took throughout the game and send them to our email account. The top pairs took 178 tricks and the bottom pair took 104 but also won the game. I got positive feedback from the participants and I think we should continue this next year.

The first year anniversary of the Thursday mentor game was held on November 4<sup>th</sup>. We had 11 tables. Carol Anne Ralph and Assunta won with a 71.67%. We stopped for a 10 minute break instead of the usual Zoom meeting after the game. Most liked this break preferred an announcement at the time of the break. In December we go back to Zoom alternating between breaks and Zoom. Don's hand analysis was a big success. There were a lot of positive comments and we will continue with the analysis.

On Friday November 5<sup>th</sup> we held our first robot-free game. We had 17 tables however using robots as spares did not work as well. A robot and outside player were brought in as spares. There was a player in our partnership desk who did not get to play and with a partner playing with the robot the pair qualified for points (which wouldn't have happened with 2 robots). Hamish and Elaine have agreed to be our spares for the next game.

New Business:

- a. The Belleville Club has agreed to join our virtual club games. They were pooling with Peterborough, however Peterborough has started F2F. Malcolm Ewashkiw, the manager has been in contact with Jock and our agreement with Belleville will be the same as our agreement with Diane and the Seaway Cornwall Club. Diane is not planning F2F at this time.
- b. Charity Week for the Salvation Army Hamper Fund is December 6-12. I will send out the link for donations and also put it on the website.
- c. Planning for F2F is underway. Brian has agreed to direct these games. What should we pay the director? We presently pay \$60 for games over 6 tables and \$50 for 6 and under tables.
- d. Now that the sky darkens earlier should we start our weekend games at 6:30?
- e. Should we plan a Christmas party? When and where? Saturday December 11 might be a good date.
- f. I was thinking of a virtual team game on New Years Eve, Friday, December 31. Teams would preregister and we could have a Zoom meeting halfway through and at the end.
- g. The CBF is holding a Canadian wide game on BBO the 3<sup>rd</sup> Saturday of every month. There will be one on Saturday November 20. I would like to add these games to our schedule.

Respectfully Submitted,

Terry Demers



**KDBC Inc**  
**Board Meeting**  
**October 19, 2021 at 4:30 on Zoom**

**Minutes**

Present: Jock Devonshire, John Gerretsen, Anne Herfst, Tammy Gauvin, Suzanne Ryan, Kathy McDonald, Don Kersey, Terry Demers  
Guest: Sharon Boal (unit rep)  
Regrets: Brian Moorby

**1. Approval of Agenda**

Moved by Anne to approve the agenda; seconder Tammy. **Carried**

**2. Approval of Minutes dated September 14, 2021**

Moved by Kathy to approval the minutes; seconder Anne **Carried**

**3. Treasurer's Reports – Anne**

**attached**

The bill for the room rental at the Senior Centre has not been received. Suzanne noted it would be sent via email. A cheque of \$9.11 was received from CRA for overpayment in 2020. A request was made to the unit for reimbursement of lesson books. Sharon noted that there is no funding allocated to lessons. Anne moved to approve the treasurer's reports; seconded by Tammy **Carried**

**4. Club Manager Report – Terry**

**attached**

2022 memberships will be rolled over for free to our 2021 members. Friends and family of our members who regularly play in our virtual games along with out of town pairs will be offered a free membership. Players on our contact list who are not members will be invited to join and if they do not respond to the invitation (via email) they will receive a follow-up call.

We will hold the special trick and treat game on October 30.

The addition of a 10 minute break at half time will be added to the Mentor Night game. It will alternate with the Zoom gathering. November will be the break (no Zoom); December will be the Zoom (no break). Also, one of our experts will choose a hand from the mentor night for hand analysis which will be emailed to all participants of the game and put on the website.

We will hold a charity week in December to promote the Salvation Army Hamper Fund. Members will be encouraged to donate directly to the Salvation Army and there will be a link on the website.

Terry will follow up on the BBO offer for free advertising.

**5. I/N Report – Suzanne Ryan**

Thursday mornings I/N game have been cancelled due to poor attendance. The games will be cancelled after October 28. Tuesday I/N table counts have been low for the past couple of weeks. Suzanne feels we should not raise the masterpoint limit since these games are targeting new and less experienced players who may feel uncomfortable playing against players with over 300 masterpoints.

**6. Education Report – Tammy**

**attached**

The new students are enjoying their lessons. This series is mainly play experience. The Board agreed to extend the free lessons for the bidding series. It is important to promote our club. Cost of lessons are low. Charlie is preparing lessons on balancing. Tammy would like to have lessons once a month. Zoom lessons with the "Chalk Talk" theme would be a great way to connect.

**7. Promotion Report – Tammy**

**attached**

Tammy suggested the club continue to advertise in the “Kingston this Week” Fall Leisure Guide annually. There is a Senior’s Living booklet in the spring where we could also place an ad. Elaine created a poster that was emailed to our members (to hang in their apartment buildings and community centres). Others will be posted in areas around Kingston. There is not much more work to do in Promotion. The club manager to make the arrangements to continue to have the three campaigns executed. Also, when the club decides to open F2F, it is recommended that the promotions committee be re-established.

**8. Relocation Committee (Charlie suggests we consider Crossroads)**

Crossroads is opening for face to face play. They are holding two sections. One for social play and one for duplicate play. We will follow how these games are progressing and it may help us with our reopening. We may want to approach Crossroads to see if there may be space available for us when we decide to open. Presently there is a limit of 25 people allowed which would include 6 tables and a director.

**9. Other Business**

**i. Forum on BBO issues held October 12 at 5:00 on Zoom (notes attached)**

Jock will prepare a letter for the website on forum issues. Our first game that will not allow robots to play (exceptions made for robot spares) is on Friday, November 5.

**ii. 2022 Regional committee update**

The Regional Committee would like to reduce the number of days in the tournament from 7 to

**5. Approved.**

**iii. Training for new directors**

**Carryover**

**iv. Club items in Sharon’s garage moved to storage.**

Sharon has items she is storing for the club. We have no extra room in our storage locker. Other members are also storing items. Our previous landlords are also storing some big items for us. Sharon noted there was no hurry for this but we may need some items readily accessible when we reopen.

**v. Decision on Sectional in January**

**Jock will discuss this with Brian and report back to the Board.**

**vi. Club protocol for face to face games/lessons as per health unit.**

**Carryover**

**10. Adjournment.**

**Anne moved that the meeting be adjourned.**

**Next meeting Tuesday, November 16 at 4:30**

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**Jock Devonshire, President**

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**Terry Demers, Club Manager**

## **TREASURER'S REPORT**

### **for September 2021**

In September we played 32 games, with 368 tables and a game revenue of \$5,576 CDN. The exchange rate to Canadian dollars was 1.234.

We had a net profit for the month of \$1,548 and a year-to-date profit of \$6,199. Unusual expenses posted in the month are for:

#### **Bridge Lessons:**

• A Taste of Bridge books	\$207
• Portable microphone	\$ 60
• Wall charger	\$ 23
• Markers and eraser	<u>\$ 18</u>
Total	<u>\$308</u>

Anne Herfst  
Treasurer  
for 19 Oct 21 Board Meeting

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## Kingston Duplicate Bridge Club Inc

### Balance Sheet Report

To: September, 30, 2021

#### ASSETS

##### Current Assets

1035 - Directors Draw	100.00	
1060 - Chequing Bank Account	35,417.66	
1110 - GIC	10,117.91	
1114 - GIC 2	5,080.05	
1201 - Acc. Rec. Next Month	5,576.20	
1203 - Kingston Sectional Advance	500.00	
	<b>Total Current Assets</b>	<b>\$56,791.82</b>

##### Fixed Assets

1820 - Club Furniture and Equipment	3,872.72	
1825 - Accum Deprec-Club Furn & Equip	-3,872.72	
1840 - Tournament Furniture & Equipment	11,000.00	
1845 - Accum Deprec - Tourn Furn & Equip	-3,600.00	
	<b>Total Fixed Assets</b>	<b>\$7,400.00</b>

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<b>TOTAL ASSETS</b>	<b>\$64,191.82</b>
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**LIABILITIES****Current Liabilities**

2100 - Accounts Payable	275.71	
	<b>Total Current Liabilities</b>	<b>\$275.71</b>

**Future Liabilities**

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**Total Future Liabilities** **\$0.00**

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**TOTAL LIABILITIES** **\$275.71****EQUITY**

Net Profit / Loss	63,916.11	
<i>Net Profit / Loss (prior year(s))</i>	57,717.53	
<i>Net Profit / Loss (current year)</i>	6,198.58	
	<b>TOTAL EQUITY</b>	<b>\$63,916.11</b>

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**TOTAL LIABILITIES & EQUITY** **\$64,191.82**

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# Profit & Loss Report

for the period ending 30 September 2021

Company Kingston Duplicate Bridge Club Inc  
Year 2022

	Actual Sep	Actual Ytd Sep
Individual Game Fees	5 576	32 808
Interest - Revenue		60
Miscellaneous Revenue	9	9
Revenue	5 585	32 877
Directors Expense	1 730	10 130
Seaway Bridge Club	352	2 133
ACBL Fees	966	5 342
Direct Expenses	3 048	17 605
<b>Gross Profit</b>	<b>2 537</b>	<b>15 272</b>
Other Income		
<b>Total Income</b>	<b>2 537</b>	<b>15 272</b>
Bridge Lessons Expense	308	308
Club Manager Expense	416	4 260
Free Plays Other		55
Advertising and Promotions		233
Postage and Courier	21	135
Computer Software Expense	34	192
Insurance Facility		949
Insurance - Board Members		826
Other Printer Costs	5	26
Storage Space Rent	206	1 959
Bell		( 50)
Website		182
Expenses	989	9 074
Depreciation		
<b>Total Expenses</b>	<b>989</b>	<b>9 074</b>
<b>Net Profit/Loss</b>	<b>1 548</b>	<b>6 199</b>



## Club Manager Report

October 19, 2021

### 1. 2022 membership.

I suggest we continue to offer free club memberships to our members. We can afford it and it is a good way to keep in touch with those not playing in our virtual games who might drop their membership. We presently have 224 members with around an extra 100 Kingston contacts.

Also, since we agree that virtual games are probably here to stay even after we are back to face to face play, we could consider welcoming players from outside our area to join our club. Considerations might be friends or family who play regularly in our virtual games.

2. **Special game Saturday, Oct 30.** Trick and treat game. Pairs count the tricks they take in on each board and add the total at the end of the game. After the game they email their results to [kdbconBBO@gmail.com](mailto:kdbconBBO@gmail.com). The top pairs in each direction get a free play. Only pairs that submit a number are eligible.
3. **November will be our Mentor game first year anniversary.** We have been getting about 9-10 tables regularly and have 14 pairs who play together most of the time. There are 31 mentors and 41 mentees in our Mentor contact list. To help promote this game I would like one of our experts to do a hand analysis of one of the boards from the evening to be emailed to all the participants and put on the website. Lucille suggested we add time in each round for discussion. I do not know if this can be done but maybe half way through we could add 10 minutes for discussion at the table or a break. It is a long night with the Zoom meeting so I suggest do not hold Zooms after each game but maybe have them occasionally. I would like to try to organize a small gathering in a casual game on BBO a day or 2 after the game and replay some of the hands. I could organize something if the board agrees.
4. I spoke with Carol Anne Ralph, our charity coordinator, about a **Salvation Army Charity drive**. Would the Board like to pursue some type of plan for this charity event?
5. Some of our I/N's are reaching the 300 mark and it is getting harder to find spares. Should we increase our limit to 450 or possibly 500?
6. Our monthly virtual mentor game will reach its first anniversary in November. It has been a big success thanks to the mentors and Brian, our director.
7. I received a notice that our AED device expires on December 6, 2021.
8. We may want to pursue a **free advertising item offered by BBO**. Our club information would be advertised for free to local area clubs. Now that we have combined with district 1 our club information might go to Belleville and Picton etc. We could find out more information.

***"Reach thousands of players in your area with a simple ad displayed in tournament leaderboards. Fill in the form below and we'll publish a banner ad for your club, visible to players in your area, for as long as you wish. Tell us about your club, and we'll let everybody know how to find you. You can reach us at [advertising@bridgebase.com](mailto:advertising@bridgebase.com) anytime."***

The Education chair called a meeting on Sept 29,2021. Below is an account of the discussion.

Attendance: Tammy Gauvin, Kathy McDonald, Suzanne Ryan,

Charlie Wadell, Terry Demers, Elaine McDougall

Education:

Saturday classes are going well. The room works great. Suzanne purchased a mic for Charlie. Tested and sounds clear.

1. Current Students

- Are being taught at the Seniors Centre once a week Saturday Mornings
- We currently have 7 students one is self isolating so 6 in class.
- Currently learning play of the hand and NT, from the 'A taste of bridge' book.
- Surveyed the students and they are all willing to keep on with classroom and free lessons till Dec 2021. The room is tentatively reserved for the following dates Nov 6,13,27, Dec 4,11,18
  - **ASK BOARD**
- Students will learn how to bid in the additional classes.

After that:

- Possible "Bridge Buddy" volunteer to have casual games online in BBO
- 3 to 1 ratio or bridge coaching as a group
- OR we keep renting a room and teaching continuously.

2. Novice/Intermediate Possible Ideas

- Rent a room for certain topics
- Zoom is here, but Charlie and I are not keen on teaching this way.
- Possible volunteers to host 'zoom chats'. These be informal.
  - Consisting of coaching by volunteers
  - Subjects and coaches will be selected by the education chair, staff and I/N rep
  - If approved a list of possible mentors are required from the board.
  - Try not to use current busy people such as the directors and the manager.

3. Pre-Pandemic Student

- Tammy has sent Kathy all the names of any students that reached out prior to the pandemic.

4. New contacts: are being teamed up with current members with similar backgrounds or something in common. Terry, or Kathy are doing this

5.

6. Promotions

Two campaigns for new folks, fall and spring – make posters and reuse the format and possible wording but revamp when necessary.

- One campaign for beginners. A course run by the KDBC to get local players
  - Ads placed every spring and fall in the Kingston recreation and Leisure Guide
- One campaign for non-beginner players that need little help with a partner and BBO instructions. In form of posters distributed around town by volunteers.
  - We now have a completed poster Terry will now distribute it to all members asking for their help to post it in places they frequent or on their social media.

Elaine produced a poster. It has been printed and distributed to all the members.

- A year of membership in ACBL for new folks after their 4 months expire – IF they have played and paid with the club for X number of games (for retention of new players). **– ASK BOARD**

Website:

- Terry asked to add a description of our club.
- An update to the “How to use BBO”
  - This is going well. Not uploaded as of Oct 19.

#### 7. New Members Package

- Terry has volunteered to make a new members package.
  - How to join us on BBO
  - Possible membership to ACBL(above)
  - Al Smith free online lessons Available from April to June.
  - Get them on our Newsletter list(s)
  -

8. What are the geographical area limitations to having new members? **-ASK BOARD**

9. Does the club want to advertise at the senior’s centre? An Eighth page 5.095”w x 2.8”h \$275ea

**Notes on the BBO Forum**

**Held on Zoom October 12, 2021 at 5:00**

25 members in attendance.

This forum was held to deal mainly with two BBO issues: robot play and slow play on BBO.

### **Robot Play**

Claudine would prefer to have no robots in play except as spares to cover half tables. We never used robots in the past and players should try to find a partner instead of signing up with a robot. Some games have 4 pairs playing with robots and these players should consider playing together.

Jock noted that robot play has been discussed frequently at board meetings and it was an issue listed on the recent survey.

Some players have difficulty finding partners and they get turned down when they approach other players. Often the director will try to team up players who are paired with robots but this is time consuming and difficult to do at the last minute. Some players sign in just before game time finding they had time to play. It is easier to play with a robot if you did not have a prearranged game.

Players in special point games (silver, double black, red) have an advantage when playing with a robot and it is not fair to other players. Doris recommended we do not allow robots in special point games.

The Board will discuss this at the board meeting on October 19.

Elaine asked if it would be possible to hold a weekly robot free game (still allowing robots to sit in as spares). If someone loses connection the director will sometimes sit a robot in temporarily.

Tammy asked if we could limit the number of robots. We can restrict our games to two robots as spares with no other robots allowed. If we agree to allow robots to play as partners we cannot restrict the number.

Sharon noted how difficult it is to find partners. In the past our partnership coordinators could spend hours trying to find partners. Some players have partners that they played with in their face to face games who are not playing online. It is difficult to find new partners.

Bill scores well against robots but suggested that players who sign in together at the last minute could announce their system.

Florence asked if the directors could close registration 5 minutes before game time. The directors are busy at game start time and it would be difficult to end the registration.

Claudine is grateful to play in our virtual games but robots do make the game less enjoyable.

Marilyn Brown noted that sometimes the robots are seated so that she plays against 2 or 3 pairs with robots. Do the directors have control of seating? The directors have no control; this is done by BBO.

### **Slow Play**

Time is determined by rounds. The director determines length of time for rounds (usually 5,6 or 7 minutes per board). If you have 6 minutes allotted per hand you have 18 minutes for a 3 board round 12 minutes for a 2-board round. The hands have no restrictions – if you take 7 minutes to play the first board in a 2 board round you will have 5 minutes for the last board. If you do complete the first board and only have 4 minutes (in a 7-minute round) you will not be allowed to play the last board and will

usually get ave/ave. The director may penalize the slow pair and award them an average minus and their opponents average plus.

Elaine asked if it would work to play only one board rounds. Players would get to play against more of the field. We don't move so this should not take up extra time. Don replied that yes we could but it is not advised since we would have revenge rounds against the same players and the director would have lots of incomplete board scores to check out and adjust.

Pat Briggs suggested that some players may realize they are in bad place and may prefer to not complete the board, getting an average board. Any players who feels their opponents are doing this should call the director immediately.

Florence noted that Barb Seagram has tips for slow players on her website. We can put help on our website and possibly include tips for players who play too quickly.

Jock closed the meeting at 6:00 thanking the members for their great input on these difficult topics which will be brought forward at our next board meeting on Tuesday, October 19.