

# KINGSTON DUPLICATE BRIDGE CLUB INC.

## BY-LAW NO. 2

### ELECTION OF OFFICERS AND DIRECTORS OF THE CORPORATION

1. The Board of Directors shall call a General Meeting of the Members in September of each year for the purpose of electing members of the Board of Directors and conducting other business.
2. Members of the Board of Directors shall assume office on October 1<sup>st</sup> and serve for one year terms. Members of the Board of Directors may be elected for successive terms.
3. The election of members of the Board of Directors (other than the Past President and the Club Manager) shall be conducted according to the following rules:
  - a) The Past President shall appoint a nominating committee by July 15 of each year.
  - b) The Nominating Committee shall be chaired by the Past President.
  - c) The President shall be an ex-officio member of the Nominating Committee.
  - d) The Nominating Committee shall notify the membership that they are considering nominations for the Board of Directors and invite suggestions from the membership.
  - e) The Nominating Committee shall nominate one or more candidates for each position on the Executive and Board of Directors, other than the positions of Past President and Club Manager, by August 15.
  - f) The Nominating Committee shall post their nominations at the club and solicit further nominations from club members.
  - g) Any two members of the club may nominate a candidate for any position on the Executive and Board of Directors, other than the positions of Past President and Club Manager, by notifying the chair of the Nominating Committee in writing of their nomination indicating that the person being nominated has consented to the nomination.
  - h) All nominations must be made by a date provided by the Nominating Committee which shall be no later than two weeks prior to the date of the General Meeting at which elections are to take place.
  - i) All nominees shall be members in good standing of the Club.
  - j) Elections for positions on the Executive and Board of Directors shall occur at the the General Meeting. The Chair of the Nominating Committee may also hold advance polls in the week prior to the General Meeting. **The advance polls may be conducted either on the club premises during regularly scheduled games or by a secure and private electronic system.**
  - k) The Chair of the Nominating Committee shall conduct any election which shall be by secret ballot.

- 1) All members in good standing shall be entitled to vote.
4. The Board of Directors shall appoint the retiring President to the position of Past President.
5. If the retiring President is unable or unwilling to serve as Past President, the Board of Directors shall elect a Past President.

Adopted by the Board of Directors on July 14, 2015 and approved at the annual meeting on September 19, 2015.

Marvin G. Baer

President

Shona Donovan

Secretary