



**Kingston Duplicate Bridge Club Inc**  
**Board Meeting Tuesday, July 20, 2021 at 5:00 on Zoom**  
**Minutes**

**Present:** Jock Devonshire, Brian Moorby, Anne Herfst, John Gerretsen, Charlie Waddell, Suzanne Ryan, Kathy McDonald, Don Kersey, Chief Director, Terry Demers, Club Manager, Sharon Boal, Unit Rep.

**1. Approval of Agenda - Jock** **Attached**  
**Moved by Brian, seconded by Charlie.** **Carried**

**2. Approval of Minutes of meeting on June 15, 2021 - Jock**  
**Moved by John, seconded by Brian.** **Carried**

**3. Treasurer's Report – June 2021 Anne** **Attached**

In addition to the items listed in the attached Treasurer's Report, Anne discussed the possibility of cancelling the Club's HST Registration. We have been charging HST and taking any credit that we can but it cost us about \$6000 last year to be registered as a small company for HST. Because we are classified as a small non-profit organization that has revenue less than \$50k per quarter, we do not have to charge and remit HST. Unless someone objects, Anne would like to cancel our HST registration. It is likely that the cancellation date would be the first day of the new fiscal year and that we would have to continue to remit HST until the end of the year, 31 Mar 2022. We might also have to pay HST on the book value of any assets that we have on our Balance Sheet. Currently the only asset is the tournament furniture which has a book value of \$7400. The HST would be about \$900.

**Moved by John, seconded by Charlie that Anne apply to stop paying HST.** **Carried**

**Moved by Brian, seconded by Charlie to accept the treasurer's report.** **Carried**

#### **4. Club Manager's Report – Terry**

**Attached**

Contacted the Ambassador to ask about the pending renovations. Apparently the hotel is under new ownership and the employees have no information on when the renovations will begin or how extensive they may be. We have the dates booked minus the Friday. It doesn't look promising.

Stardust Week is July 26-August 1 with double points  $\frac{1}{4}$  gold and  $\frac{3}{4}$  black. We will have an extra game on Saturday 31 July.

August is the last month for NAP games. Saturday 7 August (speedball and NAP); Tuesday 17 August; Friday 20 August.

The Dennis Johnston team game will be held on Saturday, August 14. Each team must have at least one pair with fewer than 500 masterpoints each. I will work with Don to see if there is any way to allow I/Ns to play against the I/Ns of the opposing team. This does not seem likely. Jock to direct with help from Don.

I will be away from August 26 for about 3 weeks. My daughter does have an internet connection so I will be able to pick up emails and work on the website.

**Moved by Suzanne, seconded by Brian to accept the Club Manager's report. *Carried***

#### **5. I/N Report – Suzanne**

**Attached**

- a) New Al Smith lessons: Defense started July 20; 1NT Response System starts July 29. Not free this time! (South Carolina Bridge Academy)
- b) I received a message from a player, Marlo Whitehead, who would like to return to bridge in Fall. She has taken lessons from Assunta and Charlie. She does not have a partner yet.
- c) Wednesday Evening I/N Game....still poor attendance and will be difficult to continue to get spares for this game as Gonny, my partner, will be away for 7 weeks starting Aug 2, (although some of the time I can ask my nephew), but then I will be away also.  
Suggestions?  
Contact some other clubs to do a combo I/N game. Prince Edward Country and Peterborough. Maybe alternate weeks.  
Short term – make Wednesday I/N Game on hold for summer.
- d) I contacted the Arnprior I/N Regional Tournament Chair, Mark Lacroix last month to see about their plans for table spacing for their tournament Thurs Nov 11-Sunday Nov 14. He mentioned that ACBL had just that day changed the table spacing from 11' centres to 9' centres. He also asked if we would be interested in holding an I/N Regional attached to our February Sectional. mark@U2candoit.club

**Moved by John and seconded by Brian to accept the I/N report. *Carried***

## **6. Promotion Committee Report – Kathy**

**Attached**

Things we can do now:

- Guest night or investigate free games
- Contact missing in action players
- Whig community What's happening. On a regular basis.
- Create a FB Group post linking to each newsletter as it comes out.
- Put a link to our FB Group in a prominent spot on the website.
- Encourage members to use Facebook. Encourage them to invite others to join the group. It needs to propagate.
- Ensure FB posts somewhat regularly. Board and Promotions Committee members could all take turns.
- Ask Al Smith if he would share who is following his courses from our geographic area
- When we communicate with members, include guests in distribution list.
- Combine I/N games with a couple of other clubs
- Groom New Directors

**Anne moved and John seconded that we give the Promotions Committee the contact list to contact missing in Action players and permission to contact Al Smith.**

**Carried**

## **7. Face to Face Survey**

112 Responses online plus 10 that were contacted by phone.

Most want to come back Face to Face when possible with masks and double vaccinations

Most approve of finding part time temporary space.

Still a lot of interest in playing online.

Only 47% said they would play in the Sectional in February.

Excellent Survey. Thanks to Terry, Anne and Greg.

## **8. Face to Face Space – Relocation Committee**

Space Committee **John, Brian, Anne, Kathy, Suzanne and Mike**

John has contacted the old landlords but they have not called him back.

John feels that going into a temporary place indefinitely for many days a week it would become too much work. If temporary means the facility does set up and we start with one or two days a week then that's ok.

Suzanne – two churches on Sydenham – still needs to get hold of the one on the West.

Anne – our previous planned address at 745 Progress is advertising two units – 7000sqft with swimming pool and the other unit 26,000sq ft. Some others in our size range are very expensive compared to what we had planned to pay on Progress Ave.

Google Doc Spreadsheet – whole Board has access to online shared doc to keep track of ideas of places, who's calling and results. Invitation for shared access resent during meeting.

#### **9. New items – Jock**

1. **Election of Board of Directors** – set AGM for third Tuesday (21<sup>st</sup>) in September at 5PM by Zoom. Nominations close on September 7<sup>th</sup>. Current Board members need to let John know of intent by August 24<sup>th</sup>. John will create email notices now with dates and invitation to run. All positions are open.
2. **Summer Newsletter** – Survey results, face to face space, AGM, elections, Regional, Regional Chair

#### **10. Regional Tournament Chair**

Terry is not interested. Club Chair is enough work.

Holiday Inn was nice but with COVID we don't know how much space we need or can afford.

Decisions not possible at this time especially without a Chair.

#### **11. Adjournment**

**Next meeting August 17<sup>th</sup> at 5pm.**

**Moved by Charlie, seconded by Suzanne to adjourn the meeting.**

**Carried**

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**President, Jock Devonshire**

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**Club Manager, Terry Demers**

**Attachments: Agenda**

**Treasurer's reports**

**Club Manager's report**

**I/N report**

**Promotions Report**

## Attachments



**Kingston Duplicate Bridge Club Inc**

**Board Meeting Tuesday, July 20, 2021 at 5:00 on Zoom**

### **Agenda**

1. Approval of Agenda
2. Approval of Minutes from June 15, 2021
3. Treasurer's Report
4. Club Manager's Report
5. I/N Report
6. Promotion Report
7. Face to Face Survey
8. Report from the Relocation Committee
9. New items
  - a) Election of Board of Directors
10. Carryover
  - Regional committee venue and chairperson updates
11. Adjournment.

## **TREASURER'S REPORT**

### **for June 2021**

In June we played 36 games, had 391 tables with revenue of \$5,232.84 CDN. This resulted in a net profit for the month of \$537 and a year-to-date profit of \$3,038. Our net profit was lower this month because I paid \$820 for property insurance for the year.

**Storage** – June was the last month for our prepaid storage at 745 Progress Ave. The storage that we have at All About Storage on Bath Road will increase from \$182 to \$187 plus tax per month in September.

**Insurance** – McDougall insurance brokers contacted me to say that our current insurers, Lloyds, will no longer offer coverage. As of September, our policy will change but I have not yet received an estimate of the rate.

**Bell** – We received a cheque from Bell in the amount of \$50 as a result of closing our telephone account. This shows up as a negative for Bell on the Profit and Loss Statement.

Anne Herfst  
Treasurer  
for 20 July 21 Board Meeting

# Profit & Loss Report

for the period ending 30 June 2021  
Kingston Duplicate Bridge Club Inc

	Actual June	Actual YearToDate
Individual Game Fees	5 233	16 613
Interest - Revenue		60
Revenue	5 233	16 673
Directors Expense	1 680	4 990
Seaway Bridge Club	375	1 109
ACBL Fees	654	2 686
Direct Expenses	2 709	8 785
<b>Gross Profit</b>	<b>2 524</b>	<b>7 888</b>
Other Income		
<b>Total Income</b>	<b>2 524</b>	<b>7 888</b>
Club Manager Expense	681	2 339
Free Plays Other	55	55
Postage and Courier		114
Computer Software Expense	30	90
Insurance Facility	820	949
Other Printer Costs	4	12
Storage Space Rent	447	1 342
Bell	( 50)	( 50)
Expenses	1 987	4 850
Depreciation		
<b>Total Expenses</b>	<b>1 987</b>	<b>4 850</b>
<b>Net Profit/Loss</b>	<b>537</b>	<b>3 038</b>







# Kingston Duplicate Bridge Club Inc

## Balance Sheet Report

To: June, 30, 2021

### ASSETS

#### Current Assets

1035 - Directors Draw	100.00	
1060 - Chequing Bank Account	33,105.63	
1110 - GIC	10,117.91	
1114 - GIC 2	5,080.05	
1201 - Acc. Rec. Next Month	5,913.11	
1203 - Kingston Sectional Advance	500.00	
	<b>Total Current Assets</b>	<b>\$54,816.70</b>

#### Fixed Assets

1820 - Club Furniture and Equipment	3,872.72	
1825 - Accum Deprec-Club Furn & Equip	-3,872.72	
1840 - Tournament Furniture & Equipment	11,000.00	
1845 - Accum Deprec - Tourn Furn & Equip	-3,600.00	
	<b>Total Fixed Assets</b>	<b>\$7,400.00</b>

**TOTAL ASSETS** **\$62,216.70**

### LIABILITIES

#### Current Liabilities

2100 - Accounts Payable	38.41	
2310 - HST charged on Sales	2,159.71	
2315 - HST Paid on Purchases	-736.87	
	<b>Total Current Liabilities</b>	<b>\$1,461.25</b>



## Future Liabilities

		Total Future Liabilities	\$0.00
		<b>TOTAL LIABILITIES</b>	<b>\$1,461.25</b>
<b>EQUITY</b>			
Net Profit / Loss		60,755.45	
Net Profit / Loss (prior year(s))		57,717.53	
Net Profit / Loss (current year)		3,037.92	
		<b>TOTAL EQUITY</b>	<b>\$60,755.45</b>
		<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$62,216.70</b>

## **Club Manager Report**

July 20, 2021

I contacted the Ambassador to ask about the pending renovations. Apparently the hotel is under new ownership and the employees have no information on when the renovations will begin or how extensive they may be. We have the dates booked minus the Friday. It doesn't look promising.

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## **I/N Report for KDBC Meeting July 20, 2021**

1. New Al Smith lessons: Defense started July 20; 1NT Response System starts July 29. Not free this time!
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3. Wednesday Evening I/N Game....still poor attendance and will be difficult to continue to get spares for this game as Gonny, my partner, will be away for 7 wks starting Aug 2, (although some of the time I can ask my nephew), but then I will be away also. Suggestions?
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Comments?

Submitted Mon July 19, 2021 by Suzanne Ryan

## **Report - 2021 06 08 KDBC Promotions Meeting with Board**

### **Round table of what the future looks like:**

Suzanne – finding new players through lessons, incentives, making ourselves visible and known. Next step will be a big transition. “Tournament Talk” in ACBL June issue.

Jock – transition to hybrid, online and in person. Online won’t go away. He pictures a face to face club that meets perhaps twice a week. The amount of governance and infrastructure to get another place seems impractical.

Charlie – mix of online and face-to-face (simultaneously and transparently).

Kathy – some hybrid model – some games online, some face to face – some both at the same time. Start slowly and keep our options open. I’m frustrated with how we limit our thinking

Terry – main people who might be interested in Bridge are the newly or about to retire. Maybe we could set up bridge games at Retirement homes. Looking more for people in Kingston.

Anne – More online and not necessarily having a permanent location. We need to go face-to-face but it is very costly. We were losing money before COVID because we were having less and less players attending. We need to know how many people would support face-to-face before we make a commitment. It was not sustainable.

Tammy – We need some face-to-face and some online. Different players want different things. She would prefer to keep a location consistent even if only 2 or 3 days per week. Hard to get new people to come and play online. It’s extremely difficult to grow membership if we are only online. Anne agreed with this last comment.

What do we promote? What type of player? From where?

Invite a friend game a good idea.

Do we have a budget? A permanent venue would eat up our resources very quickly but there is money there for advertising.

Contact clubs that have free games to see how they are doing it.

Include all people who play with us on our distribution lists.

Tammy – gets emails from all the clubs she plays with. One is thinking of being a card club which would include Euchre, Bridge and others.

Charlie – what about Chess and Mahjong

Have we started to look for a venue? When will Face-to-face start?

Tammy – what can we advertise? We could advertise a ramp up to when we open.

**Things we can do now:**

Guest night or investigate free games

Contact missing in action players

Whig community What's happening. On a regular basis.

Create a FB Group post linking to each newsletter as it comes out.

Put a link to our FB Group in a prominent spot on the website.

Encourage members to use Facebook. Encourage them to invite others to join the group. It needs to propagate.

Ensure FB posts somewhat regularly. Board and Promotions Committee members could all take turns.

Ask Al Smith if he would share who is following his courses from our geographic area

When we communicate with members, include guests in distribution list.

Combine I/N games with a couple of other clubs

Groom New Directors

**Notes**

The committee asked to be notified at least 6-8 months before a change in plans for the club to open a part time physical location so we can come up with a plan.

There wasn't time to discuss all the ideas that were put forward to the board in April and only 4 of the original points were discussed.

**Submitted June 15 and July 20 2021 by Kathy McDonald**



## Kingston Duplicate Bridge Club

### Face to Face Survey Results

July 2021

Survey Monkey was used to send out questionnaires to 297 bridge players. We received responses from 112 of these people. In addition, we phoned people who had not provided us with an email address and received 10 more responses. Here are the summarized results:

Q1. The Board plans to resume some face-to-face play when our local health officials provide their consent. Certain restrictions such as proof of vaccination and face masks may be required. Do you support this decision?

Responses:

Yes = 103	84%
No = 19	16%

Q2. What conditions would you want in place in order to return to play face to face?

Responses summarized:

- proof of 2 vaccinations
- mandatory face masks
- hand sanitizer
- increased cleaning of surfaces
- extra space between tables
- no food or beverages
- good ventilation
- good parking
- easy access
- limit sessions to 2 hours
- would not want to wear a mask
- people take bidding boxes with them to next table
- zero cases in area for 6 months

Q3. Assuming there is sufficient interest, the Board is considering a temporary space when we first reopen, with the option of moving to a permanent space at a later date. This period will allow us to gauge the space needed. Do you support this idea?

Responses:

Yes = 109	94%
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No = 7                      6%

Q4. What criteria are important to you for the type of space that we select to play face to face?

Responses summarized:

- at least two washrooms
- someone at door to check for safety protocols
- good, natural light
- clean
- good heat and ventilation
- ample space
- free parking, well lit at night
- easy entry
- central location or west end, quick access from 401
- accessible by transit
- ability to open windows
- kitchenette
- wheelchair accessible doors
- place to hang coats

Q5. How many face-to-face games do you expect to play on a weekly basis once we reopen?

None:        7    6 %

One:        42   36 %

Two:        46   39 %

Three:      20   17 %

Four +:     2    2 %

Q6. How many weekly games did you play at the club before Covid?

None:        8    7 %

One:        27   23 %

Two:        34   29 %

Three:      29   25 %

Four +:     19   16 %

Q7. How often would you like to play in our online club games once we reopen?

Never:                      45       39 %

Once:	24	21 %
Twice:	27	24 %
Three Times:	11	10 %
Four or more times:	7	6 %

Q8. The ACBL is allowing tournaments to reopen with certain restrictions. We have dates on hold for our sectional tournament at the Portuguese Club on the first weekend in February 2022. Do you expect to attend this Sectional Tournament?

Yes = 53      47 %

No = 60      53 %

Q9. Our regional tournament is set for May 17-23, 2022. (Venue not certain.) Do you expect to attend this tournament?

Yes = 70      61 %

No = 45      39 %

Q10. The club is looking for members who are interested in becoming game directors. This would involve taking and passing an ACBL director course. Are you interested in taking this course with the intent of directing games at our club?

Yes    10      9 %

No    104      91 %