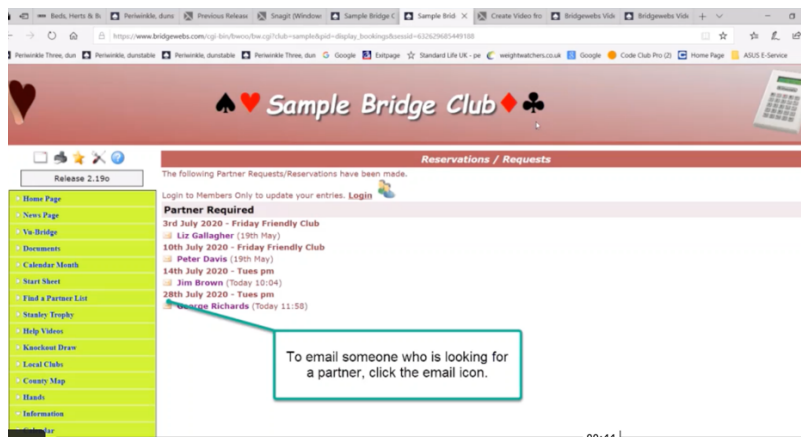


## HOW TO USE 'FIND A PARTNER' VIA 'MEMBERS ONLY'

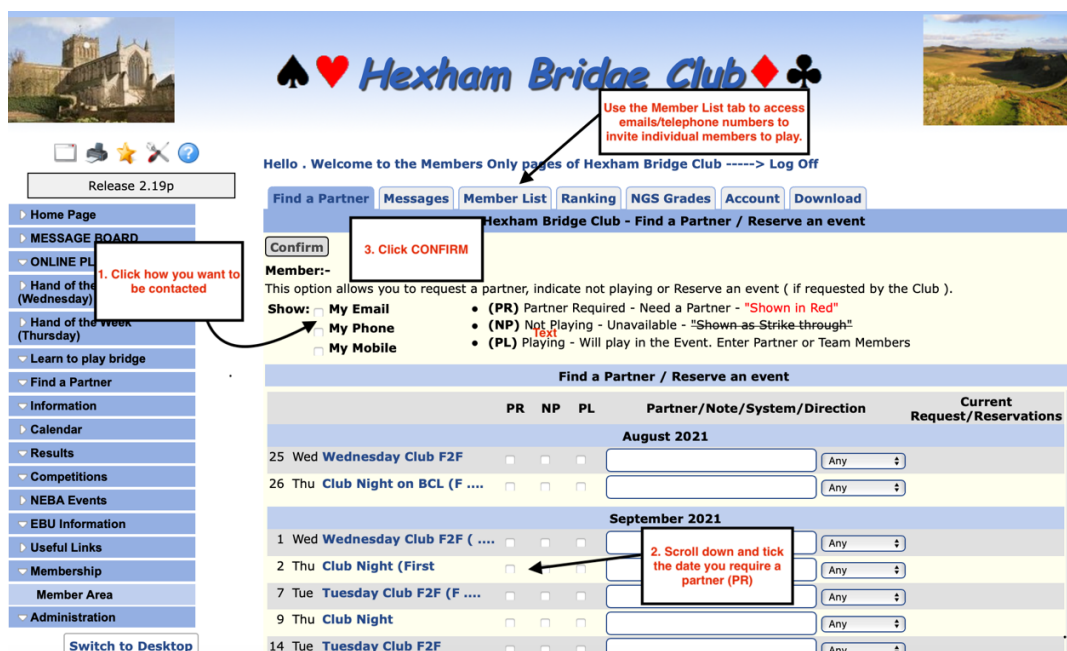
To use the 'Find a Partner' facility you will need to have registered with **Hexham Bridge Club** and set up a password in the 'Members Only' area on the **Home page**.

From the **Home Page** click on 'Find a partner' In the **side menu** and you will see the names of anyone who is wanting a partner and you can contact them directly if you would like a game.



However, if the dates are unsuitable or perhaps you want someone else as partner, then you must add your own name to the list. You do this as follows:

Log on to your HBC account via 'Members only' on the Home Page.



Click on 'Find a Partner' tab highlighted. 1. Click on whether you want people to contact you via email, landline telephone or mobile, then 2. Check the **PR (partner required box)** for the date you want a partner. 3. **Confirm** and your request will be visible on the "Find a partner page"

If you wish to email individuals to ask them if they are available to play, then emails and telephone numbers are available in the membership list.

**NOTE :** Please cancel your request when you have successfully arranged a new partnership for your chosen date to avoid further unrequired contacts. You do this quite simply by logging on and unchecking the date you requested a partner.