

## HELENSBURGH BRIDGE CLUB Constitution

1. The Club shall be called **Helensburgh Bridge Club**, and shall be affiliated to the Scottish Bridge Union. Membership shall be open to any bridge player on completion of an application form and payment of the current subscription.
2. The Objective of the club is to promote the learning and playing of the game of bridge in the local area. This will include providing facilities for playing bridge both face-to-face at the table and online via the internet.
3. The Club shall be managed by a Committee consisting of the following officers: President, Vice-President, Secretary, Treasurer and five ordinary members (to be determined by the AGM). A quorum for Committee meetings shall be five including at least two Office Bearers. The Committee may establish sub-committees, consisting of Committee members and/or co-opted members for specific matters.
4. The Secretary shall record the minutes of all meetings of the Club and Committee and perform other duties as assigned by the Committee.
5. The Treasurer shall be responsible for the Club's finances and preparation of the Annual Accounts. The Financial Year shall run from 1 May to 30 April each year. All Club funds shall be held in a bank account in the name of the Club. A Statement of Annual Accounts, verified by an appropriately qualified and independent examiner, shall be presented at the AGM. All cheques or electronic transfers from Club funds must be authorised by the Treasurer.
6. Membership subscriptions and table money shall be set by the Committee. Subscriptions, including any affiliation fees, shall be payable annually in September. Each member shall maintain a Club account, from which the Treasurer shall deduct table fees monthly. Members will receive a monthly statement and are responsible for funding their account. The Committee shall have the discretion to suspend or expel any member whose account is not adequately funded.
7. Members shall be required to uphold standards of fair play, courtesy and personal conduct, including as specified in the SBU rules and guidelines. The Committee has the authority to suspend or expel any member whose behaviour is deemed to be contrary to the interests or good order of the Club.
8. An Annual General Meeting (AGM) shall be held within two months of the end of the Financial Year. Members shall receive at least 21 days' notice of the meeting. Motions and nominations must be submitted to the Secretary no later than 14 days before the AGM. The Agenda shall be circulated at least 7 days before the meeting. At an AGM, fifteen members shall form a quorum.

At the **AGM**, the President shall report on the Club's activities for the year, the Treasurer shall present the verified Annual Accounts and the Committee for the coming year shall be elected.

9. An Extraordinary General Meeting (EGM) may be called at any time by the Committee or upon written request by at least five members, stating the purpose of the meeting. Notice, quorum and procedures for an EGM shall follow the same rules as those for the AGM.
10. All Club funds shall be used solely for the running of the Club and the promotion of its objectives, at the discretion of the Committee. In the event of the Club being dissolved, its remaining funds and assets shall not be distributed among the members. Instead, they shall be passed to the Scottish Bridge Union (Western District) for the further promotion of bridge.
11. No clause of this Constitution may be altered or annulled except by a motion passed at an AGM or EGM. Any matter not covered by this Constitution shall be dealt with at the discretion of the Committee.

This Constitution was approved and adopted at an EGM of the Club held at the Victoria Halls on 21<sup>st</sup> October 2025.