## **GODSTONE BRIDGE CLUB** General Data Protection Regulation

Dear Member

## Action is needed

## As from 25 May 2018, Godstone Bridge Club will be required to comply with the new General Data Protection Regulation (GDPR).

For each member, the Club holds name, postal address, email address, telephone number(s), and EBU number. This data is currently held on the personal computers of not more than five Committee members and/or scorers and is protected by the individual passwords of the holders. The details are not freely available to other Club members, although contact details may be given for the purposes of arranging partners.

The above data, however, is fully shared with the EBU. The EBU then shares data with the Surrey County Bridge Association, the Club's county of allegiance, and with the English Bridge Education and Development (EBED), its associated charity.

Personal data will be used to communicate Club information to its members using "bind copy" (Bcc) or post if necessary. At the end of a Bridge Session results are uploaded to Bridgewebs and to the EBU website.

Bridgewebs acts as data processors on the Club's behalf. They may only use the data on behalf of the Club and are not free to pass it to any other organization.

On the resignation of a member all of their personal data is removed from all computer held lists, from paper records and from the EBU website.

Data is not shared with any other person or organization.

For the Club to continue to hold your personal data, and to use it as detailed above (unless you specify exemptions), your consent is required.

Please sign and date beside your name on the attached membership list if you are happy for us to continue to hold your data and use it as detailed above. If you wish to specify exemptions, then please communicate your wishes to a Committee member.