

FTLBC Board of Governors' Meeting Minutes
Regular Board Meeting Date – April 10, 2023

4:02 p.m. – Meeting called to order by President Knyvett Lee

Board members present: Treasurer Deborah Branch, John Albright, President Knyvett Lee, Mark Yaeger and Secretary Daniel Tordella. Club members Allen Bozek, David Kupperman, Robin Kupperman, Keith Gellman and Jesse Laird were also present for some or all of the meeting. Club Manager Emilio Lopez was also present.

1. President's report: President Lee reported:
 - a. Vaccine requirement: The Board voted to eliminate the vaccine requirement, effective immediately, for entry and bridge play at the club.
 - b. Club Manager contract: A new manager contract was signed and runs through 12/31/23. The president appointed a “manager review committee” to be chaired by David Kupperman. Allen Bozek will serve on the committee. The president will seek to appoint two additional members on the committee. The committee will assist the Board with club manager performance reviews and related matters and shall endeavor to meet with the club manager every calendar quarter for assessment / reviews.
 - c. January 2024 Bridge Cruise: After much discussion and a presentation by Jesse Laird, the Board voted for FTLBC to sponsor a bridge cruise in January 2024. Although there is some financial risk to the club related to the sponsorship, past bridge cruises have always been profitable.
 - d. Survey: The club president is working on a member survey regarding the following: bridge start time(s), Sunday brunch, possible evening (18 board) games, teaching classes and other matters to be determined.
 - e. Mentor game: Club member Rosemary Boden agreed to assist with re-institution of an open face-to-face Wednesday evening mentor game. Thank you Rosemary!!
 - f. The club president is working on a FTLBC manual to including standards of operations, policies & procedures, committee information and key information

- about service contracts, suppliers, contractual agreement, etc. Thank you Knyvett!!
- g. Minutes from the 3/13/23 Board meeting were approved.
 - h. Board member John Albright submitted his resignation from the FTLBC Board, effective immediately. Thank you for your service John!!
2. Manager's Report: Club Manager Lopez reported:
- a. Table count of 395 for March 2023 (+ 94 Royal STaC tables) was up slightly from February and down slightly from March 2022.
 - b. Mahjong group booked for April 23rd.
 - c. Scrabble and Mahjong both want mentions on the FTLBC website; The Board approved for both.
 - d. Waiting for new (member) refrigerator.
 - e. The club manager will solicit members for donations for the new refrigerator
3. Treasurer's report: Treasurer Deborah Branch reported:
- a. YTD through February, the Club has a net operating gain of approximately \$3,680.
 - b. March 2023 had a net loss of \$770.00.
 - c. As of Friday March 31, 2023, the FTLBC bank balance was \$58,751.95.
 - d. Board member Rick Shapiro is looking into FTLBC's possible qualification for a federal employee retention credit (ERC).
4. Committee Reports:
- a. Events Committee:
 - (1) Wine and cheese gathering continues following the 3rd Friday limited mentor games.
 - b. Education Committee: Chair Robin Kupperman reported:
 - (1) Beginner lessons are thriving due in part to the "Project Boost" advertising program sponsored by the ACBL. A new beginner series started on February 27th and another is scheduled to begin on April 27th.
 - (2) "Supervised" and "chip" games continue with excellent attendance.
 - (3) Face to face "limited" mentor games continue on the 3rd Friday of each month with excellent attendance.

- (4) Another “barometer” game is under consideration.
- (5) Michael Donnelly will be approached regarding possibly teaching an advanced beginners class.
- c. Grievance and Ethics Committee: Nothing to report.
- d. Decorating Committee: Many thanks to Allen Bozek for his work. Allen is currently working with Club member Jonathan Salt on decorations.

5:34 p.m. – Meeting adjourned.

Submitted by Daniel F. Tordella – FTLBC Secretary
April 12, 2023