

**AGENDA Flathead Valley Bridge Center**  
**Meeting Date: 8 July 2024**  
**Called to Order: XXXX**

**Non-Profit 501(c)(3)**  
**Location: FVBC, 22 Village Loop Rd, Kalispell, MT 59901**  
**Present: XX**

**ROLL CALL:**

| <b>Position</b>                | <b>Name</b>    | <b>Attendance (IP/Zoom)</b> |
|--------------------------------|----------------|-----------------------------|
| President                      | Scott Hines    |                             |
| 1 <sup>st</sup> Vice President | Jim Swab       |                             |
| 2 <sup>nd</sup> Vice President | Porki Harris   |                             |
| Treasurer                      | Marilee Wood   |                             |
| Secretary                      | Susan Okonsky  |                             |
| Director At Large              | Wendy Fregerio |                             |
| Director At Large              | Sharon Palmer  |                             |
| Director At Large              | Wendy Sexton   |                             |
| Director At Large              | Janet Ulrich   |                             |

**QUORUM (51% of Directors): Yes/No.**

**GENERAL MEMBERSHIP INPUT:** (3 minutes per speaker)

# Attendees: \_\_\_\_\_

| <b>Member</b> | <b>Brief Summary of Comment:</b> |
|---------------|----------------------------------|
|               |                                  |
|               |                                  |
|               |                                  |

**APPROVAL OF MEETING MINUTES:**

- Motion to approve previous month’s board meeting minutes.

**BOARD ACTIONS:**

- None

**REPORT OF THE TREASURER:** (Wood, Treasurer)

- 

|                 | <b>JUNE</b> | <b>YEAR TO DATE</b> |
|-----------------|-------------|---------------------|
| <b>INCOME</b>   |             |                     |
| <b>EXPENSES</b> |             |                     |
| <b>NET</b>      |             |                     |

- The complete statements of FVBC profit/loss and balance sheets are filed in the financial binder at the desk for members' review.

**REPORT OF THE CLUB MANAGER:** (Melissa Martin, Club Mgr.)

|             | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May   | Jun | Jul | Aug | Sep |
|-------------|-----|-----|-----|-----|-----|-----|-----|-------|-----|-----|-----|-----|
| 2022 Tables | 157 | 122 | 125 | 125 | 114 | 122 | 109 | 119   | 134 | 134 | 139 | 84  |
| 2023 Tables | 99  | 91  | 75  | 106 | 101 | 118 | 111 | 103.5 |     |     |     |     |

From Melissa:  
Pending

**REPORTS OF COMMITTEES, STANDING AND SPECIAL:**

- Audit Committee: (Porki Harris)  
?
- Budget Committee: (Chair Kay Walker)
  - Advisor: Treasurer  
?
- Nominating Committee: (Chair Ann Koedding)  
?
- Membership Committee: (Linda Peterson)
  - Membership Report

|           | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep |
|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Members   | 84  | 85  | 87  | 91  | 93  | 93  | 100 | 101 | 108 |     |     |     |
| Free Play | 84  | 84  | 86  | 90  | 92  | 92  | 99  | 100 | 107 |     |     |     |
| Awards    | 5   | 6   | 6   | 6   | 3   | 2   | 0   | 7   | 5   |     |     |     |

- Membership Free Plays:  $101 \times 7 = \$707$
- Award Free Plays:  $40 \times 7 = \$280$  (as of 1 June)
- Facilities Committee: (Porki Harris)
  - From Porki: Building Maintenance:
  - Center Usage Report (Swab, 1<sup>st</sup> Vice)
    - Number of times facility used:

|         | Oct  | Nov  | Dec  | Jan  | Feb  | Mar  | Apr  | May  | Jun | Jul | Aug | Sep |
|---------|------|------|------|------|------|------|------|------|-----|-----|-----|-----|
| Usage   | 1    | 1    | 2    | 1    | 1    | 1    | 1    | 1    |     |     |     |     |
| \$ Fees | \$25 | \$25 | \$75 | \$20 | \$30 | \$30 | \$30 | \$30 |     |     |     |     |

- Comments: ?
- Landscaping Committee: (Susan Okonsky)

- Sprinkler System Update: Porki and Jim identified a service provider to address our system.
- Hospitality Committee: (Wendy Fregerio)
  - Longest Day update
  - Next event planning:
- Education Committee: (currently vacant)
  - ?

**CENTER CALENDAR REVIEW:**

**Administrative Calendar**

| June   | July   | August   |
|--|--|--|
| <ul style="list-style-type: none"> <li>● Schedule the Education Committee meeting <b>(No chair, once we reestablish an active committee, we will address this)</b></li> <li>● Establish an Audit committee <b>(Ongoing, Porki Harris Chair).</b></li> <li>● Establish a Budget committee. <b>(Done, Kay Walker Chair)</b></li> </ul> | <ul style="list-style-type: none"> <li>● Schedule the Annual meeting.</li> <li>● Appoint the Nomination and Election committee.</li> </ul> | <ul style="list-style-type: none"> <li>● Secretary:</li> <li>● Post the 20-day notice by email, bulletin board and announcements at the Center. Include:</li> <li>● Date of Election and Annual meeting in September.</li> <li>● Nominations for open slots on the Board.</li> </ul> |

**Facility Maintenance Calendar**

| June  | July  | August  |
|---|---|---|
| <ul style="list-style-type: none"> <li>● The cleaning service should clean bathroom ceiling vents.</li> <li>● Restroom Drains (sewer gas)</li> <li>● Semi-Annual cleaning after Sectional tournament</li> </ul> | <ul style="list-style-type: none"> <li>● Change furnace A/C filter.</li> <li>●</li> </ul> | <ul style="list-style-type: none"> <li>● Touch up paint inside.</li> <li>● Inspect for needed maintenance indoors and outside. Check that all outside lights are functioning.</li> <li>●</li> </ul> |

**OLD/UNFINISHED BUSINESS:**

- AED for Club: The history, MT Law requirements, Responsibilities
  - <http://www.mtrules.org/gateway/RuleNo.asp?RN=37%2E104%2E610>
    - In order to be authorized by an AED program plan to use an AED, an individual must complete a cardiopulmonary resuscitation and AED training program that meets the standards of the American Heart Association and must renew this training at intervals not to exceed two years
  - <https://www.aed.us/resources/aed-legislation>

- Ann Koedding will be the Chair of the Nominating/Elections Committee

Per the November Board Meeting, below is the term limits of this current board.

| <b>Board Position</b> | <b>First</b> | <b>Last</b> | <b>Elected</b> | <b>Term Expires</b> |
|-----------------------|--------------|-------------|----------------|---------------------|
| At Large              | Wendy        | Fregerio    | 2023           | 2024                |
| 2nd Vice              | Porki        | Harris      | 2023           | 2024                |
| At Large              | Janet        | Ulrich      | 2022           | 2024                |
| Treasurer             | Marilee      | Wood        | 2022           | 2024                |
| President             | Scott        | Hines       | 2023           | 2025                |
| Secretary             | Susan        | Okonsky     | 2023           | 2025                |
| At Large              | Sharon       | Palmer      | 2023           | 2025                |
| At Large              | Wendy        | Sexton      | 2023           | 2025                |
| 1st Vice              | Jim          | Swab        | 2023           | 2025                |

- FVBC Handbook Development
  - Club Manager: Discuss volunteer vs paid manager.
  - Game Director:
- Discuss polling membership on the preference of color point games vs extra black point games. I invited Melissa or Linda to attend the meeting to discuss.

**NEW BUSINESS:**

- ?

**MEETING REVIEW:**

- Final review of meeting items.
- Next Board Meeting: Monday, 12 August 2024. 4:00 PM

**MEETING ADJOURNED:**

- Motion: \_\_\_\_\_, 2<sup>nd</sup> \_\_\_\_\_ to adjourn meeting. Consensus approval.
- Time: \_\_\_\_\_