

MINUTES OF UNIT 360 Board Meeting

5/11/21

**Board Members Present: Bud Raabe, Howard Donaldson, Fred Cannon, Ann Couch
Robin Spaulding (Secretary), Linda Nicholos (Treasurer), Shari Carnelli (Membership)**

Board Member Absent: Bonnie Bagley

**Others Present: Club Owners: Tom Goings, Jeff Rapp, John Dukellis, Morgan Patrick
Ed Texel (temporary building manager) and 5 additional members**

The meeting was called to order at 10:00 am by Robin Spaulding, Secretary. The March 9, 2021 and April 13, 2021 minutes were approved unanimously.

Election of BOD President

Bud Raabe was elected President unanimously. The meeting was turned over to Bud immediately following the election.

Zoom Call with Phoebe Lostroh

Board requested that Phoebe give guidance on opening the building to F2F play. She shared that vaccinations and mask wearing is the safest, vaccinations and no mask is still safe. Biggest safety concerns regarding inside meetings were the ventilation system with maximum fresh air exchange and humidity (40% or higher). She also suggested that current contact information for all game attendees is important.

Election of Officers

Motion (Donaldson 1st, Couch, 2nd) passed unanimously that the 4 incumbent members would hold their positions.

Secretary - Robin Spaulding

Treasurer - Linda Nicholos

Membership and Hospitality - Shari Carnelli

Tournament - Bonnie Bagley

The following board members that were not incumbent members:

Vice President (elected) - Howard Donaldson

Directors at Large (appointed) - Fred Cannon and Ann Couch

Action Item: Linda will update contact sheet

Action Item: Jeff will update Officers on website

Action Item: Robin will update on ACBL website

Action Item: Ethics Committee members need to be discussed at July meeting.

Certifying BOD Election

Motion (Couch 1st, Carnelli 2nd) to certify the election was passed unanimously.

(243 ballots were sent by survey monkey, 71 by snail mail - over 100 were returned)

Upcoming BOD Election

The next election must be completed by November 1, 2021. Will be discussed at next board meeting.

Bud created an Election Notebook that will be placed in the supply room.

Action Item: Bud will add December Election on July agenda.

President's Box will be placed in fireproof box and kept with current President. Copy of pertinent documents will be kept in supply room.

Action Item: Bud will address the President's box items above.

Kibitzer

All information should go to Ann Parker.

Action Item: Howard will contact Phoebe about writing an article that summarizes what she presented to the board.

Action Item: Jeff will continue to send out the kibitzer by email and snail mail.

Building Manager

The building manager position needs to be filled.

Action Item: Jeff will create an email to members requesting a volunteer for this position with **Fred** as contact.

Treasurer Report- Linda Nicholos

The following reports were sent to all BOD:

May 11 Financial Report

Balance Sheet

Profit and Loss

Table Count

2020 Taxes

Bud Raabe, Ann Couch, Fred Cannon will be added as signers for checks generated over \$200.00.

Lease Agreements

Linda presented the following:

2021 Tenant Lease Agreement (including Policies - Section 8 regarding Club Owner Leases)

General Building Use Agreement

Motion (Donaldson 1st, Carnelli 2nd) not to offer another lease to the church passed unanimously.

Action Item: Linda will inform the church and see if the chairs and partition can be purchased.

F2F Reopening Committee

F2F Reopening Committee will continue to meet. Committee members include Howard Donaldson- Chair, Fred, Cannon, Morgan Patrick, Tom Goings, Shari Carnelli- members
Linda Nicholos to attend as needed

Action Item: Committee will meet **May 20th, 11 am** at Bridge Center and prepare to present on June 1st Special Board meeting.

Longest Day, August Sectional and GNT, February Sectional

Action Item: Ann and Bonnie will discuss the above events. Board cancelled sectional in August.

Unit 367 Clubs

Jeff added Unit 367 members to Unit 360 database.

Action Item: Contact BV and Rocky Ford to find out how many members, # games per week, etc.

Fred - Buena Vista

Ann - Rocky Ford

Shari - Pueblo

Parking Lot - Ed and Bud

Motion (Nicholos 1st, Couch, 2nd) passed that the Board recommends that the parking lot be repaved for \$31,747.00 and to get membership approval (7 for/1 opposed).

Action Item: **Jeff** and **Bud** will create a brief explanation to go to members.

Action Item: **Jeff** will create a Survey Monkey poll and send to all members with email to be returned within 10 days from sent date.

Security Camera

Karen Campbell sent instructions on how to access security cameras.

Action Item: **Fred** to be primary

Annual Calendar

Action Item: **Howard** to keep annual calendar

Building Keys and other Keys

Action Item: **Fred** to update current key list

Membership Roster- tabled

Dealing Machines- Karen Campbell will handle with Club Owner's assistance.

Recruiting Drive-

Action Item: **Ann** and **Bonnie** will work with John Grossmann.

D17 Grant Program - tabled

Please note the following meetings:

Reopening Building Meeting Committee - May 20, 2021 11 am at Bridge Center

Special Board Meeting to discuss reopening building June 1, 2021 10 am at Bridge Center

Board Meeting July 13 10 am Bridge Center

Meeting adjourned at 1:00 PM

Submitted by Robin Spaulding