

Privacy Notice for Collins Bridge Club

What personal data does Collins Bridge Club collect, and what is it used for?

The data we routinely collect includes members' names, addresses, email addresses. We collect this data direct from our members when they join the club.

For some of our members we may have additional information such as committee memberships, teaching qualifications, or tournament director roles. We will also keep information relating to disciplinary matters and sanctions.

We collect the scores from games you play, which are displayed on our results pages and used in maintaining the CBAI's Master Point scheme.

We use members' data for the administration of your membership; the communication of information, and the organisation of events. We provide your data to CBAI for their use as explained in the section below.

With whom is your data shared?

Your membership data is passed on to CBAI, of which you become a member when you join Collins Bridge Club. CBAI shares your data with its South Munster Region.

To facilitate control of entry to Collins Barracks, your personal data will be passed to the appropriate Military Authorities there.

Information from your results is also passed on to CBAI for use in its master point scheme and, this may also be used for seeding /stratification and handicap purposes.

Some of your data will be available for use by Bridgewebs acting as a Data Processor on our behalf. They are not free to pass this on to other organisations that are not connected with Collins Bridge Club.

In the event that a club member agrees to act as Secretary and/or other Club Contact, it is necessary to have specific permission from such member(s) to use their contact information on behalf of the other members of the Club

Your personal data is not passed on by us to organisations other than those indicated above, whether or not connected with Bridge.

Where does this data come from?

Data for most of our members comes from them when they join Collins Bridge Club or when they update their information either direct with the Club or with CBAI.

The information held by CBAI will be updated by your club, if you provide updates.

Scoring data comes direct from the results of the club games in which you play.

How is your data stored?

This information is mainly stored in digital form on computers and in the form of written documents stored at the homes of the Secretary, Treasurer, Tournament Directors, Scorekeepers and other committee members, as deemed necessary for the good administration of Collins Bridge Club. We use Bridgewebs and ScoreBridge as our data processors for this purpose. Any information that is stored remotely is stored in compliance with the GDPR.

Who is responsible for ensuring compliance with the relevant laws and regulations?

Under the GDPR (General Data Protection Regulation) we do not have a statutory requirement to have a Data Protection Officer. The person who is responsible for ensuring Collins Bridge Club discharges its obligations under the GDPR is our Club Secretary.

Who has access to your data?

Members of the committee of Collins Bridge Club have access to members' data in order for them to carry out their legitimate tasks for the Club and CBAI.

What is the legal basis for collecting this data?

Collins Bridge Club collects personal data that is necessary for the purposes of its legitimate interests as a membership organisation and participant in an internationally recognised and regulated, competitive mind sport.

For some data, such as that relating to financial matters, the basis for its collection and retention is to comply with our legal obligations.

How you can check what data we have about you?

If you want to see the basic membership data we hold about you, you should contact the Club Secretary.

You can contact us with a "Subject Access Request" if you want to ask us to provide you with any other information we hold about you. If you are interested in any particular aspects, specifying them will help us to provide you with what you need quickly and efficiently. We are required to provide this to you within one month.

Does Collins Bridge Club collect any "special" data?

The GDPR refers to sensitive personal data as "special categories of personal data".

We do not record any such special data. Of these categories, the only data we record relates to the disabilities of members who have explicitly requested it to be recorded for the purpose of giving them stationary positions in our competitions (which we aim to do wherever feasible). If you wish to change this data on your record you can do so at any time by contacting the Club Secretary.

[How can you ask for data to be removed, limited or corrected?](#)

There are various ways in which you can limit how your data is used.

- You could maintain your club membership with your correct name but with limited contact details. However, we do need to have at least one method of contacting you. You could for example simply maintain an up-to-date email address.
- You do not need to provide us with your date of birth unless you wish to enter age-limited (junior or seniors) events.
- You may choose not to receive information emails from Collins Bridge Club or the CBAI (we do not send any out on behalf of other organisations).
- Any of these options can be implemented for your club membership by contacting the Club Secretary.

[How long we keep your data for, and why?](#)

We normally keep members' data after they resign or their membership lapses in case they later wish to re-join. However, we will delete any former member's contact details entirely on request.

Since underlying statistical data, like scores from bridge games, continues to be necessary in relation to the purpose for which it was originally collected and processed, results from events used for the Master Points Scheme are not deleted by Collins Bridge Club or CBAI although they will no longer be attributed to a player who does not want his or her data to be kept.

Historical ranking lists and prize lists are required for archiving purposes and names cannot be removed from them.

Other data, such as that relating to accounting or personnel matters, is kept for the legally required period.

[What happens if a member dies?](#)

We normally keep members' information after they die. If requested by their next-of-kin to delete it we will do so, on the same basis as when requested to remove data by a former member.