

**5-Cities Duplicate Bridge Club
Board of Directors**

Minutes – March 14, 2024

Present: Marilyn Bullock – President, Art Herbon – Treasurer; Kathy Borland -Secretary; John Hjalmarson – Vice President; Deb Cameron – Club Manager; Yoli Mendena

Absent: Jody Lehman

Agenda Item	Discussion	Action	Person responsible	Date Completed
I. Approval of minutes	Minutes from February 8th meeting approved as written	Approved		
II. Treasurers Report	<p>Art reported we are leveling out on Profit vs Loss. We started the year with \$30,378 and currently we are at \$26,048.31. Losses have decreased each month as revenue increases.</p> <p>Feb 2024 Income - \$1,841 Feb 2024 Expenses - \$3,321.50 Ending Bank balance - \$26,048.31</p> <p>YTD Income - \$3,703 YTD Expenses - \$4,190</p> <p>Art discussed the loss in 2023 was the first half of the year. 2024 budget will include Directors & Officers Insurance.</p> <p>February table count Wednesday & Thursday – 18.8. Due to increased expenses our break-even number is now 22 tables/wk.</p>	<p>Information</p> <p>Info .</p>		

	<p>Art discussed investing funds to get better return on the club's money. He continues to work with Wells Fargo Bank.</p> <p>Art reported he had a \$1,125.85 bank error in December. He corrected it in February. He paid Tom, Bob and Jim from his own private account by mistake.</p> <p>Art reported we spent \$875 in January and \$675 in February for education. The costs are higher due to Tom's 2 beginner classes.</p> <p>Discussed ways to increase tables.</p> <ol style="list-style-type: none"> 1. Quarterly workshop 2. Encourage 199er group to play on Thursdays in a 199er game but we need 3 tables. 3. Deb talked about the 199er night club game on BBO that we get money back to our club. Art reported we got 5 (\$200) payments last year, 2022. This year we have not received any payments. 	<p>Art to work with Wells Fargo Bank</p> <p>He submitted a copy of the check and transaction to the board.</p> <p>Info</p> <p>Continue to encourage 199er's to play on Thursday.</p> <p>The club received \$168 in Dec. Jodi surveyed the Wednesday group and no one is playing in the night game. Deb will make a flyer and encourage players under 199 points to play.</p>	<p>Art</p> <p>Deb</p> <p>Deb</p>	<p>Tabled</p> <p>On-going</p> <p>ASAP</p>
<p>III. <u>Old Business</u></p> <p>A. Revision of By-Laws and Rules of Ethics</p>	<p>Tabled until May, 2024</p>			

B. Zero Tolerance Policy	Discussed the policy and the importance of being consistent with the SLO Bridge Club.	Deb made the motion to approve Art 2 nd the motion All approved		
C. Independent contractor- Unit to pay fee	. Discussed with Gary if the Unit will pay for the start up costs for the payroll services.	Gary said the Unit will cover the \$1000 toward payroll services	Gary	ASAP
<u>IV. New Business</u>				
A. Education Budget	Discussed the need to provide education on Thursdays. Currently it is all on Wednesdays. The problem is room space. Once a quarter we have the whole room for 2weeks. Discussed planning a class and/or a mentor workshop.	Kathy & John will talk to Tom	Kathy & John	ASAP
B. Dues/Table Fee Review	Deb reported the 5-Cities Club needs to raise table fees to counter increased expenses. Fees have not been raised for a long time. The goal is to have the club break-even and not lose money each month.	It was agreed to raise the fee to \$85/card for 10 plays. Marilyn made the motion to raise the table fee to \$85/card. Yoli Seconded. Everyone approved	Everyone	Take affect April 1, 2024
C. Directors Fees	Discussed administrative fees.Considering raising Directors Fees. Currently the fees are as follows: Jim Borland - \$75/game for director fee Tom Snow - \$100/mo for refreshments Bob Wood - \$100/game director fee Tom Snow - \$75/lesson Deb - \$200/mo for refreshments Deb - \$200/mo for Club Manager	Jim will be raised to \$100/game. All other fees remain the same until further information is gathered.		
Meeting Adjourned @ 12:00 PM	Next meeting is May 9th @ 10:45 AM. We are cancelling the April meeting. We meet the 2 nd Thursday of the month			

Respectfully Submitted: Kathy Borland, Secretary