

THE VILLAGE CARD CLUB, INC.

SPECIAL MEETING

MONDAY, OCTOBER 5, 2015

The meeting was called to order by Teri LaBove, President, at 4:28 P.M. Subject of the called meeting was acceptance of two additions to the Nominating Committee.

Present at the meeting were Teri LaBove, Tony Hoffman, Mickey Bearden, Donna Herter, Johnnie Niemann, Suzanne Stofer and Phil Michaelson. Absent were Ned Irving and Alan Trippel.

Motion was made by Phil Michaelson to appoint Ron Trainer and David Nelson to serve on the Nominating Committee for the remainder of the 2015 term. **Motion carried unanimously.** The complete committee is now Phil Michaelson, Chairman, Ellen Weber, Dave Batchelor, Ron Trainer and David Nelson.

Motion to adjourn by Mickey Bearden. Motion carried and meeting adjourned at 4:35 P.M.

Respectfully submitted,

Mickey Bearden

Secretary

The Village Card Club, Inc.

Board of Directors

October 19, 2015

Teri LaBove, President, called the meeting to order at 4:21 P.M. Present at the meeting were Teri LaBove, Tony Hoffman, Mickey Bearden, Ned Irving, Alan Trippel, Donna Herter, Suzanne Stofer, Johnnie Niemann and Phil Michaelson. Also present were Greg Frank, Club Manager, and Pat Bertnolli, Parliamentarian.

Correspondence-Report on the Silver Lode 2015 Tournament has been received from Clark Vernon, Chair. It will be discussed under old business. Copy of the report is on file with the Secretary. Suzanne Stofer asked that her motion for proposed addition to the ByLaws be discussed under new business.

Motion was made by Donna Herter to approve the Agenda. **Motion carried.**

Motion was made by Teri LaBove to approve the regular meeting minutes of 9/21/15. **Motion carried.**

Motion was made by Donna Herter to approve the special board meeting minutes of 10/5/15. **Motion carried.**

Officer & Director Reports:

Treasurer-Ned Irving-Presented the 2015 VCC P&L Summary. Grand total as of September 2015, P&L shortfall estimate for the year is \$13,500. Actual cash on hand change from year end 2015 is \$1072 less. Profit & Loss Previous Year Comparison and Balance Sheet Previous Year Comparison was also presented. Copies of these reports are on file with the Secretary. The upcoming vacancy of the Business Manager has not been filled. Revision to Unit 161 Educational Reimbursement policy was discussed. Unit 161 is proposing that they will only reimburse 50% of all advertising expenses incurred promoting basic Bridge Education that have not been reimbursed by the ACBL. D10 will match the unit contribution. It will be the responsibility of the individual Clubs to request reimbursement for only the excess costs over income.

Vice President-Tony Hoffman-No Report.

Mickey Bearden-Secretary-Web site has been updated with all approved board decisions relating to our governing documents and committee member changes. Any questions regarding these items may be directed to the Secretary from Board Members or members of the club. The change which has been approved by the board to Standing Rule 25 was referred to C&E as to whether or not they would take the proposal to put Standing Rule 25 regarding e-mail votes before the membership at our annual membership meeting. They have advised that C&B will not be presenting any By Laws changes at our annual membership meeting. Ned Irving acting as representative from the board will present the change at the annual membership meeting.

Program Director-Alan Trippel-Total VCC table count, was 667.75 in September compared to 708 for September 2014. Adjusted table count adjusted for tables lost to severe weather and power outages is a 7.7% decrease. Open games for September showed a huge drop in tables. Limited Strata Games showed a slight increase. Sunday Swiss games continue to struggle. One full week Club Appreciation Games will be held a full week in October. These games earn premium master points. There will be two Fund raising games Morning game for ACBL Charity Foundation and the afternoon game for our local charity recipients. Bidding Challenge events will following each of the 5 afternoon games for the last week of the month. The report is on file with the Secretary.

Member Services Director-Johnnie Niemann. Total Membership year to date 2015 is 622 and Membership drive is now in effect for 2016. Report is on file with the Secretary.

Player Development-Education-Suzanne Stofer-Betty Schultz will teach a workshop of ALERTS AND OTHER BRIDGE PROPRIETIES on Tuesday, 10/27/15. Rich Higgins 2 OVER 1 class will be offered in January. Ray Banks will teach a class on Counting in November. Hopefully mentoring will return in the spring. Learn Bridge In A Day? had 58 participants, 35 have joined VCC Card Club. Thanks were expressed to all volunteers and teachers that made this program a great success. Bulletin Board announcements will appear on all upcoming Education offerings. Purchase of a big screen to be used for Education will be researched by Tony, Donna and Russ Choyce.

Marketing Director-Donna Herter-Marketing is continuing with news releases to the HS Recreational News, Sentinel Record, Chamber and POA. In conjunction with Johnnie Niemann a HSVCC banner has been hung in the Woodlands Portico advertising our membership drive. Members renewing and new members who pay their dues between now and 11/30/15 will have their names entered for a

drawing of a gift basket to be presented at our Annual membership meeting. Web Site postings, email blasts and flyers around the card club are in promotion of our membership drive. Donna Herter moved that for each new member obtained between now and 12/31/15 two free plays be awarded to the VCC member bringing the new member into our club. **Motion carried.** E-blasts will provide details.

Logistics-Phil Michaelson-No report. Will give Nominating Chair report at the end of the meeting.

Club Manager-Greg Frank-Carpet Cleaning will be done by the POA first week end in November. Greg continues to work to have our wireless network updated so it will work in all game areas. Russ Choyce is to work with the Club Manager on the Technology Aspects of the update.

Greg was asked to have the director's announce the new member drive and details of the Give Away Basket for early sign ups.

Old Business

Job Descriptions-All job descriptions with exception of President, Education and Club Manager have been received and have been linked to our Organizational Chart by Russ Choyce, Web Master. President's Job Description was discussed at length. Changes suggested were to reword #15, # 16 OK, #17 keep, #18 delete, #3 delete, add prior to 1st meeting in January, hold a board transition and training meeting for both retiring and new board members where all pertinent documents and procedures are shared with new board members, under #2 add "After Votes are counted the President shall support the majority view". A new proposed job description will be brought to the next regular meeting or called meeting to approve or edit. Job descriptions for Education was discussed at length. Motion was made by Tony Hoffman to accept the job description as edited by Suzanne and with the change that the Education Chair does not appoint her committee but the President does with recommendations by the Education Chair. Club Manager's job description was tabled and will be addressed at the next board meeting.

Fiscal Policy #12 regarding Christmas Bonuses were discussed at length. Suzanne Stofer made a motion regarding Christmas gifts to VCC employees and directors. **Motion carried.** Greg Frank, Club Manager collected the data included in the attachment. The change to Fiscal Policy #12 will be on the agenda for our November meeting.

Silver Lode 2015 Tournament-Report on the Silver Lode tournament by Clark Vernon was sent to all members of the board. The board has previously voted that participants pay \$5 for lunch and the balance be subsidized by VCC. Clark is asking for a change in that decision and the lunches be free. No action was taken on the request.

Use of VCC Facility-Donna Herter-The C&B Committee was asked to review the motion passed regarding use of the VCC Facility. They replied that they feel it does not need to be in the bylaws but mention of the VCC Lease should be included. Donna moved that the use of the facilities leased by the VCC shall be limited to events relating to the purposes of the organization as stated in Article 1 for meetings, as specified in Article V1 of the VCC Bylaws and terms of the VCC Lease with the HSV POA. This will be presented by Donna Herter on behalf of the Board at the Annual Meeting. **Motion carried.**

New Business

Organizational Chart- Board liaisons and reporting lines were discussed at length. The Header will be changed from 2015 Board of Directors to 2015 Organizational Chart. The Vice President will serve as liaison to the Audit Committee, Newsletter Editor will be dropped under Marketing, Club Manager will not

report to the Program Director, One Way Arrow will be placed between Business Manager and Treasurer. Web Master will be an addition with Liaison to that Committee the Marketing Director, Two Way Arrows will be placed between Player Development Director and Education Chairman. Donna Herter and Mickey Bearden will work together toward making the changes and present a new proposed Organizational Chart at the November board meeting. Tony Hoffman was asked to research the meaning of **liaison** and present it at the next meeting

Discussion of posting Death & Funeral Notices of VCC Members-Discussion was held regarding posting death and funeral notices of VCC Members on the Web Site. Mickey Bearden made a motion that notices of deaths on the web site be limited to name and address and be listed under the title "In Memoriam". The list would be for the year and at the end of the year printed and posted on the bulletin board for 30 days. The list would be kept in the Secretary's files for the year and in the Historian's records. **Motion carried.**

Proposed Addition to ByLaws-Under Article V1-Meetings-Section 2-Now reads-"There shall be no fewer than two (2) General Membership meetings each year. Special meetings may be called by the President, with approval of the Board of Directors, to deal with a specific issue, providing notice of such meetings and its agenda be posted on the bulletin board and website at least two weeks prior to the meeting, and announcements of those postings be made at all scheduled games during that period".

Motion made by Tony Hoffman to present the following additions to Article V1-Meetings-Section 2 **Motion carried**, 6 voting for, 2 against and 1 abstaining. Suzanne Stofer will present the changes at the Annual Membership Meeting on Thursday, December 10, 2015 on behalf of the Board.

- A. Any member in good standing, who wishes to voice opposition or support to proposed Constitutional amendments brought forward for a vote of the general membership, may do so in any or all of the following ways, in written format via the Club Manager, with notice also given to the board:
 - post on bulletin board using the same font and typeface as that presented by the C&B Committee (Arial Font, Typeface #14 for Header and #11 for contents)
 - post on the website in the same manner that the board uses to generate said C&B information and posting to be submitted to the board secretary who shall see that the information is posted; and
 - be allowed to speak in opposition to the motion at a membership meeting.
- B. Said postings to be done as soon as received and approved by the Club Manager.
- C. Said postings shall also be announced at all scheduled games once posted.

Discussion of ideas to improve attendance at tournaments-Donna Herter-Donna asked the board to come up with suggestions in this regard.

Suggestion by Ned Irving to promote membership was to have an Annual Card Party for all card players in our Village.

Phil Michaelson reported as the Nominations Chair that we have 3 nominations-Tony Hoffman and Teri LaBove as President and Andy Cosby as Vice President.

Motion by Teri LaBove to adjourn the meeting at 7:30. Motion approved. Next meeting will be 11/16/15 at 4:15 P.M.

Respectfully submitted.

Mickey Bearden, Secretary